

MAYOR
STEPHEN JONES

CITY COUNCIL
ETHEL STEWART WARD 1
RODERICK SMITH WARD 2
RUSTY GREENE WARD 3
LAVONNE HARRIS WARD 4
GREGORY JEFFERSON WARD 5
JASON SPEARS WARD 6

City of Columbus

POST OFFICE BOX 1408, COLUMBUS, MISSISSIPPI 39703
Phone (662) 328-7021 - Fax: (662) 329-5173

GENERAL COUNSEL
JEFF TURNAGE

CHIEF OPERATIONS OFFICER
JAMMIE GARRETT

CFO/SECRETARY-TREASURER
JAMES "JIM" BRIGHAM

MEETING OF THE MAYOR AND CITY COUNCIL CITY OF COLUMBUS, MS July 15, 2026

I. CALL TO ORDER AND INVOCATION

II. TOPICS

- G. Lewis** A. ***Discuss/Approve the amended service agreement of Artistik Entertainment for Blues on the River.
- G. Lewis** B. ***Discuss/Accept letter of resignation submitted by one (1) Columbus Recreation Department employee, effective July 19, 2026 and authorize the HR Director to begin the normal hiring process.
- G. Lewis** C. ***Discuss/Approve rescheduled STREAM training with the previous date of June 19-21, 2026 moved to July 22-24, 2026.
- G. Lewis** D. Discuss maintenance service contract bids for Propst Park, North Haven Woods, Lee Park and Joe Cook Soccer Complex.
- R. Bonner** E. Discuss Facility Usage Request for Zumba in Pink to promote Breast Cancer Awareness to be held at the Riverside Park and Stage on October 3, 2026 beginning at 10:30 am and ending at 1:00 pm. The event is free to the public.
- J. Brigham / Z. F. Foster** Discuss remaining funds from AIP Project for CLCA AWOS - Phase I.
- K. Stafford** G. Discuss Skylark Drive Speed Hump request.
- K. Stafford** H. Discuss Springdale Drive Speed Hump Request.
- K. Stafford** I. Discuss 2026 Pavement Analysis and Management Assessment Proposal.
- K. Stafford** J. Discuss Amphitheater Branding and Marketing Launch contracts.
- G. Irby** K. Discuss request to Declare three (3) Blight Program Properties SURPLUS.
- G. Ward** L. Discuss request to send five (5) CPD Officers to the "North Mississippi Law Enforcement Training Center" in Tupelo, Mississippi, and approve cost of reimbursable tuition (\$4,000.00 per Officer) and clothing allowance, not to exceed \$350.00 per Officer.
- J. Turnage** M. Discuss MOA between the City of Columbus and Mississippi University for Women.
- J. Turnage** N. Discuss request for General Counsel to attend the "AI for Mississippi Lawyers" educational class to be held July 30, 2026 in Pearl, MS and to approve payment for registration, travel, and meal expenses in the estimated amount of \$389.00
- G. Drake** O. Discuss acceptance of the State and Local Cybersecurity Grant Program Award and Related Documents for the July 21, 2026, Council Meeting Consent Agenda.

III. EXECUTIVE SESSION

- A. Personnel Matters (4)

IV. ADJOURN

SOUND REINFORCEMENT SERVICES AGREEMENT

Effective Date: July 18, 2026

Parties

This Sound Reinforcement Services Agreement ("Agreement") is entered into by and between:

Artistik Music Entertainment, operated by Ayatti R. Tippet, 254 Prairie Point Road, Macon, Mississippi 39341 ("Contractor"),

and

The City of Columbus, Mississippi, acting through its Recreation Department for the Blues on the River event ("City"), said event being held July 18, 2026 with several music artists including but not necessarily limited Keith & Margie, Honeyboy & Boots, Edna Nicole & Rev. Slim; Jock Webb & Lend McWorter, Sr which entertainers may be substituted by the City without notice to the Contractor.

1. Scope of Services

1.1 Contractor shall provide the sound reinforcement services described in **Exhibit A**, including transportation, setup, operation, sound engineering, and removal of the equipment.

1.2 Any services or equipment requested by the City that are not included in Exhibit A must be approved in writing by the City before the services are performed or additional charges incurred.

1.3 Contractor shall provide qualified personnel necessary to operate the equipment. Any substitution of personnel shall be the responsibility of the Contractor.

2. Compensation

2.1 The City agrees to pay Contractor **\$1,500.00** for the services described in this Agreement.

2.2 Payment shall be made after completion of the services and receipt of a properly submitted invoice in accordance with the City's normal payment procedures.

2.3 No additional fees or expenses shall be paid unless they are authorized in an amendment to this Contract by the City before any such expense is incurred.

3. Contractor Responsibilities

Contractor shall:

- Furnish all equipment in safe, operable condition.
- Transport, install, setup, operate, and remove all sound equipment at the conclusion of the event.
- Provide a qualified sound engineer throughout the event who shall keep the equipment operational at a high quality level during the Blues on the River event.
- Maintain all equipment in accordance with applicable safety standards.
- Comply with all applicable federal, state, and local laws and regulations.

Contractor is an independent contractor and is solely responsible for its employees, equipment, taxes, insurance, and business operations.

4. City Responsibilities

The City shall:

- Provide reasonable access to the event site.
- Coordinate event scheduling and site logistics.
- Make payment in accordance with this Agreement.
- Notify Contractor as soon as reasonably possible if the event must be cancelled or rescheduled.

The City shall not be responsible for damage to Contractor's equipment except to the extent such damage is caused by the negligent or intentional acts of the City or its employees acting within the course and scope of their employment. The Contractor shall inform performers identified above of the proper use of Contractor's equipment and any limitations on its proper use.

5. Cancellation

If the City cancels the event more than seventy-two (72) hours before the scheduled performance, neither party shall owe further obligations under this Agreement.

If the City cancels within seventy-two (72) hours due to reasons other than weather, public safety concerns, or circumstances beyond the City's control, Contractor shall be entitled to twenty percent (20%) of the contract price as liquidated damages.

If the event is cancelled because of severe weather, emergency declarations, public safety concerns, acts of God, or other circumstances beyond the reasonable control of the City,

The City shall pay twenty percent (20%) of the contract price (\$300) which shall be applied toward the Contract Compensation for any rescheduled event.

6. Insurance and Liability

Contractor shall maintain appropriate commercial general liability insurance during the term of this Agreement and shall provide proof of insurance upon request.

Each party shall be responsible for its own negligent acts or omissions. Nothing contained in this Agreement shall be construed as a waiver of any governmental immunity, limitation of liability, or other protections available to the City under the Mississippi Tort Claims Act or other applicable law.

7. Loss or Damage

Contractor is responsible for the care, custody, and control of its own equipment.

The City shall not be responsible for theft, loss, or damage to Contractor's equipment except where caused by the negligent act of the City for which there is no immunity.

Contractor shall be responsible for any damage to City property resulting from Contractor's negligence or the negligence of its employees or agents.

8. Acceptance of Services

Payment by the City shall not constitute acceptance of defective or incomplete services and shall not waive any rights or remedies available to the City under this Agreement.

9. Termination

The City may terminate this Agreement for cause if Contractor materially breaches any provision of this Agreement and fails to cure the breach within a reasonable period after written notice.

The City may also terminate this Agreement for convenience before services begin, subject only to payment for work satisfactorily completed prior to termination.

10. Entire Agreement

This Agreement, together with Exhibits A through C, constitutes the entire agreement between the parties and may be amended only by a written document signed by both parties.

11. Governing Law and Venue

This Agreement shall be governed by the laws of the State of Mississippi.

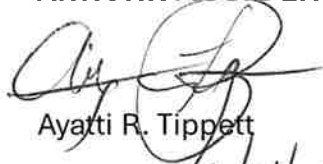
Any legal action arising from this Agreement shall be brought exclusively in a court of competent jurisdiction located in Lowndes County, Mississippi.

12. No Waiver of Governmental Immunity

Nothing contained in this Agreement shall be interpreted as a waiver by the City of Columbus of any rights, immunities, defenses, or limitations of liability provided under the Mississippi Tort Claims Act or any other applicable law.

Signatures

ARTISTIK MUSIC ENTERTAINMENT



Ayatti R. Tippet

Date: 7/14/26

CITY OF COLUMBUS, MISSISSIPPI

Signed: _____

Stephen T. Jones, Mayor

Date: _____

Exhibit A

Contractor shall provide the sound equipment and services listed below, including transportation, setup, operation during the event, and removal following the event:

Equipment Provided by ARTISTIK SOUND

The Purchaser/Venue agrees to provide the following equipment for the performance:

Sound Reinforcement

- QSC Main Speakers (Tops)
- QSC Subwoofers
- Stage Monitors

Backline

- Complete Drum Kit
- Bass Cabinet
- Guitar Amplifier
- One (1) Keyboard Stand

Microphones

- Four (4) Vocal Microphones with Stands and Cable

Equipment Required from ARTISTIK

ARTISTIK will provide any additional instruments, microphones, stands, DI boxes, cables, in-ear monitoring systems, tracks playback equipment, and other specialty equipment not listed above unless otherwise agreed upon in writing.

Note: All provided equipment must be in proper working condition and available for sound check no later than one (1) hour prior to performance time. Failure to provide the listed equipment may affect the quality or duration of the performance.

Exhibit B

Contract Price: **\$1,500.00**

No additional charges shall be due unless approved in writing via amendment by of this Contract by the City and recorded in the minutes before the services are provided.

Exhibit C

The Contractor shall ensure that all personnel operate the equipment safely and professionally.

Contractor shall maintain control and supervision of its equipment at all times.

No alcohol or illegal drug use by Contractor's personnel while performing services is permitted.

Contractor shall comply with all City event rules, safety regulations, and reasonable directions from City officials.

Maintenance Proposal: Propst Park, Joe Cook Soccer Complex, Lee Park, and Northaven Woods Park

Protecting the City's Investment

The athletic fields at Propst Park and Joe Cook Soccer Complex, along with the public grounds at Lee Park and Northaven Woods Park, represent significant investments by the City of Columbus and are among the community's most valuable recreational assets. Proper maintenance is essential to preserving the quality, appearance, safety, and longevity of these facilities.

A comprehensive maintenance program protects the City's financial investment while ensuring that residents, athletes, visitors, and tournament participants have access to safe, attractive, and high-quality recreational spaces throughout the year.

Without routine maintenance, turf and park conditions can deteriorate quickly, resulting in costly repairs, unsafe conditions, reduced field availability, and a negative impression of the City's recreational facilities. Preventative maintenance is significantly more cost-effective than major renovations or replacement.

Staffing and Operational Needs

The Columbus Recreation Department is responsible for maintaining Propst Park, Joe Cook Soccer Complex, Lee Park, Northaven Woods Park, and numerous other parks and recreational facilities throughout the City of Columbus. Currently, the department has only five full-time maintenance employees and one seasonal employee who assists with grass maintenance during the summer months.

These six employees are responsible for maintaining more than 150 acres of park property, athletic fields, playgrounds, walking trails, landscaped areas, and other recreational amenities. As additional parks and facilities are improved and new amenities are added, the department's maintenance responsibilities continue to grow while staffing levels remain limited.

Securing a professional maintenance service contract for specialized turf maintenance would significantly enhance the department's ability to care for these facilities. Contracting services such as weed control, growth regulator applications, fertilization, aerification, top dressing, lime applications, winter rye overseeding, synthetic turf grooming, and mowing at Propst Park and Joe Cook Soccer Complex, along with weed control, growth regulator applications,

and mowing at Lee Park and Northaven Woods Park, would allow Recreation Department staff to focus on maintaining the additional acreage throughout the park system.

By utilizing a maintenance service contract, department employees would have more time to respond to maintenance needs, perform preventative maintenance projects, maintain playgrounds, walking trails, landscaped areas, buildings, and other park amenities, while continuing to provide high-quality parks and recreational facilities for the citizens of Columbus.

A maintenance service contract would not replace the work performed by Recreation Department staff; rather, it would complement their efforts by allowing the department's limited workforce to better maintain the City's growing park system and provide a higher level of service to the community.

Propst Park Field Maintenance

Because Propst Park contains both natural grass and synthetic turf athletic fields, it requires a comprehensive maintenance program that includes:

- **Weed Control** – Prevents invasive weeds from competing with healthy turf for nutrients, water, and sunlight while improving field appearance and playability.
- **Growth Regulator** – Promotes stronger root development, improves turf density, reduces excessive growth, and helps maintain consistent playing conditions.
- **Fertilization** – Provides essential nutrients necessary for healthy turf growth, color, durability, and recovery from athletic use.
- **Aerification** – Relieves soil compaction, allowing air, water, and nutrients to reach the root system and promote deeper root growth.
- **Top Dressing** – Improves soil structure, smooths the playing surface, enhances drainage, and encourages healthier turf.
- **Lime Applications** – Maintains proper soil pH to maximize nutrient availability and improve fertilizer effectiveness.
- **Winter Rye Overseeding** – Provides green, healthy turf during the dormant season while protecting the underlying warm-season grass.
- **Dragging the Synthetic Turf Field** – Redistributes infill, lifts turf fibers, improves drainage, reduces compaction, and extends the lifespan of the synthetic surface.
- **Mowing** – Maintains proper turf height, encourages dense growth, reduces weeds, and provides a safe, attractive playing surface.

Joe Cook Soccer Complex Maintenance

The Joe Cook Soccer Complex is an important recreational facility that provides soccer fields for youth and adult programs, tournaments, youth flag football and community activities. Maintaining the complex at a high standard is essential to protecting the City's investment, ensuring safe playing conditions, and providing athletes and visitors with a quality recreational experience.

Because soccer fields receive significant use throughout the year, a comprehensive turf maintenance program is necessary. Maintenance includes:

- **Weed Control** – Prevents invasive weeds from competing with healthy turf and improves the safety, appearance, and playability of the fields.
- **Growth Regulator** – Controls excessive growth while promoting stronger roots, denser turf, and a more durable playing surface.
- **Fertilization** – Provides nutrients needed for healthy turf growth, improved color, and recovery from heavy use.
- **Aerification** – Reduces soil compaction and allows air, water, and nutrients to reach the root system.
- **Top Dressing** – Maintains a smooth playing surface, improves soil structure, and enhances drainage.
- **Lime Applications** – Maintains proper soil pH and improves nutrient absorption.
- **Winter Rye Overseeding** – Provides green, playable fields during the dormant season while protecting the existing turf.
- **Mowing** – Maintains proper turf height, improves field appearance, reduces weed pressure, and provides safe playing conditions.

Lee Park and Northaven Woods Park Maintenance

Although Lee Park and Northaven Woods Park do not contain athletic fields, they require routine grounds maintenance to preserve their beauty, safety, and usability for the public.

The maintenance program for these parks includes:

- **Weed Control** – Prevents invasive weeds from overtaking grassy areas, landscaped spaces, sidewalks, and common areas while improving the overall appearance of each park.
- **Growth Regulator** – Helps maintain healthy turf by reducing excessive growth, encouraging stronger root systems, improving turf quality, and reducing maintenance demands during peak growing seasons.

- **Mowing** – Keeps the parks clean, attractive, and safe by maintaining healthy turf, discouraging weed growth, improving visibility, and providing a welcoming environment for park visitors.

Benefits of a Comprehensive Maintenance Program

Maintaining Propst Park, Joe Cook Soccer Complex, Lee Park, and Northaven Woods Park provides numerous long-term benefits, including:

- Protecting the City's investment in public parks and recreational facilities.
- Maximizing the effectiveness of a limited maintenance workforce.
- Providing safe, clean, and attractive facilities for residents and visitors.
- Extending the life of natural and synthetic turf surfaces.
- Reducing future maintenance and replacement costs.
- Supporting recreation programs, athletic leagues, tournaments, and community events.
- Improving neighborhood appearance and community pride.
- Demonstrating responsible stewardship of taxpayer-funded resources.

Conclusion

Maintaining Propst Park, Joe Cook Soccer Complex, Lee Park, and Northaven Woods Park is an investment in the future of Columbus Parks and Recreation. A consistent maintenance program that includes specialized turf care, weed control, growth regulators, fertilization, aerification, top dressing, lime applications, winter rye overseeding, synthetic turf grooming, and mowing will protect the City's recreational assets and ensure quality facilities for the community.

