

MAYOR
STEPHEN JONES

CITY COUNCIL
ETHEL STEWART WARD 1
RODERICK SMITH WARD 2
RUSTY GREENE WARD 3
LAVONNE HARRIS WARD 4
GREGORY JEFFERSON WARD 5
JASON SPEARS WARD 6

City of Columbus

POST OFFICE BOX 1408, COLUMBUS, MISSISSIPPI 39703

Phone (662) 328-7021 - Fax: (662) 329