By securing a professional maintenance service contract, the Columbus Recreation Department can maximize the effectiveness of its five full-time maintenance employees and one seasonal employee, allowing staff to better maintain more than 140 acres of park property and focus on the many additional responsibilities throughout the park system.

This proactive approach will protect the City's investment, improve the quality of recreational facilities, and ensure that Columbus continues to provide exceptional parks and recreational opportunities for residents and visitors for years to come.



Your Turf. Our Lawn.

CONTRACT PARK MAINTENANCE PROPOSAL

Date: June 28, 2026
Property Name: Lee & Northhaven
Property Address: Park Circle & Marguerite Dr
U.S. Lawns Contact: Will
License # 31167: Landscape Services & Horticulture Weed Control

TO: **Greg Lewis**
EMAIL: **greg.lewis@columbusms.org**
PHONE: **662.251.6048**

Annual Maintenance Plan at Lee & Northhaven		Total
All Areas at Each Park		
WEED CONTROL - pre emerge with post emerge for sedge, grasses, and broadleaves (February)		\$1,575.00
GROWTH REGULATOR - 16oz / acre (June & July)		\$2,800.00
MOWING: <u>all</u> areas at each park		
proposed mow schedule --- Jan 0, Feb 0, March 2, April 3, May 2, June 2, July 3, Aug 2, Sept 2, Oct 1, Nov 0, Dec 0 = 17		\$17,170.00
\$1,010 / cut		
*** PARK & FIELDS must be closed to all pedestrian traffic during operations to avoid any delays or potential hazards ***		
*Price valid for 45 days from date of quote		
*3% transaction fee added to all credit card payments		
*Payment Terms: 50% to start, 40% after start with incremental weekly billing, 10% net 30 at completion (LATE FEES WILL APPLY)		
*USL is not responsible for turf / plant loss due to Acts of God (extreme weather such as wind, drought, rain, temperatures, fire, etc)		
		\$21,545.00
Authorized By: _____		\$0.00
Title: _____		\$21,545.00
Signed: _____		
Date: _____		
		12 Monthly Payments \$1,795.42

Please sign and return. Jobs are completed in the order of signed receipt.

Thank you for your business!

PO Box 2160 | Starkville, MS 39760 | (662) 769-7397



Your Turf. Our Lawn.

CONTRACT FIELD MAINTENANCE PROPOSAL

Date: June 28, 2026
Property Name: Propst Park
Property Address: 2535 Main St
U.S. Lawns Contact: Will
License # 31167: Landscape Services & Horticulture Weed Control

TO: **Greg Lewis**
EMAIL: **greg.lewis@columbusms.org**
PHONE: **662.251.6048**

Annual Maintenance Plan at Propst Park - 11 Fields (4 new Baseball, 3 new Softball, 3 T Ball, Field of Dreams, 2 older on 182)		Total
All Area Inside Fencing at Each		
WEED CONTROL <u>all</u> - pre emerge with post emerge for sedge, grasses, and broadleaves (July)		\$1,200.00
GROWTH REGULATOR <u>all</u> - 16oz / acre (May & June)		\$1,500.00
FERTILIZATION to all but those along 182 - 1# of nitrogen per 1,000sqft (June)		\$1,800.00
AERIFICATION to all but those along 182 - 1/2" core tines (June)		\$5,500.00
TOPDRESS to all but those along 182 - 7 trailer loads dispersed over fields to .2-.25" depth before drag (June)		\$17,850.00
LIME to all but those along 182 - add 500#s / acre to maintain pH above 6.3 (June)		\$1,500.00
WINTER RYEGRASS to all but those along 182 - perennial at 250#/acre (Oct/Nov) + fertilization (Dec & March)		\$7,200.00
DRAG SYNTHETIC INFIELDS once monthly when mowing (City of Columbus to supply drag brush)		\$1,800.00
MOWING: <u>all</u> area inside fence and string trimming fencing & synthetic turf edge		
proposed mow schedule --- Jan 1, Feb 1, March 3, April 5, May 4, June 4, July 3, Aug 2, Sept 2, Oct 1, Nov 1, Dec 1 = 26		\$23,374.00
\$899 / cut		
*** 13 Fields are Shown in Attached Screenshot. 2 on 182 ONLY Receive "weed control & growth regulator" ***		
*** PARK & FIELDS must be closed to all pedestrian traffic during operations to avoid any delays or potential hazards ***		
*Price valid for 45 days from date of quote		
*3% transaction fee added to all credit card payments		
*Payment Terms: 50% to start, 40% after start with incremental weekly billing, 10% net 30 at completion (LATE FEES WILL APPLY)		
*USL is not responsible for turf / plant loss due to Acts of God (extreme weather such as wind, drought, rain, temperatures, fire, etc)		
		\$61,724.00
Authorized By: _____		\$0.00
Title: _____		\$61,724.00
Signed: _____		
Date: _____		
		12 Monthly Payments \$5,143.67

Please sign and return. Jobs are completed in the order of signed receipt.

Thank you for your business!

PO Box 2160 | Starkville, MS 39760 | (662) 769-7397



CONTRACT FIELD MAINTENANCE PROPOSAL

Date: June 28, 2026
 Property Name: Joe Cook Soccer Complex
 Property Address: Willowbrook Rd & 6th St N
 U S. Lawns Contact: Will
 License # 31167: Landscape Services & Horticulture Weed Control

TO: Greg Lewis
 EMAIL: greg.lewis@columbusms.org
 PHONE: 662.251.6048

Annual Maintenance Plan at Joe Cook Soccer Complex		Total
All Area Inside Fencing + Road/Fencing at Willowbrook Rd & 6th St N		
WEED CONTROL <u>all</u> - pre emerge with post emerge for sedge, grasses, and broadleaves (July)		\$1,200.00
GROWTH REGULATOR <u>all</u> - 16oz / acre (May & June)		\$1,500.00
FERTILIZATION to 7 Fields ONLY - 1# of nitrogen per 1,000sqft (June)		\$1,800.00
AERIFICATION to 7 Fields ONLY - 1/2" core tines (June)		\$4,800.00
TOPDRESS to 7 Fields ONLY - 7 trailer loads dispersed over fields to .2-.25" depth before drag (June)		\$17,850.00
LIME to 7 Fields ONLY - add 500#'s / acre to maintain pH above 6.3 (June)		\$1,500.00
WINTER RYEGRASS to 7 Fields ONLY - perennial at 250#/acre (Oct/Nov) + fertilization (Dec & March)		\$7,200.00
MOWING: <u>all</u> area inside fence and string trimming fencing		
proposed mow schedule --- Jan 1, Feb 1, March 3, April 5, May 4, June 4, July 3, Aug 2, Sept 2, Oct 1, Nov 0, Dec 0 = 26		\$19,916.00
\$766 / cut		
*** 7 Fields are Shown in YELLOW Outline in Attached Screenshot ***		
*** PARK & FIELDS must be closed to all pedestrian traffic during operations to avoid any delays or potential hazards ***		
*Price valid for 45 days from date of quote		*3% transaction fee added to all credit card payments
*Payment Terms: 50% to start, 40% after start with incremental weekly billing, 10% net 30 at completion (LATE FEES WILL APPLY)		
*USL is not responsible for turf / plant loss due to Acts of God (extreme weather such as wind, drought, rain, temperatures, fire, etc)		
		\$55,766.00
		\$0.00
		\$55,766.00
12 Monthly Payments		\$4,647.17

Authorized By: _____
 Title: _____
 Signed: _____
 Date: _____

Please sign and return. Jobs are completed in the order of signed receipt.

Thank you for your business!

PO Box 2160 | Starkville, MS 39760 | (662) 769-7397

 Outlook

Fw: STAN MCMINN LAWN SERVICE BID

From Greg Lewis <greg.lewis@columbusms.org>

Date Mon 7/13/2026 3:44 PM

To Sandra Fields <sandra.fields@columbusms.org>

 1 attachment (128 KB)

Greg Lewis.pdf;

Greg Lewis
Columbus Recreation Department
Park Director
2535 Main Street
Office: 662-327-4935
Cell: 662-251-6048



From: PENNEY MCMINN <baileystanton@yahoo.com>

Sent: Friday, 10 July 2026 10:31:22

To: Greg Lewis <greg.lewis@columbusms.org>

Subject: STAN MCMINN LAWN SERVICE BID

You don't often get email from baileystanton@yahoo.com. [Learn why this is important](#)
7/10/2026

Stan McMinn
5175 Morgantown Road
Sturgis, MS 39769

Good Morning -

Please find attached my bid sheets for the properties listed.

Annual Maintenance Plan at Lee & Northhaven		Total
All Areas at Each Park		
WEED CONTROL - pre emerge with post emerge for sedge, grasses, and broadleaves (February)		\$1,900.00
GROWTH REGULATOR - 16oz / acre (June & July)		\$3,240.00
MOWING: <u>all</u> areas at each park		\$19,280.00
proposed mow schedule --- Jan 0, Feb 0, March 2, April 3, May 2, June 2, July 3, Aug 2, Sept 2, Oct 1, Nov 0, Dec 0 = 17		
		\$24,280.00

Annual Maintenance Plan at Propst Park - 11 Fields (4 new Baseball, 3 new Softball, 3 T Ball, Field of Dreams, 2 older on 182)		Total
All Area Inside Fencing at Each		
WEED CONTROL <u>all</u> - pre emerge with post emerge for sedge, grasses, and broadleaves (July)		\$1,400.00
GROWTH REGULATOR <u>all</u> - 16oz / acre (May & June)		\$1,720.00
FERTILIZATION to all but those along 182 - 1# of nitrogen per 1,000sqft (June)		\$2,100.00
AERIFICATION to all but those along 182 - 1/2" core tines (June)		\$6,100.00
TOPDRESS to all but those along 182 - 7 trailer loads dispersed over fields to .2-.25" depth before drag (June)		\$19,680.00
LIME to all but those along 182 - add 500#s / acre to maintain pH above 6.3 (June)		\$1,800.00
WINTER RYEGRASS to all but those along 182 - perennial at 250#/acre (Oct/Nov) + fertilization (Dec & March)		\$7,900.00
DRAG SYNTHETIC INFIELDS once monthly when mowing (City of Columbus to supply drag brush)		\$2,100.00
MOWING: <u>all</u> area inside fence and string trimming fencing & synthetic turf edge		\$25,760.00
proposed mow schedule --- Jan 1, Feb 1, March 3, April 5, May 4, June 4, July 3, Aug 2, Sept 2, Oct 1, Nov 0, Dec 0 = 26		
		\$68,560.00

Annual Maintenance Plan at Joe Cook Soccer Complex		Total
All Area Inside Fencing + Road/Fencing at Willowbrook Rd & 6th St N		
WEED CONTROL <u>all</u> - pre emerge with post emerge for sedge, grasses, and broadleaves (July)		\$1,320.00
GROWTH REGULATOR <u>all</u> - 16oz / acre (May & June)		\$1,700.00
FERTILIZATION to 7 Fields ONLY - 1# of nitrogen per 1,000sqft (June)		\$2,100.00
AERIFICATION to 7 Fields ONLY - 1/2" core tines (June)		\$5,400.00
TOPDRESS to 7 Fields ONLY - 7 trailer loads dispersed over fields to .2-.25" depth before drag (June)		\$20,280.00
LIME to 7 Fields ONLY - add 500#'s / acre to maintain pH above 6.3 (June)		\$1,900.00
WINTER RYEGRASS to 7 Fields ONLY - perennial at 250#/acre (Oct/Nov) + fertilization (Dec & March)		\$7,900.00
MOWING: <u>all</u> area inside fence and string trimming fencing		\$22,480.00
proposed mow schedule --- Jan 1, Feb 1, March 3, April 5, May 4, June 4, July 3, Aug 2, Sept 2, Oct 1, Nov 0, Dec 0 = 26		
		\$63,080.00



NEEL-SCHAFFER

June 24, 2026

Mayor Stephen Jones and the Columbus City Council
City of Columbus
P.O. Box 1408
Columbus, MS 39703

**RE: SPEED HUMP REQUEST/PETITION
SKYLARK DRIVE**

Dear Mayor and City Council,

The Traffic Calming Committee has received a qualifying petition (attached) for a traffic calming device along Skylark Drive. We have reviewed this request, and we recommend the installation of two speed humps between Lehmberg Road and Fallwood Drive, as shown on the attached exhibit. Given the length of the street, it was determined that two speed humps would most adequately support this effort to slow traffic and reduce the volume of cut-through traffic in the long run.

With your approval, we would be glad to coordinate exact field location.

If you have any questions or need additional information on this request, please do not hesitate to contact my office.

Sincerely,

NEEL-SCHAFFER, INC.

Kevin Stafford, P.E.
Review Engineer

CC: Jammie Garrett
Chief Charles Yarbrough
Chief Joseph M. Daughtry, Sr.
Casey Bush

engineers | planners | surveyors | environmental scientists | landscape architects

P: 662.328.4547 | F: 662.328.8552

2310 Martin Luther King Junior Drive
Columbus, MS 39705

www.neel-schaffer.com





Neighborhood Traffic Calming Application

Neighborhood Traffic Calming is a process initiated by neighborhoods that seek to address problems that result from unacceptable neighborhood traffic patterns. This process solves neighborhood traffic problems through the use of devices that reduce traffic volume and speed in neighborhoods, while maintaining maximum mobility and access.

Name of Neighborhood Association (if applicable):

If no neighborhood association exists in your area, individuals may still apply through this application.

Contact Person

DAVID NELSON

Address

822 SKYLARK DR.

Zip Code 39702

Phone

662-574-7551

Fax

Alternate Phone

662-574-4004 (Wife)

E-mail

Location and Nature of the Traffic Problem:

SPEEDING Down Street

Availability of Private Funds:

Yes

No

If Yes, Amount Available:

Application Date:

For more information concerning traffic calming, contact:

Engineering Division (662) 328-4460

City Chief Operations Officer (662) 329-5119

Mail Application To:

City of Columbus

Chief Operations Officer

P.O. Box 1408

Columbus, MS 39703

We the people of Skylark Drive Columbus ms
 request consideration of Residential traffic breakers or
Traffic Calming devices
 from the City of Columbus.

	NAME (Please Print)	ADDRESS	TELEPHONE NO.
14S	Dedric Brown	826 Skylark Drive ^{Columbus ms}	662-312-2117
	Cynthia Joiner	826 Skylark Dr.	662-364-2045
	Brian Joiner	826 Skylark Drive	662-549-6243
	Tre Joiner	826 Skylark Drive	662-589-3010
	Kelden Brown	826 Skylark Drive	662-364-2045
1.03	Robert Hood	837 Skylark Drive	662-889-3064
	MaryAnna Nelson	822 Skylark Dr.	662-574-4009
12S	David Nelson	822 Skylark Dr.	662-574-7551
4N	Gill Wulley	819 Skylark Dr	662-251-3479
6N	Roxie M. Martin	815 Skylark Dr	662-889-9823
5N	Nelma Hill	817 Skylark Dr	
	David Hill	817 Skylark Dr	
6S	Martha Redgum	810 Skylark Dr	662-364-8646
	Johnny Redgum	810 Skylark Dr	662-364-7537
1.02	Jeannine Brown	835 Skylark Dr	662-574-6012
	David Brown	831 Skylark Dr	662-497-2052
10N	Ricardo Bouldes	831 Skylark Drive	662-549-9441
9N	Joral Elkin	829 Skylark Dr.	662-549-1390
8N	Ernesta Wulley	827 Skylark Drive	662-435-8200
3N	Rachel Hargrove	821 Skylark drive	662-769-8852
	Stacy Hargrove	821 Skylark drive	662-769-1700
	Harley Hargrove	821 Skylark drive	662-384-0007

make copies as needed

We the people of _____

request consideration of _____

from the City of Columbus.

	NAME (Please Print)	ADDRESS	TELEPHONE NO.
	Demond Young	816 Skylark Dr	662-242-0154
9S	Vanecia Wilson	816 Skylark Dr	662-386-6670
	Teresa Rush	813 Skylark Dr.	662-574-8624
7NE	Johnny Rush	813 Skylark Dr.	601-917-0643
11NE	James W Hewett	811A Skylark Dr	662-329-5005
	Linda K Hewett	811A SKYLARK DR	662-329-5005
	Tiffany Young	809 Skylark Dr	662-425-3277
2N30	Chris Young	809 Skylark Dr	662-231-1643
1.04	Austyn Denny	839 skylark dr	940-367-5575
	Morgan Denny	839 Skylark Dr.	940-577-5069
11S	Jarvis Steward	820S Skylark Dr	662-251-5434
7S	Rhonda Persons	812 Skylark Drive	662-425-6933
10S	Lucille T. Masley	818 Skylark Dr.	662-352-9060
7N	Abriana Sims	825 Skylark Dr.	662-386-4947
2S	Island Stinson	802 Skylark Dr	662-549-7241
4S	Cotrail Walker	806 Skylark Dr	662-549-0204
13S	David Summers	824 Skylark Dr	662-731-443-6987
5S	Mary Jo King	808 Skylark Dr.	662-574-3171
13S	Patrice Triplett	823 Skylark Dr	(662) 242-6786

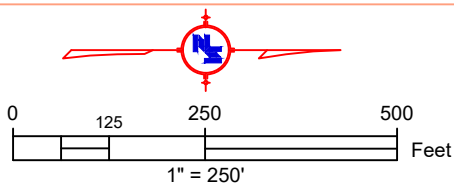
make copies as needed



2/16/2026



Landowners Signed



SKYLARK DRIVE

DRAWING INFORMATION

2409.14

MRC DATE: 2/2026

KBG DATE: 2/2026



2310 Martin Luther King Jr. Drive
P.O. Box 2100 / 39704
Columbus, MS 39705
PH: (662)328-4547 / FAX: (662)328-8552

Skylark Drive Landowners				
Landowner	Address	Telephone Number	Parcel(s)	Signed Petition
Austin Dentry/ Morgan Dentry	839	940-367-5575	1.04	2026
Robert L Hood	837	662-889-3064	1.03	2026
James W Smith/Dorothy Smith C/O Jeannine Enlow	835	662-574-6012	1.02	2026
Rhonda Patterson	Vacant Lot		1.01	
Cornelius Bouldes/ Richelette Bouldes	831	662-497-2852	10N	2026
Sarah Elkin	829	662-549-1390	9N	2026
Unice Dunlap	827	662-435-8200	8N	2026
Abriaul Sherrod	825	662-386-4947	7N	2026
Donald Sanders	823	662-242-6786	6N	2026
Rachel M Hargrove	821	662-769-8852	3N	2026
Joe L Williams	819	662-251-3479	4N	2026
Isaac Hill/ Velma Hill	817		5N	2026
Roxie M Martin	815	662-889-9823	6N	2026
Johnny R Rush	813	601-917-0643	7NE	2026
Reko Dent/ Chiquita Dent	811 Unit B		10NE	
James Hewett/ Linda K Hewett	811 Unit A	662-329-5005	11NE	2026
Walter James Jr./Annie W James	811		1N	
Christopher F Young/ Tiffany L Young	809	662-231-1643	2N	2026
Kenneth Saucier/ Mary J Saucier	807		3NE	
Stevie D Moody/Valarie M Moody	805		4E	
Elizabeth E Patrick	803		5E	
Kunta Gordon	801		6E	
Bobbie L Page	800		1S	
Johnny E Stinson/Diane C Stinson	802	662-549-7241	2S	2026
Beau M Nicewanner	804		3S	
Cotrail W Walker	806	662-549-0204	4S	2026
Joseph King/ Mary J King	808	662-574-3171	5S	2026
Sylvia R McLaurin/ Wayne J McLaurin	810	228-363-2509	6S	2026
Edwin A Persons/ Rhonda G Persons	812	662-425-6933	7S	2026
Annette W Prince	814		8S	
Vanecia M Wilson	816	662-386-6670	9S	2026

Lucille T Mosley/ Henry L Mosley Sr	818	662-352-9060	10S	2026
Sarah F Studdard	820	662-251-5434	11S	2026
David R Nelson/ Mary Anna Nelson	822	662-574-7551	12S	2026
David W Summerall	824	731-443-6987	13S	2026
Dedric B Brown	826	662-312-2112	14S	2026
	# of Landowners In Favor:			75.00%



NEEL-SCHAFFER

July 14, 2026

Mayor Stephen Jones and the Columbus City Council
City of Columbus
P.O. Box 1408
Columbus, MS 39703

**RE: SPEED HUMP REQUEST/PETITION
SPRINGDALE DRIVE**

Dear Mayor and City Council,

The Traffic Calming Committee has received a qualifying petition (attached) for traffic calming devices along Springdale Drive. We have reviewed this request, and we recommend the installation of two speed humps between N Gaywood Avenue and S Gaywood Avenue, as shown on the attached exhibit. Given the length of the street, it was determined that two speed humps would most adequately support this effort to slow traffic and reduce the volume of cut-through traffic in the long run.

With your approval, we would be glad to coordinate exact field location with Public Works.

If you have any questions or need additional information on this request, please do not hesitate to contact my office.

Sincerely,

NEEL-SCHAFFER, INC.

Kevin Stafford, P.E.
Review Engineer

CC: Jammie Garrett
Chief Charles Yarbrough
Chief Joseph M. Daughtry, Sr.
Casey Bush

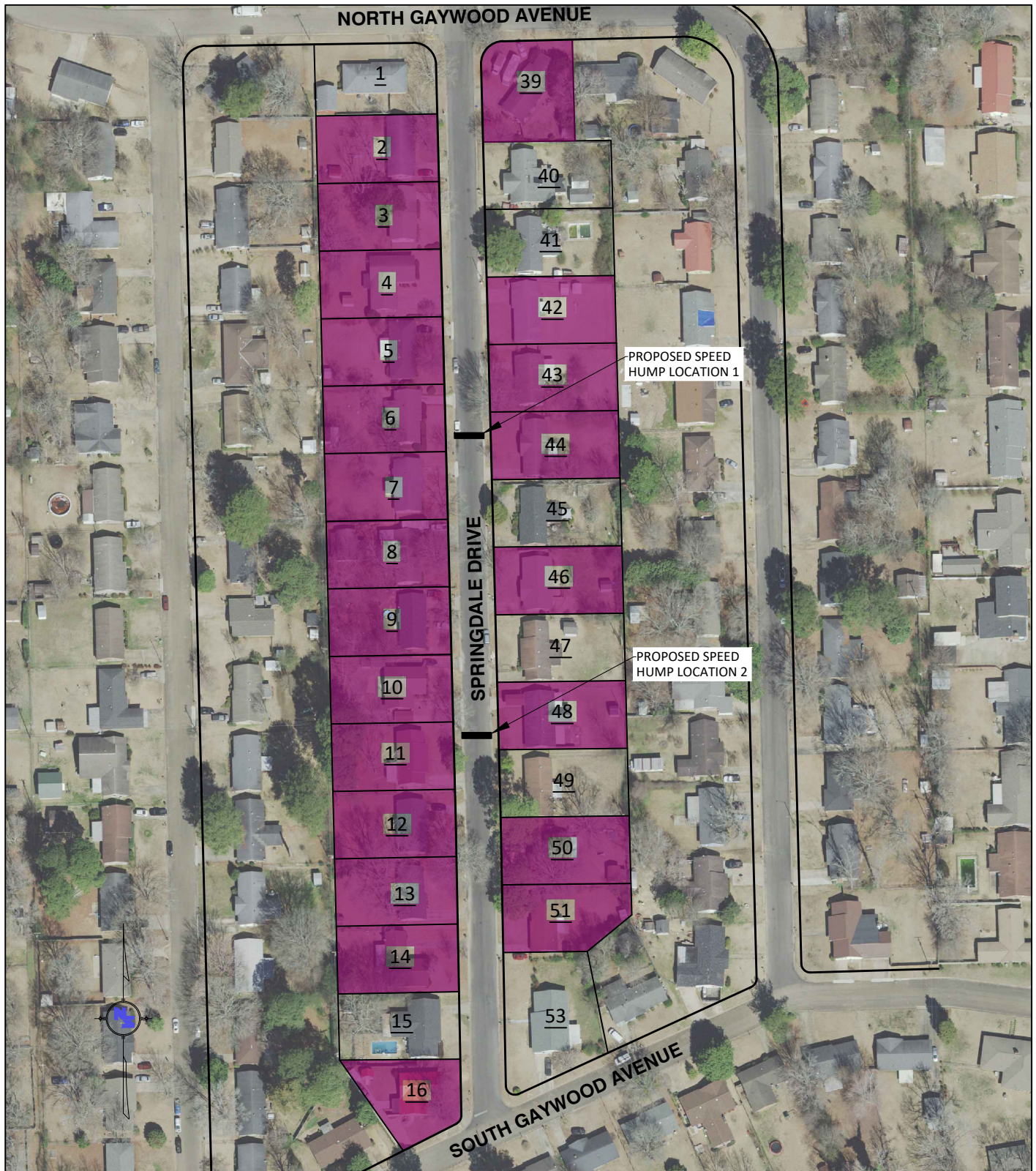
engineers | planners | surveyors | environmental scientists | landscape architects

P: 662.328.4547 | F: 662.328.8552

2310 Martin Luther King Junior Drive
Columbus, MS 39705

www.neel-schaffer.com

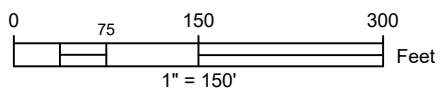




6/1/2026



Landowners Signed



Springdale Dr.

DRAWING INFORMATION

2409.14

MRC DATE: 3/2026

KBG DATE: 6/2026



2310 Martin Luther King Jr. Drive
P.O. Box 2100 / 39704
Columbus, MS 39705
PH: (662)328-4547 / FAX: (662)328-8552



Neighborhood Traffic Calming Application

Neighborhood Traffic Calming is a process initiated by neighborhoods that seek to address problems that result from unacceptable neighborhood traffic patterns. This process solves neighborhood traffic problems through the use of devices that reduce traffic volume and speed in neighborhoods, while maintaining maximum mobility and access.

Name of Neighborhood Association (if applicable):

Springdale Drive

If no neighborhood association exists in your area, individuals may still apply through this application.

Contact Person

Ruby Harris

Address 416 Springdale Drive

Zip Code 39702

Phone 662-574-5904

Fax _____

Alternate Phone 662-570-4427

E-mail _____

Location and Nature of the Traffic Problem:

Availability of Private Funds:

Yes _____

No _____

If Yes, Amount Available: _____

Application Date: _____

For more information concerning traffic calming, contact:

Engineering Division (662) 328-4460

Chief Operations Officer (662) 329-5119

Mail Application To:

City of Columbus

Chief Operations Officer

P.O. Box 1408

Columbus, MS 39703

We the people of _____

request consideration of _____

from the City of Columbus.

	NAME (Please Print)	ADDRESS	TELEPHONE NO.
			662-574-5904
8	Ruby Harris	416 Springdale Dr.	662-570-4427
46	Katerra Clark	417 Springdale Dr.	662-361-9127
3E	Lewis Brooks	205 Springdale Dr.	662-798-0070
5W	Rose Love	216 Springdale Dr.	662-251-2128
42	Nay Allen	409 Springdale Dr.	662-364-2148
4	Sandra Hankins	408 Springdale Dr.	662-251-4516
5	Marilyn Colmese	410 Springdale Dr.	662-889-8585
6	Judy Flew	412 Springdale Dr.	
7	Eddy Scott	414 Springdale Dr.	662-386-2043
13	Glenda Catham	426 Springdale Dr.	663-251-5700
50	Pradley Clinton	425 Springdale Dr.	
9	Egicia Wright	418 Springdale Dr.	662-745-9452
48	Lavonne Xaver	421 Springdale Dr.	662-889-4408
2	Lance Juma	404 Springdale Dr.	662-251-0817
2E	Franklin Williams	203 Springdale Dr.	662-401-3706
10	Debra Jeffery Hopkin	420 Springdale Dr.	662-352-1557
43	Dorothy Boyd	411 Springdale Dr.	662-479-3908
16	Cartesha Peabach	432 Springdale	662-574-2162
	Jethro Millsap	423 Springdale Dr.	662-251-2038
12	Jimika Fulton	424 Springdale Dr.	662-251-9919

Make additional copies or add additional pages

request consideration of _____ b6

[illegible]

Make additional copies or add additional pages

from the City of Columbus.

[illegible]

Make additional copies or add additional pages

Number	Block	Landowner	Address	Telephone Number	Parcel(s)	Signed Petition	Notes
1	N Gaywood Avenue to S Gaywood Avenue	Janice Froman	404	662-251-0817	2	2026	Rental
2		Benton's Properties LLC (Andrew Benton)	406	662-359-3937	3	2026	Rental
3		Sandra J Hankins	408	662-251-4516	4	2026	
4		Marilyn Calemse	410	662-889-8585	5	2026	
5		Cindy Lawrence/Kenneth Conner	412		6	2026	Judy Lewis is POA
6		Rhonda Scott/Eddie Scott	414	662-386-2043	7	2026	
7		Ruby Harris/Jimmie Harris	416	662-570-4427	8	2026	
8		Felicia Wright	418	662-245-9482	9	2026	
9		Jeffery Tyrone Hopkins	420	662-352-1557	10	2026	
10		Bobo Properties LLC (Rod Bobo)	422	662-574-5080	11	2026	Rental, Katy G spoke to him 6/1/26
11		Jimika Ann Fulton	424	662-251-9919	12	2026	
12		Glenda F Latham	426	662-251-5700	13	2026	
13		Latoya Barnum	428	662-549-2906	14	2026	
14		Erica B. Jethroe/ Willie Jethroe	430	662-570-8898	15		Divorced couple but wife lives there
15		Bennie Deloach/ Cartesia Deloach	432	662-574-2162	16	2026	
16		Abaris Sanders/ Cedricka Jackson	429	662-251-8225	53		
17		Benton Legacy Properties LLC (Robert Benton)	427	601-919-6668	51	2026	Rental
18		Chivonda Clinton/Bradley Clinton	425		50	2026	
19		Carolyn Mason	423	662-386-5000	49		Rental
20		Lavonne McCollum(Lava?)	421	662-889-9908	48	2026	
21		Nakisha Morris	419	N/A	47		Likely Deceased
22		Katetra Bush(Clark)	417	662-361-9127	46	2026	
23		Mary S House	415	662-327-5857	45		
24		Joel D Jones	413	662-574-2029	44	2026	Rental, in prison, Stephen Jones managing and spoke w/ Katy G 6/1/26
25		Dorothy L Smoot (Boyd)	411	662-479-3908	43	2026	
26		Nancy Allen/Franklin Allen	409	662-364-2148	42	2026	
27		Earlie Baldwin	407	662-328-5220	41		
28		Reasant Bank(foreclosure?)	405		40		
29		Linda Mathis	702 N Gaywood	662-436-0767	39	2026	Driveway on Springdale, Deceased. Executor is Lisa Wooten.
			# of Landowners In Favor:			76%	

Need 0 additional signatures to be over 75%



NEEL-SCHAFFER

July 13, 2026

City of Columbus
Honorable Mayor Stephen Jones
P. O. Box 1408
Columbus, MS 39701

RE: 2026 PAVEMENT ANALYSIS AND MANAGEMENT PROGRAM

Dear Mayor Jones:

Neel-Schaffer, Inc. (NSI) is pleased to offer professional services as defined in Exhibit A, Scope of Services, for the above referenced project. NSI proposes to perform these services for an hourly, not-to-exceed fee of \$97,300.

All services, hourly rates, and General Terms and Conditions shall be performed in accordance with our Master Agreement dated July 1, 2025. NSI will bill you monthly based on the amount of work completed.

This Letter Agreement, consisting of one page; Exhibit A, consisting of three pages; and our Master Agreement, consisting of seven pages, represents the entire agreement between the City of Columbus and Neel-Schaffer, Inc. This Letter Agreement and the exhibits may only be modified or amended by a duly executed written document. If the terms of this Agreement are acceptable, please execute the original and return a copy to us.

We appreciate the opportunity to provide services to you and look forward to working with you!

Sincerely,

NEEL-SCHAFFER, INC.

Kevin Stafford, P.E.
North Mississippi Regional Manager

ACCEPTED: CITY OF COLUMBUS

SIGNATURE: _____

TITLE: _____ **DATE:** _____

landscape architects
environmental scientists
surveyors
planners
engineers

P: 662.328.4547 | F: 662.328.8552

2310 Martin Luther King Junior Drive
Columbus, MS 39705

www.neel-schaffer.com



EXHIBIT A

SCOPE OF SERVICES

Project Overview

The purpose of this project is to evaluate existing pavement conditions using data collected by the Golden Triangle Planning and Development District (GTPPD) and develop pavement management scenarios to support the City of Columbus in budget planning, prioritization, and long-term roadway preservation. All work will be performed using industry-standard methods, including ASTM D6433 for PCI scoring, and analysis tools available within Trimble Business Center (TBC), as referenced in the original scope.

Task 1: Data Processing and Analysis

Budget: \$59,600

Duration: Four months

Description

Neel-Schaffer will process the GTPDD data using Trimble Business Center. Neel-Schaffer will also analyze the processed data for a total pavement condition index (PCI) score.

Activities

Neel-Schaffer will perform the following activities:

1. Conduct one (1) kick-off meeting with the client to confirm the restoration/preservation treatments the client wants to include or exclude.
2. Consult with up to three (3) local contractors to gather cost information for selected treatments. The average cost will be used for cost modeling.
3. Purchase and utilize Trimble Business Center (TBC) to view and analyze the pavement data collected by GTPPD. This software is required due to the type of Trimble GIS unit GTPDD utilized for data collection.
4. Ensure segments are properly divided into sample locations laid out consistently with expected paving practices.
5. Determine applicable distress types, severities, and quantities following the ASTM D6433 standard.

The client will perform the following activities:

1. Approve the treatment/preservation list before analysis begins.
2. Provide any additional data or background information necessary for interpretation.

Assumptions and Limitations

1. Analysis is limited to the condition data provided.
2. No field verification or recollection of data is included.
3. No modification of existing GIS systems is included beyond the creation of sample-level outputs.

Task 2: Pavement Management Scenarios

Budget: \$19,800

Duration: 1 Month

Description

The consultant will run six (6) pavement management scenarios to evaluate treatment strategies, costs, and PCI projections, consistent with the original scope language. Scenario modeling is limited to one iteration per scenario. Additional iterations constitute additional services and require a written change order.

Scenario List

Based on the original scope, the scenarios will evaluate:

1. Effects on PCI if no treatments are applied (“do nothing scenario”).
2. Cost required to achieve an overall PCI of 100.
3. Recommended sample locations to address in Year 1 based on condition and priority.
4. Best Year 1 treatment strategy given a fixed annual budget.
5. Treatments needed to maintain an average overall PCI of 50.
6. Treatments needed to maintain the current overall average PCI.

Deliverables

1. Summary memo describing each scenario’s inputs, assumptions, and results.
2. Tables identifying recommended segments, treatment types, and estimated costs.
3. GIS based maps or PDFs of scenario outcomes (one map per scenario).

Task 3: Presentation of Results

Budget: \$17,900

Duration: 1 Month

Description

Neel-Schaffer will provide maps, reports, and a results presentation summarizing the pavement analysis and scenario modeling.

Deliverables

1. An Excel database showing distress metrics for each sample.
2. Two (2) mapbooks, 11 x 17 format, illustrating existing conditions and labeled with sample IDs.
3. Two (2) full-size paper maps of existing pavement conditions.
4. A presentation to city staff summarizing:
 - a. Existing conditions
 - b. Scenario results
 - c. Recommended priorities
 - d. High-level budget considerations

Assumptions

1. Printing costs for the specified mapbooks and full-size maps are included.
2. Any additional map sizes, formats, or reprints will be billed separately.

Exclusions

1. Field data collection, pavement coring, or additional condition assessments.
2. Additional contractor outreach beyond three (3) firms.
3. Unlimited scenarios reruns or revisions.
4. Creation or reconfiguration of an enterprise GIS system.
5. Traffic counts, geometric evaluation, ADA compliance analysis, drainage evaluation, or transportation planning tasks not explicitly listed.
6. Roadway rehabilitation design, bidding, or construction.
7. Any work not explicitly listed in Task 1-3.

PROPOSAL

Amphitheater Launch Marketing and Concert Campaign Support

City of Columbus, Mississippi

Senator Terry Brown Amphitheater

12 Month Marketing Retainer
\$5,000 per month

Annual agreement value: \$60,000

Prepared for the City of Columbus

Prepared by Jason Guinn and Team

June 12, 2026

Executive Summary

Columbus is entering an important launch window for the Senator Terry Brown Amphitheater. Public reporting describes Phase 3 construction moving forward with seating, concessions, restrooms, security, and support facilities intended to complete the venue as a roughly 3,500 capacity open air amphitheater.

The opportunity is bigger than opening a new city venue. Columbus has the chance to create a regional entertainment destination that drives visitors downtown, supports local restaurants and hotels, creates sponsor value, and gives the community a new civic gathering place.

Our team can support the City of Columbus as a strategic consultant and hands on marketing partner for the amphitheater launch year. The goal is to help the city build awareness, promote the venue, support an annual concert calendar of approximately 10 to 12 ticketed shows, and create a repeatable marketing foundation that can serve the venue beyond opening year.

The Core Opportunity

- Launch the amphitheater as a regional entertainment brand, not simply as a completed construction project.
- Build public excitement before the first major ticketed show is announced.
- Create a coordinated marketing system for venue awareness, show announcements, onsales, presales, sponsors, and community engagement.
- Use the first year to build audience data, sponsor confidence, ticket buyer habits, and long term venue momentum.
- Give Columbus experienced guidance from a team that understands the concert business, ticketing, branding, media, sponsorship, and event promotion.

Our Role

We recommend serving as the City of Columbus amphitheater launch marketing partner for a 12 month term. This role combines strategy, consulting, creative execution, venue marketing, and show by show concert campaign support.

Strategic consulting	Launch strategy, market positioning, ticketing guidance, sponsorship guidance, promoter coordination, industry perspective, and monthly planning support.
Venue brand marketing	Ongoing marketing support that builds awareness for the amphitheater as a destination, community asset, and regional entertainment venue.
Concert marketing	Campaign planning and execution support for the anticipated annual calendar of approximately 10 to 12 ticketed shows.
Creative production	Graphic design, campaign visuals, social media assets, digital ad creative, event graphics, sponsor materials, and production planning.
Industry relationships	Guidance informed by real relationships in the concert business, including promoters, agents, ticketing contacts, production partners, media partners, vendors, and sponsors.

Why This Matters

The live event business is relationship driven. A city can build a strong venue, but the launch depends on more than the building itself. Booking decisions, promoter relationships, ticketing structure, sponsorship packages, campaign timing, creative presentation, and public communication all shape whether the first year creates momentum or confusion.

Our team understands the people, process, pitfalls, and opportunities inside the concert business. That allows us to help Columbus make informed decisions while also executing the marketing work needed to bring people to the venue.

Proposed Scope of Services

1. Launch Strategy and Consulting

- Monthly strategy and planning sessions with city leadership or designated project staff.
- Launch timeline guidance for pre opening awareness, public announcements, opening season communication, and first year marketing rhythm.
- Concert business consulting related to promoter coordination, artist market fit, ticketing needs, campaign timing, and industry expectations.
- Practical guidance intended to help the city avoid avoidable mistakes before the first ticket goes on sale.

2. Amphitheater Brand Marketing

- Marketing support for the amphitheater as a venue brand throughout the 12 month agreement.
- Public facing messaging that positions the amphitheater as a community asset, regional destination, and economic development tool.
- Social media and digital content direction for venue awareness, construction progress, opening countdown, sponsor recognition, and community pride.
- Audience building recommendations for email, text, social media, website traffic, and retargeting opportunities.

3. Show by Show Concert Marketing

- Campaign support for an anticipated annual calendar of approximately 10 to 12 ticketed shows yearly.
- Marketing plans for show announcements, presales, onsales, reminder campaigns, final week pushes, and post event recaps where appropriate.
- Campaign copywriting for social media, email, text, press support, partner communication, and digital ads.
- Coordination with city staff, promoters, ticketing partners, sponsors, media partners, and other approved stakeholders.

4. Graphic Design and Creative Campaign Execution

- Graphic design for standard amphitheater and concert marketing campaigns.
- Social media graphics, digital advertising creative, show announcement assets, event graphics, sponsor graphics, and promotional materials.
- Creative direction for photography and video needs tied to launch, venue storytelling, show promotion, and sponsor value.
- Photography and video production capabilities available as needed, with major production days or larger content packages quoted separately.

Ticketing, Sponsorship, and Partner Support

- Ticketing consultation related to platform considerations, customer data, presales, onsales, reporting, VIP options, and sponsor inventory.
- Sponsor and partner marketing support.
- Marketing recommendations that connect the amphitheater to restaurants, hotels, tourism partners, downtown businesses, and regional media.
- Industry introductions where appropriate and where they serve the best interest of the city and the venue.
- Work with the stakeholders to find the best solutions for the amphitheater.

Investment

Monthly Retainer	Agreement Term	Annual Agreement Value
\$5,000 per month	12 months	\$60,000

The recommended agreement is a 12 month amphitheater launch marketing retainer. This gives Columbus one consistent partner through the critical pre launch, opening season, and first year marketing period.

Included in the Monthly Retainer

- Strategic consulting and monthly launch planning.
- Amphitheater brand marketing support.
- Show by show concert marketing support for approximately 10 to 12 ticketed shows during the annual agreement period.
- Graphic design and creative campaign execution for standard venue and concert marketing needs.
- Social media and digital advertising creative.
- Campaign copywriting for social, email, text, sponsor, partner, and promotional use.
- Ticketing strategy guidance and onsale planning support.
- Sponsor and partner marketing support.
- Coordination with approved city staff, promoters, ticketing contacts, media contacts, and industry partners.
- Monthly recap, recommendations, and next step planning.

Costs Not Included in the Monthly Retainer

- Paid advertising spend.
- Printing, signage, outdoor media, radio, television, or other media placement costs.
- Ticketing platform fees, payment processing fees, or box office system costs.
- Travel and on site expenses outside the normal service area.
- Website development or major web platform work.
- Major photography production, major video production, large shoot days, drone work, or multi camera production.
- Large scale production expenses, specialty vendors, paid talent, music licensing, location costs, or unusual hard costs.
- Material expansion beyond the anticipated 10 to 12 ticketed show annual calendar, unless mutually approved.

Expected Outcomes

The purpose of this partnership is to help Columbus enter the amphitheater launch year with structure, consistency, and professional execution. The work should help the city build public confidence, sponsor confidence, and a repeatable marketing foundation for the venue.

- Clearer amphitheater positioning and public messaging.
- A consistent year long marketing rhythm for the venue.
- Professional creative assets for venue and concert campaigns.
- Better organized show announcements, presales, onsales, and final week pushes.
- Stronger coordination among city staff, promoters, ticketing partners, sponsors, and media partners.
- Improved audience data growth through social, email, text, web traffic, and ticketing channels.
- More valuable sponsor and partner activation opportunities.
- A practical marketing playbook that can continue beyond the first year.

Project Context Used for This Proposal

This proposal was prepared with current public project context in mind. Public reporting and project materials describe the Senator Terry Brown Amphitheater as a roughly 3,500 capacity open air venue, with Phase 3 construction focused on seating, concessions, restrooms, security, and support facilities. Public reporting has also discussed spring 2027 as a target period for completion or first show activity, depending on construction progress and final project timing.

Sources consulted include recent WCBI reporting, The Dispatch coverage of the amphitheater project, and public project descriptions associated with the Senator Terry Brown Amphitheater Phase 3 work.

Next Steps

- Confirm the city point of contact and decision making process.
- Confirm the expected annual show calendar and launch timeline.
- Review current branding, ticketing, sponsorship, and marketing materials if available.
- Approve the 12 month retainer structure and finalize a service agreement.
- Begin discovery, launch planning, and first year marketing calendar development.

Acceptance for Discussion Purposes

The agreement will renew annually on October 1. Pricing and scope of services may be reviewed and adjusted by mutual agreement prior to each renewal.

City of Columbus Representative

Jason Guinn and Team

Date: _____

Date: _____

MAYOR
STEPHEN JONES

CITY COUNCIL
ETHEL TAYLOR STEWART, **WARD 1**
RODERICK D. SMITH, **WARD 2**
RUSSELL GREENE, **WARD 3**
LAVONNE LATHAM HARRIS, **WARD 4**
GREGORY JEFFERSON, **WARD 5**
JASON SPEARS, **WARD 6**

CITY OF COLUMBUS

POST OFFICE BOX 1408
COLUMBUS, MISSISSIPPI 39703
(662) 328-7021 Phone
(662) 329-5173 Fax

GENERAL COUNSEL
JEFF TURNAGE

CHIEF OPERATIONS OFFICER
JAMMIE GARRETT

CFO/SECRETARY-TREASURER
JAMES "JIM" BRIGHAM

July 9, 2026

Mayor Stephen Jones
and Members of the City Council
City of Columbus
P. O. Box 1408
Columbus, MS 39703-1408

RE: FY 2023 COMMUNITY PROJECT FUNDING GRANT
Columbus Blight Program
B-23-CP-MS-0917

Dear Mayor and Council:

The City purchased three (3) properties through the above referenced program. The properties are located at:

1. 715 Railroad Street
2. 1014 10th Street South and
3. 4th Avenue North, Lot 11, Block 30, Frisco City Addition.

I am requesting that these properties be declared surplus and sold to the highest bidder based on the requirements provided by the City Attorney.

Thanks for consideration.

Sincerely

George H. Irby

George H. Irby
Interim Planner

LPP/lp

MEMORANDUM OF UNDERSTANDING
Between the City of Columbus and
Mississippi University for Women

Mississippi University for Women is chartered as an educational institution to serve the State of Mississippi. It has a rich history of providing educational opportunities for citizens of Columbus, of Mississippi, and of other states and nations. Throughout its history, the Mississippi University for Women has supported and been supported by the local community.

The City of Columbus and Mississippi University for Women have engaged in any number of beneficial partnerships over the years. Business, governmental offices and schools have served as learning sites for students and have benefited from the assistance provided by faculty and staff engaged in these projects. To carry this partnership to the next level, the University will establish a Tuition Bank, which will credit select city employees to attend regularly scheduled classes with no tuition cost. The specifics of this partnership are established below.

University Admissions and Enrollment

The University will permit selected city employees to enroll in regularly scheduled credit courses up to the limits established by this Program.

City employees enrolling under this agreement must meet admission requirements as specified in the current Bulletin of the University. Participants enrolling in credit-bearing courses must be formally admitted prior to enrollment in any credit-bearing course. All admission requirements are subject to the policies of Mississippi University for Women and the Board of Trustees of Institutions of Higher Learning, as amended from time to time.

Applicants who meet regular admission requirements will be admitted in accordance with University and Board of Trustees of Institutions of Higher Learning policies. Applicants who are at least twenty-one (21) years of age and do not meet regular freshman admission requirements may be considered for admission as non-degree seeking students in accordance with applicable University and IHL policies, subject to institutional approval. Enrollment for non-degree seeking students is subject to applicable credit hour limitations and institutional approval.

Students are required to satisfy all course prerequisites and eligibility requirements as established by MUW.

Course offerings and availability are determined by the University based on institutional capacity, faculty availability, etc.

City employees will be recommended to the Personnel Director for these offerings by their department supervisor. The Personnel Director and Chief Operations Officer shall review and forward the request to the mayor for final approval. A list of those selected will be provided to the

University by the first day of classes each semester. All participants will complete an application for admissions.

Tuition Bank and Costs

The University will establish a Tuition Bank of up to 200 credit hours per year to support this program. This Tuition Bank functions as a scholarship pool that covers participants' tuition costs, subject to the limits outlined below. The Bank will provide approximately 75 credit hours in the fall semester (equivalent to 25 seats in standard 3-credit-hour courses), 75 credit hours in the spring semester, and 50 credit hours in the summer term. These allocations may be reviewed and adjusted at any time to meet program demand.

Participants enrolled under this agreement will receive tuition support through the Tuition Bank (i.e., a scholarship benefit), which will fully cover tuition charges up to the available credit-hour limits.

Participants remain responsible for all non-tuition expenses, including textbooks, instructional materials, fees, and any other associated costs, unless otherwise specified.

Point of Contact

The Office of Academic Affairs will be the contact point for the University. The Office of the Chief Operations Officer for the City of Columbus will be the contact point for the City of Columbus.

Review

This is a pilot program for an initial one-year period and a formal review will be conducted after this term. If it is agreed that the program should continue, this program is subject to annual review by the Mayor (or designee) of the City of Columbus and the President (or designee) of Mississippi University for Women.

Signatures

For the City of Columbus

Stephen Jones
Mayor

For Mississippi University for Women

Nora R. Miller
President

ITEM FOR AGENDA INCLUSION

IMPORTANT: Please use this cover sheet for ALL submitted for the agenda. Items must be turned in no later than NOON on the Wednesday before the council meeting.

Date of Council Meeting	07/21/2026
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Agenda Section	CONSENT
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Name	Mr. Jeff Turnage
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Wording	To Approve request for the General Counsel to attend the "AI for Mississippi Lawyers" educational class to be held July 30, 2026 in Pearl, MS and to also approve payment of registration, lodging, travel and meals (if applicable).
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Backup Attached	YES
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Submitted By	Veronica Stewart
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Date Submitted	07/13/2026
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Mississippi Lawyers:

July 30, 2026 | 9:00 AM - 4:30 PM CDT

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Product ID: 102018

OR CALL US

800-931-3140

customerservice@nbi-sems.com



PROGRAM DETAILS

Date: July 30, 2026

Registration: 8:30 AM - 9:00 AM
Seminar: 9:00 AM - 4:30 PM

Tuition: \$389 per registrant

Bring your Colleagues, Bundle and Save

Save \$100 on each registration
when buying 2 or more.

Hotel: Holiday Inn Pearl Trustmark Park
110 Bass Pro Dr. • Pearl, MS 39208

CREDIT DETAILS

Mississippi CLE | 6.0 Total Credits

Credit Status: Approved

Including: 1.0 ethics/ professionalism

This course has been approved by the Mississippi Commission on Continuing Legal Education for a maximum of 6.0 hours of credit, which includes 1.0 hour of ethics/ professionalism.

1 Other Credit/CLE Options available.

Including LA CLE

[View all credit details online.](#)

PROGRAM AGENDA

All times are shown in Central time.

I. Top AI Tools and Tips for Strategic Adoption

9:00 – 9:45, DAVIS HOUSE

- A. Popular AI Tools and Hidden Gems
- B. Identifying Tasks You Can Automate (and Those You Should NOT)
- C. The 3 Worst AI Mistakes Attorneys Are Making Right Now
- D. AI Use Policies: What They Must Include

II. Prompt Engineering for Everyday Legal Practice

9:45 – 10:30, KERI E. HERRINGTON

- A. Ensuring Your Prompt Provides Enough Context and the Right Information
- B. How to Phrase a Prompt for Accuracy and Reliability
- C. Teaching AI Your Firm's Preferred Tone and Writing Style
- D. Useful Tips for Making AI Outputs More Concise
- E. Tailoring the Prompt to a Specific Audience
- F. Iterative Refinement and Validation Techniques

III. Employing AI to Tackle Common Litigation Tasks

10:45 – 11:45, DAVIS HOUSE

- A. Leveraging AI in Early Case Assessment
- B. AI in Discovery Review and Data Organization
- C. Discovery and Authentication of AI-Generated or Influenced Evidence
- D. Supporting Motion Practice With AI
- E. AI-Driven Solutions for Managing Heavy Litigation Workloads
- F. Using AI to Streamline Trial Preparation

IV. Smart Tips for Drafting Contracts and Legal Documents With AI

11:45 – 12:45, M. REED MARTZ

- A. Tapping AI to Draft or Review Contracts
- B. Drafting and Reviewing Pleadings, Motions, and Other Litigation Documents
- C. Best Practices in Maintaining Attorney Voice
- D. Version Control and Auditability

V. AI-Powered Legal Research and Investigations

1:45 – 2:30, JUSTIN M. SUMRALL

- A. Case Law
- B. Regulatory, Public Records, and Filings Research
- C. Background Research on People
- D. Business and Financial Investigation

VI. Staying Organized and On Track With AI

2:30 – 3:15, M. REED MARTZ

- A. Meeting Notes, Action Items, and Follow-Ups
- B. AI-Assisted Client Status Updates and Communications
- C. Matter Timelines, Checklists, and Deadline Tracking
- D. Task Prioritization and Workload Management
- E. Workflow Coordination, Handoffs, and Status Reporting

VII. AI Ethical Considerations for Legal Professionals

3:30 – 4:30, EDUARDO V. MARTINEZ

- A. The Duty of Candor
- B. Safeguarding Attorney-Client Privilege and Confidentiality
- C. Cybersecurity Concerns
- D. Delegation and UPL Risks
- E. Trust But Verify: Handling Hallucinations and Other AI Mistakes
- F. When Does AI-Generated Content Become Attorney Work Product?

PROGRAM SPEAKERS

Learn from the best



Keri E. Herrington
Butler Snow LLP



Davis House
Anderson Crawley & Burke, PLLC



Eduardo V. Martinez
Eduardo Martinez, Attorney at Law



M. Reed Martz
Freeland Martz, PLLC



Justin M. Sumrall
Carroll Warren & Parker, PLLC

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**CITY OF COLUMBUS, MISSISSIPPI
OFFICIAL TRAVEL REQUEST APPLICATION**

Officials, Officers and Employees of the City of Columbus seeking approval from the Mayor and City Council for permission to travel shall submit this application, fully completed and signed in **ADVANCE** of the requested travel. Except in urgent or necessitous cases, **Requests for Travel** must be submitted for approval well in advance of the Departure Date so that the Mayor and City Council can consider the request at a regular meeting of the Mayor and City Council before the travel. Travel and reimbursement for same is governed by Section 25-3-41 of the Mississippi Code of 1972 as may be amended from time to time.

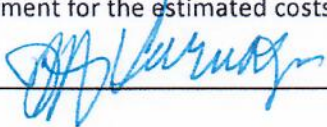
INFORMATION ABOUT THE TRAVEL SOUGHT

- Typed or Printed Name of Official Applying for Travel: Jeff Turnage
 - Name of Event Official seeks to Attend: AI for Mississippi Lawyers
 - Benefit to City resulting from Attendance: To make legal work, better, faster and more efficient
-
- Location (City & State) of the Event for which Travel is sought: Holiday Inn Pearl Trustmark Park, 110 Bass Pro Drive, Pearl, MS 39208
 - Name of Hotel, Motel or place of Lodging if reimbursement is sought: None
 - Proposed Date of Departure: 7/30/2026 • Proposed Date of Return: 7/30/2026
 - Mode of Transportation: Personal

ITEMIZED ESTIMATE OF COSTS OF TRAVEL

- Estimated Total Fees for Registration of all programs at Event, Conference, Seminar, Class or Program: \$ 389.00
 - Cost per Night of Lodging: \$ 0.00
 - Total Estimated Lodging Costs for All Nights: \$ 0.00
 - Estimated Cost of Transportation (Gas, Airfare, Taxi or Mileage Reimbursement):
 - Gas (if using City Vehicle): \$ 0.00
 - Airfare (if flying): \$ 0.00
 - Taxi Service (if anticipated): \$ 0.00
 - Mileage Reimbursement (if driving Personal Vehicle): \$ 0.00
 - Estimated Cost of Meals: \$ 0.00
 - Any other Estimated Costs: \$ 0.00
- TOTAL ESTIMATED COSTS \$ 389.00**

I certify that the estimates of the costs of travel as set forth on this form are my best estimates based upon information reasonably available. I also certify that I understand that in order to be reimbursed for the estimated costs above, I must produce upon return any and all registration forms, receipts for meals, and lodging, together with any other bona fide proof of payment for the estimated costs set forth above.

Signature: 

Date: 7/9/2026



STATE OF MISSISSIPPI
TATE REEVES, GOVERNOR
DEPARTMENT OF PUBLIC SAFETY
SEAN J. TINDELL, COMMISSIONER

MISSISSIPPI OFFICE OF HOMELAND SECURITY STATE AND LOCAL CYBERSECURITY GRANT PROGRAM SUB-RECIPIENT GRANT AWARD

Sub-Recipient Name: Columbus, City of

Project Title: FY23 State and Local Cyber Security Grant Program-Grant Awards

Grant Period: 6/15/2026-11/30/2028

Date of Award: 6/15/2026

Total Amount of Award: \$163,045.00

Grant Number: 23CS152

In accordance with the provisions of Federal Fiscal Year 2023 FEMA State and Local Cybersecurity Grant Program, the Mississippi Office of Homeland Security (MOHS), State Administrative Agency (SAA), hereby awards to the foregoing Sub-Recipient a grant in the federal amount shown above. The CFDA number is 97.137 and MOHS federal grant number is EMW-2023-CY-00002-SO1. Authorizing Authority for Program: Section 2002 of the *Homeland Security Act of 2002*, as amended (Pub. L. No. 107-296), (6 U.S.C.603).

Enclosed is a signed grant agreement obligating federal funds as outlined above. Please review the grant agreement in full, sign in the designated signature areas and return to the MOHS by **July 31, 2026**. Strict adherence to these provisions is essential to ensure compliance with applicable federal and state statutes, rules, regulations, and guidelines.

Grant funds will be disbursed to Sub-Recipients (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

I certify that I understand and agree that funds will only be expended for those projects outlined in the funding amounts as individually listed above. I also certify that I understand and agree to comply with the general and fiscal terms and conditions of the grant including special conditions and the Mississippi Department of Public Safety, Office of Homeland Security, State and Local Cybersecurity Grant Program, Policies and Procedures Manual; to comply with provisions of the Act governing these funds and all other federal laws and regulations; that all information is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the Sub-Recipient; and that all agencies involved with this project understand that all federal funds are limited to a twelve-month period.

Supplantation: The Sub-Recipient provides assurance that funds will not be used to supplant or replace local, state funds or other resources that would otherwise have been available for homeland security activities. In compliance with that mandate, I certify that the receipt of federal funds through the MOHS shall in no way supplant or replace state or local funds or other resources that would have been made available for homeland security activities.

ACCEPTANCE OF THE FEDERAL GRANT AWARD FOR THE SUB-RECIPIENT

Signature of Authorized Signatory Official



Signature of MOHS Executive Director/SAA

MISSISSIPPI OFFICE OF HOMELAND SECURITY



STATE AND LOCAL CYBERSECURITY GRANT PROGRAM GRANT AGREEMENT AND AWARD PACKET

MISSISSIPPI OFFICE OF HOMELAND SECURITY GRANT AGREEMENT

Sub-Recipient's Name: Columbus, City of Mailing Address: 523 Main Street Columbus, MS 39703 Telephone Number: (662) 251-4377 Email Address: gdrake@columbusms.gov	Effective Date of Grant: June 15, 2026 Sub-Recipient Grant Number: 23CS152 Grant Identifier (Funding Source & Year): EMW-2023-CY-00002-S01 Period of Performance: Start and End Dates: June 15, 2026-November 30, 2028 Subgrant Payment Method: ☒ Cost Reimbursement Method
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CFDA # - 97.137- State and Local Cybersecurity Grant Program	UEI # - GDYKRKGAVS97	Congressional District: 1st
FAIN #: 646000779	Initial Federal Award Date: December 1, 2023	Federal Awarding Agency: Homeland Security (800)368-6498
Research and Development Grant: Yes ☐ No ☒	Indirect Cost Rate Charged: \$0.00	

The following grant funds are obligated:					
Cost Summary		Source of Funds		Match	Ratio %
Contractual Services	\$103,375.00	Federal	\$163,045.00	\$0.00	100%
Equipment	\$50,735.00	State	\$0.00	\$0.00	0%
Training	\$0.00	Local	\$0.00	\$0.00	0%
Other	\$8,935.00	Other	\$0.00	\$0.00	0%
Total	\$163,045.00	Total:	\$163,045.00	\$0.00	100%

Total of All Federal Grants Through MOHS to Agency:			
Number of Grants:	FY23	FY24	FY25
	0	0	0
Total Award Funding of Grants:	\$0.00	\$0.00	\$0.00

The Sub-Recipient agrees to operate the program described in this Grant Agreement in full accordance with all provisions contained herein. The following sections are attached to and incorporated into this Agreement: the Final Approved Agreement, including the Sub-Recipient Signature Sheet; Project Description; Goals and Objectives; Implementation Schedule; Cost Summary Support Sheet; Agreement of Understanding and Compliances; and all required supporting documentation. All policies, terms, conditions, and provisions contained in the funding guidelines, the Grant Agreement, and the Agreement of Understanding—each of which has been provided to the Sub-Recipient—are hereby incorporated by reference. The Sub-Recipient agrees to fully comply with all such requirements.

Approval from Grantee:	Approval from Sub-Recipient:
Signature Date Name: James Brinson Title: MOHS Executive Director/SAA	Signature Date Name: Title: Authorized Signatory Official

STATE AND LOCAL CYBERSECURITY GRANT PROGRAM PROJECT DESCRIPTION

The purpose of the State and Local Cybersecurity Grant Program (SLCGP) is to assist state, local, and territorial (SLT) governments with managing and reducing systemic cyber risk. Through funding from the Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law, the SLCGP enables DHS to make targeted cybersecurity investments in SLT government agencies, thus improving the security of critical infrastructure and improving the resilience of the services SLT governments provide their community.

STATE AND LOCAL CYBERSECURITY GRANT PROGRAM GOALS AND OBJECTIVES

GOAL: Demonstrate how the projects address the capability gaps identified in their Cybersecurity Plan or other relevant documentation or sustain existing capabilities per the CISA-approved Investment Justification

OBJECTIVES:

Objective 1: Develop and establish appropriate governance structures, including developing, implementing, or revising cybersecurity plans, to improve capabilities to respond to cybersecurity incidents and ensure continuity of operations.

Objective 2: Understand their current cybersecurity posture and areas for improvement based on continuous testing, evaluation, and structured assessments.

Objective 3: Implement security protections commensurate with risk.

Objective 4: Ensure organization personnel are appropriately trained in cybersecurity, commensurate with responsibility.

PROGRAM MILESTONE SCHEDULE

1st Quarter (September, October & November)

- Attend a required Grant Implementation Meeting.
 - In Person Meeting: Submit Grant Implementation Acknowledgement form at the MOHS Implementation Meeting.
 - Virtual Meeting: Submit Grant Implementation Acknowledgement to mohsgrants@dps.ms.gov, by **July 31, 2026**.
- Submit the following required documentation for the Grant Award. Forms should be executed by the Signatory Authorized Official. A copy of the following forms must be maintained in the Agency file and will be reviewed during grant monitoring. A submission deadline has been set for **July 31, 2026**, for the following forms.
 - Grant Award Letter, Agreement and Appendix documents.
 - Environmental Historic Preservation (EHP) Form, if required.
 - NIMS Certifications (100, 200, 700 and 800), if not submitted
 - Latest Audit, if not submitted.
 - Memorandum of Understanding for License Plate Reader, if required.
 - State and Local Cybersecurity Grant Program Memorandum of Understanding and Consent Form.
 - Nationwide Cybersecurity Review (NCSR) Assessment (Open from October 1-February 28th)
- Solicit quotes and/or bids for equipment. (If equipment is over \$5,000.00, two (2) quotes are required)
- Review proposals, quotes, bids and select vendors.
- Purchase approved equipment during the 1st quarter for the grant year.
- Begin preparation of 1st Quarter Report. (September 1-November 30). Due to MOHS **December 15th**.
- Assess and review program's threats, hazards, core capabilities and needs.
- Participate and attend any training, meetings, or conference calls with MOHS, as required and necessary.

PROGRAM MILESTONE SCHEDULE

2nd QUARTER (DECEMBER, JANUARY & FEBRUARY)

- Submit 2nd Quarter Report to MOHS. Due **March 15**.
- Receive approved equipment and/or grant funded items.
- Prepare Equipment/Inventory Sheet for MOHS. Take pictures of all Equipment. Submit to MOHS.
- Prepare Reimbursement paperwork if equipment is received.
- Begin preparation of 3rd Quarter Report. (**March 1- May 31**). Due to MOHS **June 15**.
- Assess and review program's threats, hazards, core capabilities and needs.
- Participate and attend any training, meetings, or conference calls with MOHS, as required and necessary.

3RD QUARTER (March, APRIL & MAY)

- Submit 3rd Quarter Report to MOHS. Due **June 15**.
- Receive approved equipment or grant funded items.
- Prepare Equipment/Inventory Sheet for MOHS. Take pictures of all Equipment. Submit to MOHS.
- Prepare Reimbursement paperwork if equipment is received.
- Begin preparation of 4th Quarter Report. (**June 1-Aug 31**). Due to MOHS **Sept 15**.
- Assess and review program's threats, hazards, core capabilities and needs.
- Participate and attend any training, meetings, or conference calls with MOHS, as required and necessary.

4th QUARTER (June, July, and August)

- Submit 4th Quarter Report to MOHS. Due **September 15**.
- Receive approved equipment or grant funded items.
- Prepare Equipment/Inventory Sheet for MOHS. Take pictures of all Equipment. Submit to MOHS.
- Prepare Reimbursement paperwork if equipment is received.
- Begin preparation of 1st **Supplemental Report**. (**Sept 1-Nov 30**). Due to MOHS **December 15**.
- Assess and review program's threats, hazards, core capabilities and needs.
- Participate and attend any training, meetings, or conference calls with MOHS, as required and necessary.

CLOSEOUT (September 1-October 1)

- Submit 4th Quarter Report. (June 1-August 31). Due to MOHS **September 15th**.
- Prepare Closeout Form and supporting documentation to MOHS. Due **October 15th**.
- Assess and review program's threats, hazards, core capabilities and needs.

State and Local Cybersecurity Grant Program (SLCGP)				
Grant Award Amounts				
Agency Name:	Columbus, City of			
Grant Funding Year:	FY23 State and Local Cybersecurity			
Grant Number:	23CS152			
Cybersecurity Contractual Services Approved:				
Description of Contractual Service:	Contractual Service Costs	Quantity of Service		Total
Project Implementation/Set Up	\$82,025.00	1		\$82,025.00
Contract for Cabling Services	\$21,350.00	1		\$21,350.00
	Total Contractual Service Costs		\$103,375.00	
Cybersecurity Equipment Approved:				
FEMA AEL Number:	Description of Equipment:	Item Cost:	Quantity	Total:
05NP-00-FWAL	Firewall	\$9,100.00	3	\$27,300.00
04HW-03-NETD	Network Switches	\$3,000.00	7	\$21,000.00
04HW-03-NETD	Wireless Access Point	\$2,435.00	1	\$2,435.00
	Total Equipment Cost:		\$50,735.00	
Other Cybersecurity Expenses:				
Item Type	Item Cost	Item Quantity		Total:
Licensing for Equipment/Software	\$8,935.00	1		\$8,935.00
	Total Other Cybersecurity Cost:		\$8,935.00	
Approval Budget: This grant application has been reviewed and approved by the MOHS Executive Review Committee for all costs and items listed above.				
Total Cybersecurity Contractual Services Approved:		\$103,375.00		
Total Cybersecurity Equipment Approved:		\$50,735.00		
Total Cybersecurity Training/Workforce Development Approved:		\$0.00		
Total Other Cybersecurity Expenses Approved:		\$8,935.00		
Total Grant Award:		\$163,045.00		
EHP Needed: EHP Not Required				
Director's Comments:				
All Equipment and Commodities need to be ordered, purchased and reimbursed within the grant period of performance. Extensions will not be available with current grant funds. Items provided in these grant amounts were awarded by the Executive Committee and are not allowed to be modified or revised at time of award. Modifications will be limited.				

MISSISSIPPI OFFICE HOMELAND SECURITY GRANT AGREEMENT OF UNDERSTANDING AND COMPLIANCES

This Grant Agreement (GA) is made and entered into by and between the State of Mississippi by and through the Mississippi Department of Public Safety and the Mississippi Office of Homeland Security, hereto referred to as State, and governmental unit or agency named in this Agreement, hereinafter referred to as Sub-Recipient.

Section 2002 of the Homeland Security Act of 2023 and the Department of Homeland Security Appropriation Act, 2021, as amended, provides federal funds to the State for approved homeland security projects for the purpose of enhancing, the ability of state, local, tribal, and territorial governments, as well as non-profits, to prevent, protect against, respond to, and recover from terrorist attacks, and

The State may make said funds available to state, local, tribal, and territorial governments, as well as non-profits entities upon application and approval from the State and Homeland Security. The Sub-Recipient must comply with all requirements listed herein, to be eligible for federal funds in approved homeland security projects, and

Now, therefore in consideration of mutual promises and other consideration, the parties agree as follows:

Federal Terms and Conditions:

The following list of terms and conditions should be reviewed and followed. Terms and Conditions listed below are applicable, as of the time of the Application. Each Sub-Recipient will abide by the latest federal terms and conditions, as published by FEMA.

Introduction:

This section provides the policy for the Department of Homeland Security (DHS) Standard Terms and Conditions. These DHS Standard Terms and Conditions are referenced in the Notice of Award which includes all terms and conditions of a specific award. The Notice of Funding Opportunity (NOFO) for each DHS program describes program requirements and may include program specific terms and conditions.

Revisions from the previous DHS Standard Terms and Conditions dated April 18, 2025, are due to changes in statutes, regulations, and executive orders. The following terms are added for Fiscal Year (FY) 2026: a. American Security Drone Act of 2023. b. Executive Order 14332, Improving Oversight of Federal Grantmaking

The following terms are updated:

- a. Communication and Cooperation with the Department of Homeland Security and Immigration Officials.
- b. Termination of a Federal Award.
- c. National Environmental Policy Act (NEPA) of 1969.

The following terms are removed:

- a. Civil Rights Civil Liberties (CRCL) Evaluation Tool.
- b. Limited English Proficiency (Civil Rights Act of 1964, Title VI).

Future revisions will be captured in a summary of changes within this policy section.

These DHS Standard Terms and Conditions are effective April 16, 2026. This section will be updated, as necessary to comply with the statutes, regulations in Title 2 Code of Federal Regulations (C.F.R.), agency regulations, executive orders, and DHS policy.

Responsibilities:

All recipients, including pass-through entities and their subrecipients, are responsible for complying with the DHS Standard Terms and Conditions.

Policy:

The DHS Standard Terms and Conditions apply to all new federal awards of federal financial assistance (federal awards) for which the federal award date occurs in FY 2026, and flow down to subrecipients unless a term or condition specifically indicates otherwise. For Federal continuation awards made in subsequent Fiscal Years (FYs), the current DHS Standard Terms and Conditions apply unless otherwise specified in the terms and conditions of the continuation awards. The United States has the right to seek judicial enforcement of these terms and conditions.

These FY 2026 DHS Standard Terms and Conditions are also maintained on the DHS website at <https://www.dhs.gov/publication/dhs-standard-terms-and-conditions>

1. Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances, as instructed.

2. General Acknowledgements and Assurances

a. Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located in Title 2, Code of Federal Regulations, Part 200 and adopted by DHS at 2 C.F.R. § 3002.10.

b. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337.

1) Recipients must cooperate with any DHS compliance reviews or compliance investigations.

2) Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal award and permit access to facilities and personnel.

3) Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.

4) Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or DHS Component program guidance. Organization costs related to data and evaluation are allowable. The definition of data and evaluation costs is in 2 C.F.R. § 200.455(c), the full text of which is incorporated by reference.

3. Standard Terms and Conditions**3-1. Laws and Regulations**

Laws and Regulations	Terms and Conditions	Authorities
Age Discrimination Act of 1975	Recipients must comply with the Age Discrimination Act of 1975, Public Law 94-135 (codified as amended at Title 42, U.S. Code § 6101 et seq.), which prohibits recipients from discriminating on the basis of age in any program or activity receiving federal financial assistance.	Public Law 94-135 (codified as amended at Title 42, U.S. Code § 6101 et seq.)
American Security Drone Act of 2023	Recipients must comply with the American Security Drone Act of 2023, of the National Defense	41 U.S.C. § 3901 note prec.

	Authorization Act for Fiscal Year 2024, Pub. L. 118-31 (41 U.S.C. § 3901 note prec.), which prohibits the procurement and operation of covered unmanned aircraft systems manufactured or assembled by covered foreign entities.	
Americans with Disabilities Act of 1990	Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.	Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213)
Civil Rights Act of 1964 – Title VI	Recipients must comply with the Civil Rights Act of 1964, which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations are in 6 C.F.R. Part 21. The Federal Emergency Management Agency’s (FEMA) implementing regulations are in 44 C.F.R. Part 7.	Pub. L. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq. 6 C.F.R. Part 21. 44 C.F.R. Part 7.
Civil Rights Act of 1968 – Title VIII	Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units— i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. See 24 C.F.R. Part 100, Subpart D.	Pub. L. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) 24 C.F.R. Part 100 24 C.F.R. Part 100, Subpart D.
Communication and Cooperation with the Department of Homeland Security and Immigration Officials	(1) The Department of Homeland Security will analyze whether the conditions in this section will be applied to any grant program in a way that is consistent with the specific statutes that apply to each grant program because the purpose of each grant program has a nexus to immigration activities, law enforcement, or national security, including	8 U.S.C. §§ 1373 and 1644 8 U.S.C. § 1324 28 U.S.C. § 1746

preventing and responding to acts of terrorism and extremism, and DHS may tailor the conditions in this section to a specific grant program. DHS will clarify in the grant documents whether and how the terms in this section apply to each grant.

(2) Where applicable, recipients and subrecipients of funds under an award must agree that they will comply with the following requirements related to coordination and cooperation with DHS and immigration officials:

(a) They must comply with the requirements of 8 U.S.C. §§ 1373 and 1644. These statutes prohibit restrictions on information sharing by state and local government entities with DHS regarding the citizenship or immigration status, lawful or unlawful, of any individual. Additionally, 8 U.S.C. §§ 1373 prohibits any person or agency from prohibiting, or in any way restricting, a Federal, State, or local government entity from doing any of the following with respect to information regarding the immigration status of any individual: 1) sending such information to, or requesting or receiving such information from, Federal immigration officials; 2) maintaining such information; or 3) exchanging such information with any other Federal, State, or local government entity;

(b) They must comply with other relevant laws related to immigration, including prohibitions on encouraging or inducing an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv), prohibitions on transporting or moving illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(ii), prohibitions on harboring, concealing, or shielding from detection illegal aliens, 8 U.S.C. § 1324(a)(1)(A)(iii), and any applicable conspiracy, aiding or abetting, or attempt liability regarding these statutes;

(c) That they will honor requests for cooperation, such as participation in joint operations, sharing of information, or requests for short term detention of an alien pursuant to a valid detainer. A jurisdiction does not fail to comply with this requirement merely because it lacks the necessary resources to assist in a particular instance;

(d) That they will provide access to detainees, such as when an immigration officer seeks to interview a person who might be a removable alien; and

	(e) That they will not leak or otherwise publicize the existence of an immigration enforcement operation. (3) The recipient must certify under penalty of perjury pursuant to 28 U.S.C. § 1746 and using a form that is acceptable to DHS, that it will comply with the requirements of this term. Additionally, the recipient agrees that it will require any subrecipients or contractors to certify in the same manner that they will comply with this term prior to providing them with any funding under this award. (4) The recipient agrees that compliance with this term is material to the Government's decision to make or continue with this award and that the Department of Homeland Security may terminate this grant, or take any other allowable enforcement action, if the recipient fails to comply with this term.	
CHIPS and Science Act of 2022	(1) Recipients of DHS research and development (R&D) awards must report to the DHS Component research program office any finding or determination of sex based and sexual harassment and/or an administrative or disciplinary action taken against principal investigators (PI) or co-investigators (Co-PI) to be completed by an authorized organizational representative (AOR) at the recipient institution. (2) Notification. An AOR must disclose the following information to agencies within 10 days of the date that the finding is made, or 10 days from when a recipient imposes an administrative action on the reported individual, whichever is sooner. Reports should include: (a) Award number, (b) Name of PI or Co-PI being reported, (c) Awardee name, (d) Awardee address, (e) AOR name, title, phone, and email address, (f) Indication of the report type: (i) Finding or determination has been made that the reported individual violated awardee policies or codes of conduct, statutes, or regulations related to sexual harassment, sexual assault, or other forms of	Pub. L. 117-167

harassment, including the date that the finding was made.

(ii) Imposition of an administrative or disciplinary action by the recipient on the reporting individual related to a finding/determination or an investigation of an alleged violation of recipient policy or codes of conduct, statutes, or regulations, or other forms of harassment.

(iii) The date and nature of the administrative/disciplinary action, including a basic explanation or description of the event, which should not disclose personally identifiable information regarding any complaints or individuals involved. Any description provided must be consistent with the Family Educational Rights in Privacy Act.

(3) Definitions.

(a) An “authorized organizational representative (AOR)” is an administrative official who, on behalf of the proposing institution, is empowered to make certifications and representations and can commit the institution to the conduct of a project that an agency is being asked to support as well as adhere to various agency policies and award requirements.

(b) “Principal investigators and co-principal investigators” are award personnel supported by a grant, cooperative agreement, or contract under Federal law.

(c) A “reported individual” refers to recipient personnel who have been reported to a federal agency for potential sexual harassment violations.

(d) “Sex based harassment” means a form of sex discrimination and includes harassment based on sex, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity.

(e) “Sexual harassment” means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when this conduct explicitly or implicitly affects an individual’s employment, unreasonably interferes with an individual’s work performance, or creates an intimidating, hostile, or offensive work environment, whether such activity is carried out by a supervisor or by a co-worker, volunteer, or contractor.

Copyright	Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.	17 U.S.C. §§ 401 or 402 2 C.F.R. § 200.315
Debarment and Suspension	Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.	2 C.F.R. Part 3000 Executive Orders 12549 and 12689
Drug Free Workplace Act of 1988	Recipients must comply with the Drug-Free Workplace Act of 1988 and drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the government-wide implementation of the Drug-Free Workplace Act of 1988.	41 U.S.C. §§ 8101-8106 2 C.F.R. Part 3001 2 C.F.R. Part 182
Duplicative Costs	Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing requirements of any other federal award in either the current or a prior budget period. However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal award terms and conditions.	2 C.F.R. § 200.403(f)
Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX	Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. FEMA's implementing regulations are in 44 C.F.R. Part 19.	Pub. L. 92-318 (codified as amended at 20 U.S.C. § 1681 et. Seq.) 6 C.F.R. Part 17. 44 C.F.R. Part 19

Energy Policy and Conservation Act of 1975	Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act of 1975.	Pub. L. 94-163 (codified as amended at 42 U.S.C. § 6201 et seq.)
Equal Treatment of Faith-Based Organizations	Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs. It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries.	6 C.F.R. Part 19
False Claims Act and Program Fraud Civil Remedies	Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729- 3733, which prohibits the submission of false or fraudulent claims for payment to the Federal Government and details the administrative remedies for false claims and statements made.	31 U.S.C. §§ 3729-3733 31 U.S.C. §§ 3801-3812
Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act	Recipients must agree that its compliance in all respects with all applicable Federal anti-discrimination laws is material to the government's payment decisions for purposes of 31 U.S.C. § 3729(b)(4) (Definition of "material"). (1) Definitions. As used in this term – (a) DEI means "diversity, equity, and inclusion." (b) DEIA means "diversity, equity, inclusion, and accessibility." (c) Discriminatory equity ideology has the meaning set forth in Section 2(b) of Executive Order 14190. (d) Federal anti-discrimination laws mean Federal civil rights law that protect individual Americans from discrimination on the basis of race, color, sex, religion, and national origin. (e) Illegal immigrant means any alien, as defined in 8 U.S.C. § 1101(a)(3), who has no lawful immigration status in the United States. (2) Grant award certification.	31 U.S.C. § 3729(b)(4) 8 U.S.C. § 1101(a)(3) 2 C.F.R. § 200.346 Executive Order 14190

	(a) By accepting the grant award, recipients are certifying that: (i) They do not, and will not during the term of this financial assistance award, operate any programs that advance or promote DEI, DEIA, or discriminatory equity ideology in violation of Federal anti-discrimination laws; and (ii) They do not, and will not during the term of this award, operate any program that benefits illegal immigrants or incentivizes illegal immigration. (3) DHS reserves the right to suspend payments in whole or in part and/or terminate financial assistance awards if the Secretary of Homeland Security or the Secretary's designee determines that the recipient has violated any provision of subsection (2). (4) Upon suspension or termination under subsection (3), all funds received by the recipient shall be deemed to be in excess of the amount that the recipient is determined to be entitled to under the Federal award for purposes of 2 C.F.R. § 200.346. As such, all amounts received will constitute a debt to the Federal Government that may be pursued to the maximum extent permitted by law.	
Federal Debt Status	All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments.	OMB Circular A-129
Fly America Act	Recipients must comply with Preference for U.S. Flag Air Carriers (Certificated Air Carriers List US Department of Transportation) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.	49 U.S.C. § 40118 Amendment to Comptroller General Decision B-138942
Hotel and Motel Fire Safety Act of 1990	Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990.	15 U.S.C. § 2225a

John S. McCain National Defense Authorization Act of Fiscal Year 2019	Recipients, subrecipients, and their contractors and subcontractors are prohibited from obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200.	Pub. L. 115-232 (2018) 2 C.F.R. §§ 200.216, 200.327, 200.471 Appendix II to 2 C.F.R. Part 200
Lobbying Prohibitions	None of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Recipients must file a lobbying certification form found on Grants.gov Lobbying Form as described in Appendix A to 6 C.F.R. Part 9, and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 found on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).	31 U.S.C. § 1352 6 C.F.R. Part 9 Appendix A to 6 C.F.R. Part 9 Appendix B to 6 C.F.R. Part 9
National Environmental Policy Act	Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA).	Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.)
National Security Presidential Memorandum-33 (NSPM-33) and Provisions of the Science and CHIPS Act of 2022	(1) Recipient research institutions (“covered institutions”) must comply with the requirements in NSPM-33 and provisions of Pub. L.117-167, Section 10254 (codified at 42 U.S.C. § 18951) certifying that the institution has established and operates a research security program that includes elements relating to: (a) cybersecurity; (b) foreign travel security; (c) research security training; and (d) export control training, as appropriate. (2) Definition. “Covered institutions” means recipient research institutions receiving federal Research and Development (R&D) science and engineering support “in excess of \$50 million per year.”	Pub. L. 117-167, Section 10254 (codified at 42 U.S.C. § 18951)

Patents and Intellectual Property Rights	Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.	35 U.S.C. § 200 et seq. 37 C.F.R. § 401.14
Procurement of Recovered Materials	States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.	Pub. L. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) 40 C.F.R. Part 247 2 C.F.R. § 200.323
Rehabilitation Act of 1973	Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.	Pub. L. 93-112 (codified as amended at 29 U.S.C. § 794)
Reporting Recipient Integrity and Performance Matters	If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide federal award term and condition for Recipient Integrity and Performance Matters in 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.	2 C.F.R. Part 200, Appendix XII
Reporting Subawards and Executive Compensation	For federal awards that total or exceed \$30,000, recipients are required to comply with the government-wide federal award term and condition on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.	2 C.F.R. Part 170, Appendix A

Required Use of American Iron, Steel, Manufactured Products, and Construction Materials	(1) Recipients of a federal award from a financial assistance program that provides funding for infrastructure are hereby notified that none of the funds provided under this federal award may be used for a project for infrastructure unless: (a) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (b) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (c) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. (2) The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. (3) Waivers. When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. a. When the Federal agency has determined that one of the following exceptions applies, the federal awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:	2 CFR Part 184
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	i. applying the domestic content procurement preference would be inconsistent with the public interest; ii. the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or iii. the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25%. b. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. c. There may be instances where a federal award qualifies, in whole or in part, for an existing waiver described at "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure FEMA.gov. (4) Definitions. The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.	
Subrecipient Monitoring and Management	Pass-through entities must comply with the requirements for subrecipient monitoring and management.	2 C.F.R. §§ 200.331-333
System for Award Management and Unique Entity Identifier Requirements	Recipients are required to comply with the requirements set forth in the governmentwide federal award term and condition regarding the System for Award Management and Unique Entity Identifier Requirements in 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.	2 C.F.R. Part 25, Appendix A
Termination of a Federal Award	(1) By DHS. DHS may terminate a federal award, in whole or in part, for the following reasons: (a) If the recipient fails to comply with the terms and conditions of the federal award;	Pub. L. 117-167 Pub. L. 117-58, Division F

	(b) With the consent of the recipient, in which case the parties must agree upon the termination conditions, including the effective date, and in the case of partial termination, the portion to be terminated; (c) Pursuant to the terms and conditions of the federal award; or (d) For convenience, pursuant to Executive Order 14332, Improving Oversight of Federal Grantmaking, including when the award no longer advances agency priorities or the national interest, but subject to appropriate exceptions, including agreements entered into in furtherance of international trade agreements or those awarded by the Department of Commerce under title XCIX of the William M. (Mac) Thornberry National Defense Authorization Act for Fiscal Year 2021 (Public Law 116-283), the CHIPS and Science Act of 2022 (Public Law 117-167), or Division F of the Infrastructure Investment and Jobs Act (Public Law 117-58). (2) By the Recipient. The recipient may terminate the federal award, in whole or in part, by sending written notification to DHS stating the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if DHS determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, DHS may terminate the federal award in its entirety. (3) Notice. Either party will provide written notice of intent to terminate for any reason to the other party no less than 30 calendar days prior to the effective date of the termination. (4) Compliance with Closeout Requirements for Terminated Awards. The recipient must continue to comply with closeout requirements in 2 C.F.R. §§ 200.344-200.345 after an award is terminated.	Executive Order 14332
Trafficking Victims Protection Act of 2000	Recipients must comply with the requirements of the government-wide federal award term and condition which implements Trafficking Victims Protection Act of 2000, Pub. L. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The federal award term and condition is in 2 C.F.R. § 175.105, the full text of which is incorporated by reference.	Pub. L. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104) 2 C.F.R. § 175.105

Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT Act of 2001)	Recipients must comply with the requirements of Pub. L. 107-56, Section 817 of the USA PATRIOT Act, which amends 18 U.S.C. §§ 175– 175c	Pub. L. 107-56 18 U.S.C. §§ 175-175c
Whistleblower Protection Act	Recipients must comply with the statutory requirements for whistleblower protections in 10 U.S.C § 4701 and 41 U.S.C. § 4712.	10 U.S.C § 4701 41 U.S.C. § 4712

3-2. Executive Orders

Executive Order	Terms and Conditions
All Executive Orders Related to Grants	Presidential Executive Orders. Recipients must comply with the requirements and actions of Presidential executive orders related to grants (also known as federal assistance and financial assistance), including those published after the date of this publication, the full text of which are incorporated by reference.
Executive Order 14332, Improving Oversight of Federal Grantmaking	Draw Down of Funds. Recipients are prohibited from directly drawing down general grant funds for specific projects without the affirmative authorization of DHS. Recipients must provide written payment justification, with specificity, for requests for each drawdown.
Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving	Federal Leadership on Reducing Text Messaging While Driving. Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of Executive Order 13513.
Executive Order 13224, Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism	Terrorist Financing. Recipients must comply with Executive Order 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the Executive Order and laws.

3-3. DHS Policy

DHS Policy	Terms and Conditions
Acknowledgement of Federal Funding from DHS	Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.

Activities Conducted Abroad	Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.
Collection and Use of Personally Identifiable Information	(1) Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. (2) Definition. DHS defines “PII” as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
Non-Supplanting Requirements	Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.
Notice of Funding Opportunity (NOFO) Requirements	All the instructions, guidance, limitations, scope of work, and other conditions set forth in the NOFO for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the federal award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.
SAFECOM	Recipients receiving federal awards made under DHS programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment CISA.
Use of DHS Seal, Logo, and Flags	Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.

FEMA Standard Terms and Conditions

FEMA STANDARD TERMS AND CONDITIONS

<https://www.fema.gov/fact-sheet/fiscal-year-2025-fema-standard-terms-and-conditions>

FEMA standard terms and conditions are updated each fiscal year (FY). This Fact Sheet displays the FEMA standard terms and conditions for FY. These standard terms and conditions apply to all non-disaster financial assistance awards funded in FY.

1. Environmental Planning and Historic Preservation (EHP) Review

DHS/FEMA funded activities that could impact the environment are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state, and local laws.

DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; Endangered Species Act; National Historic Preservation Act of 1966, as amended; Clean Water Act; Clean Air Act; National Flood Insurance Program regulations; and any other applicable laws, regulations and executive orders. General guidance for FEMA's EHP process is available on the [FEMA Website](#). Specific applicant guidance on how to submit information for EHP review depends on the individual grant program. Applicants should contact their grant program officer to be put into contact with EHP staff responsible for assisting their specific grant program. The FEMA EHP review process must be completed before funds are released to carry out the proposed project. Otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. DHS/FEMA may also need to perform a project closeout review to ensure the applicant complied with all required EHP conditions identified in the initial review.

If ground disturbing activities occur during construction, the applicant will monitor the ground disturbance, and if any potential archaeological resources are discovered, the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

EO 11988, Floodplain Management, and EO 11990, Protection of Wetlands, require that all federal actions in or affecting the floodplain or wetlands be reviewed for opportunities to relocate, and be evaluated for social, economic, historical, environmental, legal, and safety considerations. FEMA's regulations at 44 C.F.R. Part 9 implement the EOs and require an eight-step review process if a proposed action is in a floodplain or wetland or has the potential to affect or be affected by a floodplain or wetland.

The regulation also requires that the federal agency provide public notice of the proposed action at the earliest possible time to provide the opportunity for public involvement in the decision-making process (44 C.F.R. § 9.8). Where there is no opportunity to relocate the federal action, FEMA is required to undertake a detailed review to determine what measures can be taken to minimize future damages to the floodplain or wetland.

2. Applicability of DHS Standard Terms and Conditions to Tribes

The [DHS Standard Terms and Conditions](#) are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Tribal Nations, or there is a federal law or regulation exempting its application to Tribal Nations, then the acceptance by Tribal Nations, or acquiescence to DHS Standard Terms and Conditions does not change or alter its inapplicability to a Tribal Nation. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribal Nations where it does not already exist.

3. Acceptance of Post Award Changes

Should FEMA determine that an error in the award package has been made, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been

made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please email FEMA Grant Management Operations at: ASK-GMD@fema.dhs.gov for any questions.

4. Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the non-state recipient or subrecipient (including subrecipients of a state or Tribal Nation), must request instructions from FEMA to make proper disposition of the equipment pursuant to [2 C.F.R. section 200.313\(e\)](#). State recipients must follow the disposition requirements in accordance with state laws and procedures. [2 C.F.R. section 200.313\(b\)](#). Tribal Nations must follow the disposition requirements in accordance with tribal laws and procedures noted in [2 C.F.R. section 200.313\(b\)](#); and if such laws and procedures do not exist, then Tribal Nations must follow the disposition instructions in [2 C.F.R. section 200.313\(e\)](#).

5. Prior Approval for Modification of Approved Budget

Before making any change to the FEMA approved budget for this award, a written request must be submitted and approved by FEMA as required by [2 C.F.R. section 200.308](#).

For purposes of non-construction projects, FEMA is using its discretion to impose an additional restriction under [2 C.F.R. section 200.308\(i\)](#) regarding the transfer of funds among direct cost categories, programs, functions, or activities. For awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000) and where the cumulative amount of such transfers exceeds or is expected to exceed 10% of the total budget FEMA last approved, transferring funds among direct cost categories, programs, functions, or activities is unallowable without prior written approval from FEMA.

For purposes of awards that support both construction and non-construction work, [2 C.F.R. section 200.308\(f\)\(9\)](#) requires the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work.

Any deviations from a FEMA approved budget must be reported in the first [Federal Financial Report \(SF-425\)](#) that is submitted following any budget deviation, regardless of whether the budget deviation requires prior written approval.

6. Indirect Cost Rate

[2 C.F.R. section 200.211\(b\)\(16\)](#) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for the award is stated in the budget documents or other materials approved by FEMA and included in the award file.

7. Build America, Buy America Act (BABAA) Required Contract Provision & Self-Certification

In addition to the DHS Standard Terms & Conditions regarding Required Use of American Iron, Steel, Manufactured Products, and Construction Materials, recipients and subrecipients of FEMA financial assistance for programs that are subject to BABAA must include a Buy America preference contract provision as noted in [2 C.F.R. section 184.4](#) and a self-certification as required by the [FEMA Buy America Preference in FEMA Financial Assistance Programs for Infrastructure \(FEMA Interim Policy #207-22-0001\)](#). This requirement applies to all subawards, contracts, and purchase orders for work performed, or products supplied under the FEMA award subject to BABAA.

Mississippi Office of Homeland Security Terms and Conditions:

Compliance and Regulations:

- The Sub-Recipient must comply with **2 CFR 200** and all applicable federal, state, and local laws, regulations, and requirements.
- The Sub-Recipient shall comply with the **Hatch Act**, which restricts political activities of public employees, as well as **44 CFR Part 18, *New Restrictions on Lobbying***.
- The Sub-Recipient shall comply, when applicable, with the labor standards provisions of the **Davis-Bacon Act**.
- The Sub-Recipient is required to update and align its existing incident management and emergency operations plans with the coordinating structures, processes, and protocols outlined in the **National Response Plan**.
- The Sub-Recipient must ensure meaningful citizen engagement by expanding plans and task force memberships to incorporate public participation; conducting awareness and outreach activities; involving citizens in training and exercises; and developing or enhancing programs that integrate citizen and volunteer support into emergency response disciplines.
- The **Signatory Authorized Official (SAO)** is responsible for committing to the terms of this Agreement, allocating local funds for equipment purchases or for supporting jurisdictional exercises, training, and planning activities, and executing this Agreement on behalf of the Sub-Recipient's jurisdiction. By signing, the designated representative certifies that they possess the legal authority to receive assistance.
- The Signatory Authorized Official shall appoint one or more individuals to serve as the **Sub-Recipient Grant Administrator (SGA)**. The SGA is responsible for developing and attaching the scope of work, securing project approvals from appropriate officials, submitting applications to the Recipient, managing equipment distribution and training, preparing required reports, and submitting all supporting documentation and reimbursement requests to the Recipient on behalf of the Sub-Recipient.

Grant Funding:

- Grant funds expended prior to the date of the award letter are not eligible for reimbursement. No costs or obligations may be incurred under this Agreement until the Recipient notifies the Sub-Recipient in writing that the Award has been executed and funds are available.
- Sub-Recipients shall use awarded funds solely for the purposes approved by the Mississippi Office of Homeland Security (MOHS). Any changes or revisions to the scope of work or budget must receive prior written approval from MOHS.
- The Sub-Recipient shall comply with all cost-sharing requirements associated with the awarded grant, if applicable.
- The Sub-Recipient shall not enter contracts or purchase goods from any party or vendor that is debarred or suspended from participation in Federal assistance programs. The Sub-Recipient must comply with all applicable Federal and State procurement laws and regulations and is responsible for adhering to all local, state, and federal procurement requirements.

- The Sub-Recipient shall establish and maintain an accounting system that properly records all expenditures of awarded funds in accordance with generally accepted accounting principles and **2 CFR 200**, or as otherwise directed by the DPS Authorized Representative and MOHS.
- Sub-Recipients shall provide all required financial and program documentation necessary to meet the terms and conditions of receiving Federal and State assistance.
- The period of performance for this Grant Agreement begins on the date the Sub-Recipient accepts the Award and continues through the designated performance period, unless terminated by MOHS and/or the Department of Public Safety.
- The Sub-Recipient shall return to the State, within thirty (30) days of a request from DPS/MOHS, any funds determined to be unsupported by audit findings or Federal/State review of documentation related to the Award.
- All radios and radio communications equipment purchased with grant funds must be **APCO 25 compliant** and adhere to the **Project 25** standards for voice and low-to-moderate speed data interoperability, when applicable.
- Contractual services including internet service, radio service, cellular service, satellite phone service, and similar items, are eligible for grant funding for up to twelve (12) months during the period of performance. Some grant programs may authorize longer periods (e.g., SLCGP).
- The Sub-Recipient shall develop and enhance capabilities to prevent, respond to, and recover from terrorism events. This may include purchasing specialized equipment listed on the FEMA Authorized Equipment List (AEL) or supporting planning, training, and exercise activities related to terrorism preparedness. Equipment not listed on the FEMA AEL or purchased without prior approval will be disallowed.
- Position descriptions are required for all personnel whose salaries are paid with grant funds. Organizational charts identifying grant-funded positions must also be provided.
- The Recipient shall not be liable under this Agreement for any amount exceeding the funds allocated to the State by FEMA and the Office for Domestic Preparedness for the grant performance period.
- Reimbursement is contingent upon expenditures being made in accordance with all applicable local, state, and federal regulations, policies, and guidelines, and upon submission of reimbursement requests consistent with the SAA's grant policies and procedures manual.
- Requests for advance funding to support equipment purchases or other expenditures must be submitted in writing to MOHS with justification. Requests must include documentation supporting the need, such as shortages of local funds or absence of the item in the jurisdiction's current budget.

Equipment/Supplies for Program Activities:

- Equipment purchased under this Agreement must be stored, maintained, and used in accordance with the purpose and objectives of the Grant Agreement. Adequate maintenance procedures must be established to ensure the equipment remains in good working condition.
- Property records must be maintained and must include: a description of the property; serial or identification number; source of the property; title holder; acquisition date; cost; percentage of Federal participation; location, use, and condition; and any disposition information, including disposal date and sale price.

- If equipment or assets are damaged, lost, or stolen, the Sub-Recipient must notify MOHS immediately. For equipment that has reached the end of its useful life or requires disposal or sale, instructions are available at www.homelandsecurity.ms.gov under *Grants* → *Grant Forms*.

- All equipment awarded under this Agreement should be ordered within ninety (90) days of project implementation. If unforeseen circumstances prevent timely ordering, the Sub-Recipient must notify MOHS with an explanation and a projected purchase date.

- The Sub-Recipient shall immediately notify MOHS if any equipment purchased under this project ceases to be used as intended under the project agreement. In such cases, the Sub-Recipient agrees to transfer or dispose of the equipment as directed by MOHS.

- The Sub-Recipient shall not convey, sell, salvage, transfer, or otherwise dispose of any equipment purchased under this Agreement without the express written approval of MOHS.

- The Sub-Recipient shall maintain, or ensure the maintenance of, all equipment purchased under this project for its full useful life.

Reporting on Program Requirements:

- Each quarter, the Sub-Recipient Grant Administrator (SGA) shall prepare and submit a **Quarterly Request for Reimbursement** to the Mississippi Office of Homeland Security (MOHS). The submission must include all required supporting documentation to verify that expenditures were made in compliance with applicable regulations. MOHS will review the reimbursement package for completeness and process payment through the **Mississippi Accountability System for Government Information and Collaboration (MAGIC)**.

- **Programmatic and Financial Reports** are due within **15 days** following the end of each reporting quarter. These reports must be submitted in accordance with MOHS reporting requirements and must accurately reflect program progress, expenditures, and compliance with grant conditions.

Grant Period	Quarter	Date Report is Due
September 1-November 30	1 st Quarter	December 15
December 1-February 28	2 nd Quarter	March 15
March 1-May 31	3 rd Quarter	June 15
June 1-August 31	4 th Quarter	September 15
Closeout	Closeout	October 15

Non-performance of Grant Activities:

- Failure by the Sub-Recipient to comply with the terms of this Grant Agreement may result in suspension from the program and forfeiture of any remaining grant funds, as determined by the Recipient.

- Failure to expend all awarded grant funds by the deadline stated in the Award Letter, or failure to comply with Recipient requests and guidelines, will result in the reallocation of unspent funds and the immediate redistribution of all equipment purchased with grant funds.

- Failure to maintain an adequate response capability, as determined by MOHS, will also result in the reallocation of grant funds and the immediate redistribution of all equipment purchased with grant funds.

- The Recipient and Sub-Recipient agree to fulfill all administrative and financial responsibilities under this Agreement in accordance with FEMA policies and all applicable state and federal guidance. The **Biannual Strategy Implementation Report (BSIR)** shall provide updated information on obligations, expenditures, and progress toward grant activities, and shall include updates to all previously submitted information.

Audit Requirements:

All agencies receiving Federal funds administered by MOHS for grant activities must comply with the audit requirements outlined in **2 CFR §200.501**, including the following:

(a) Audit Requirement. Any non-Federal entity that expends **\$750,000 or more** in Federal awards during its fiscal year must undergo a single audit or program-specific audit for that year, in accordance with this part.

(b) Single Audit. A non-Federal entity that expends **\$750,000 or more** in Federal awards during its fiscal year must have a **single audit** conducted in accordance with §200.514, unless it elects to have a program-specific audit under paragraph (c).

(c) Program-Specific Audit Election. An auditee that expends Federal awards under **only one Federal program** (excluding R&D) and is not otherwise required to undergo a financial statement audit may elect to have a **program-specific audit** conducted under §200.507. A program-specific audit **may not** be elected for R&D unless all Federal awards are from the same Federal agency (or the same agency and pass-through entity) and that agency or pass-through entity approves the election in advance.

(d) Exemption for Entities Expending Less Than \$750,000. A non-Federal entity that expends **less than \$750,000** in Federal awards during its fiscal year is exempt from Federal audit requirements for that year, except as noted in §200.503. However, all records must remain available for review by the Federal agency, pass-through entity, or the Government Accountability Office (GAO).

(e) Federally Funded Research and Development Centers (FFRDCs). Management of an auditee that owns or operates an FFRDC may elect to treat the FFRDC as a separate entity for audit purposes.

(f) Sub-Recipients and Contractors. An auditee may simultaneously be a recipient, sub-recipient, and contractor.

- Federal awards expended as a **recipient or sub-recipient** are subject to audit under this part.
- Payments received as a **contractor** for goods or services are **not** considered Federal awards. Determinations regarding whether an entity is a sub-recipient or contractor must follow §200.330.

(g) Compliance Responsibility for Contractors. In most cases, the auditee's responsibility for contractor compliance is limited to ensuring that procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and award terms. Federal award compliance requirements generally do **not** pass through to contractors. However, if a procurement transaction is structured such that the contractor is responsible for program compliance—or if the contractor's records must be reviewed to determine compliance—the audit must include verification that these transactions comply with Federal requirements, particularly when they relate to a major program.

(h) For-Profit Sub-Recipients. Because this part does not apply to for-profit sub-recipients, the pass-through entity must establish appropriate compliance requirements for them. The agreement with a for-profit sub-recipient must clearly describe applicable compliance obligations. Compliance may be ensured through methods such as pre-award audits, monitoring during the agreement period, and post-award audits, consistent with §200.331.

Monitoring/Inspection:

- The Sub-Recipient shall provide the State and any Federal agencies designated by the DPS Authorized Representative full access to, and the right to examine, all records and documents related to the use of award funds.

familiarize themselves with the rules and regulations governing each grant program. Agencies are encouraged to collaborate in identifying and prioritizing needs before submitting their plan.

- All final reimbursement requests, performance reports, and closeout documents must be submitted to MOHS within forty-five (45) days of project completion.
- Sub-Recipients that are delinquent in submitting reimbursement requests, quarterly or progress reports, final accomplishment reports, or that submit incomplete reports lacking sufficient detail may experience delays in reimbursement processing. Reimbursement requests will be processed once complete and accurate reports are received.
- All Sub-Recipients (and/or jurisdictions) must maintain membership in the Emergency Management Assistance Compact (EMAC) to facilitate mutual aid capabilities to remain eligible for Department of Homeland Security (DHS) funding and reimbursement of DHS grant funds, when applicable.

ASSURANCE OF UNDERSTANDING REQUIREMENT FOR SUB-RECIPIENTS:

As the Authorized Official for **Columbus, City of** (Sub-Recipient), I certify by my signature below that I have fully read and understand our duties and responsibilities under this Agreement. I acknowledge that this Grant Agreement does not become effective until it has been signed, dated, and fully executed by both parties—the Mississippi Office of Homeland Security (MOHS) and the Authorized Signatory Official.

By signing below, I affirm that the agency I represent agrees to comply with all Federal, State, and Mississippi Office of Homeland Security certifications, assurances, and associated conditions.

SUB-RECIPIENT:

ATTESTS:

Authorized Signatory Official's Signature:
(Sub-Recipient)

Date:

Authorized Signatory Official's Printed Name:

Organizational Title:

UEI Number: _____

APPROVED: STATE OF MISSISSIPPI/DEPARTMENT OF PUBLIC SAFETY/MISSISSIPPI OFFICE OF HOMELAND SECURITY

By: 
Executive Director/SAA
Mississippi Office of Homeland Security

Date: 6/16/26



**Homeland Security
FY23/FY24 State and Local Cybersecurity Grant Program
Orientation Acknowledgment Form**

By signing this Orientation Acknowledgment form, I acknowledge that I have received and viewed a copy of the FY23/FY24 Mississippi Office of Homeland Security (MOHS)-State and Local Cybersecurity Grant Program (SLCGP) Orientation documents.

I understand and agree that it is my responsibility to read, understand and follow all the guidance set forth in the grant award and the grant program documents.

I acknowledge that if I have any questions, comments or concerns related to the grant award documents or grant program documents, I am encouraged to discuss matters with MOHS staff and seek guidance and technical assistance.

Date: **07-13-26**

Name: **Gregory Drake**

Signature: *Gregory Drake*

Agency Name: **City of Columbus, MS**

Please return this form to: MOHS Grants: mohsgrants@dps.ms.gov

**State and Local Cybersecurity Grant
Program
(SLCGP) Award Appendix
Documentation for Award Packet.**

Please return the following forms along with the Award Letter and Award Agreement for a complete Award Packet.

Grant Agreement Certifications

Below please assign **three (3) separate persons** to hold the following responsibilities: Sub-Recipient Grant Administrator, Financial Officer, and the Grant Authorized Signatory Official. The Sub-Recipient Administrator will be responsible for the day-to-day activities, correspondence, and management of the grant program. The Financial Officer is responsible for the payment, purchasing and gathering of all financial information and back up documentation. The Grant Authorized Signatory Official is the overall head of the agency that holds the full responsibility of the program to remain in state and federal compliances.

Staff that may be funded through a grant cannot be an authorized official on the grant without the written approval of the Executive Director.

Agency Name: _____ **Grant Number:** _____

Agency Address: _____

Agency Phone Number: _____ **Agency Fax Number:** _____

Sub-Recipient Grant Administrator (SGA) Certification

I certify that I understand and agree to comply with the general and fiscal provisions of this grant agreement including all terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with the awarded agency. I am duly authorized by the Sub-Recipient to perform the tasks of the Sub-Recipient Grant Administrator (SGA), as they relate to the requirements of this Grant Agreement; costs incurred prior to Grantee approval may result in the expenditures being absorbed by the Sub-Recipient; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.

Name: _____ **Title:** _____
(Designated Sub-Recipient Grant Administrator)

Phone Number: _____

Email Address: _____

Signature of Sub-Recipient Grant Administrator: _____

Financial Officer Certification

I certify that I understand and agree to comply with the general and fiscal provisions of this grant agreement including all terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with the awarded agency. I am duly authorized by the Sub-Recipient to perform the tasks of the Financial Officer, as they relate to the requirements of this Grant Agreement; costs incurred prior to Grantee approval may result in the expenditures being absorbed by the Sub-Recipient; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.

Name: _____ **Title:** _____
(Sub-Recipient Financial Officer)

Phone Number: _____

Email Address: _____

Signature of Sub-Recipient Financial Officer: _____

Authorized Signatory Official Certification

I certify that I understand and agree to comply with the general and fiscal provisions of this grant agreement including all terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with the awarded agency. I am duly authorized by the Sub-Recipient to perform the tasks of the Grant Authorized Signatory Official, as they relate to the requirements of this Grant Agreement; costs incurred prior to Grantee approval may result in the expenditures being absorbed by the Sub-Recipient; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.

Name: _____ **Title:** _____
(Grant Authorized Signatory Official)

Phone Number: _____

Email Address: _____

Signature of Authorized Signatory Official: _____

Program Scope of Work

Please provide a detailed description of work and grant activities that the awarded jurisdiction will take part in with the use of grant funds. Please include how the grant funds, equipment, supplies, etc. will be used to prevent and protect against terrorist activities.

Agency Mission Statement

As part of FEMA's requirement for additional information regarding sub-recipients, FEMA now requires that with each federal request for payment for a sub-recipient, the MOHS is now required to submit the agency's Mission Statement. Please provide the agency's most current Mission Statement for the Agency.

Federal Funding Accountability and Transparency Act (FFATA) Compliance Form

To comply with the Federal Funding Accountability and Transparency Act (FFATA), the MOHS must report award information for all sub-recipients of federal awards as directed. Information provided will be made publicly available on USA Spending <http://www.usaspending.gov/> per the Transparency Act requirement.

Section 1: Award Information:

Agency Name	
City	
Zip Code +4 Digits (Required)	
Unique Entity Identification (UEI) #	
Amount of Award:	

Section 2: Compensation Information: Answer only if award is \$30,000.00 or more in federal funds)

- More than 80% of the Agency organization's annual gross revenue is federal funds.
☐ Yes (If yes, proceed to Question 2)
☐ No (If No, stop, proceed to Section 3)
- Federal Revenue exceeds twenty-five (25) million dollars.
☐ Yes (If Yes, proceed to Question 3)
☐ No (If No, stop, proceed to Section 3)
- Compensation information is not publicly available via federal tax filings, Securities and Exchange Commission (SEC) reporting, or any other source. (If other, please indicate: _____)
☐ Yes (If Yes, proceed to Table)
☐ No (If No, stop, proceed to Section 3)

Names and Salary of Organizations Top Five (5) Executives (By Salary)

	First and Last Name	Title	Annual Salary
1.			
2.			
3.			
4.			
5.			

Section 3: Certification of Information:

I certify that the above information is true and accurate.

Authorized Signatory Official (Signature)

Date

Authorized Signatory Official (Printed Name)

Title

Mississippi Accountability System for Government Information and Collaboration (MAGIC) Financial Form

To help the Mississippi Office of Homeland Security process advance or reimbursement funding smoothly and without delays, please submit the following information and documents. Once received, the grant funding will be prepared for disbursement based on the materials provided.

Document to Provide MOHS:

- W-9 Form:

<u>MAGIC Agency Contact Information</u>	
Agency Name:	
MAGIC Grant Identification Number:	
MAGIC Grantee Contact:	
MAGIC Grantee Address:	
MAGIC Contact Email Address:	
When processed, where will funding be sent? Ex. City/Town; Board of Supervisors, Police Dept. EMA Dept., School District	
Unique Entity Identification Number (UEI):	
UEI Expiration Date :	

I certify that the above information is true and accurate.

Authorized Signatory Official (Signature)

Date

Authorized Signatory Official (Printed Name)

Title

Mississippi Office of Homeland Security

FEMA Non-Disaster Reimbursement Request

Per FEMA guidance within the FEMA Notice of Funding Documents for Non-Disaster Grants, each reimbursement request to FEMA must ensure the following information for Sub-Recipient Funding Requests.

Agency Name: _____

1. Is Funding Directly or Indirectly to Sub-Recipient?	
☒ Directly to the Sub-Recipient	☐ Indirectly to the Sub-Recipient
2. Please provide in the space below, the Mission Statement of the Agency.	
3. Does the Sub-Recipient's work or mission involve supporting aliens, regardless of whether FEMA funds support such activities?	
☐ Yes. Agency's work or mission will involve supporting aliens.	☐ No. Agency's work or mission will not involve supporting aliens.
4. Will any payment request to the Sub-Recipient include an activity involving support for aliens?	
☐ Yes. Agency's payment request will include activities that involve supporting aliens.	☐ No. Agency's payment request will not include activities that involve supporting aliens.
5. Does the Sub-Recipient have and follow any Diversity, Equity and Inclusion (DEI) practices?	
☐ Yes. Agency has and follows DEI practices.	☐ No. Agency does not have nor follows DEI practices.
6. Are any foreign nationals or noncitizens employed by the Sub-Recipient agency in roles that involve managing program requirements, processing reimbursements or advances, or performing any activities related to this grant program?	
☐ Yes. Agency has foreign nationals or noncitizens employed within the agency that perform grant-related activities. If so, please provide a short bio or resume for all individuals.	☐ No. Agency does not have foreign nationals or noncitizens employed within the agency that perform grant-related activities.

I certify that the above information is true and accurate.

Authorized Signatory Official (Signature)

Date

Authorized Signatory Official (Printed Name)

Title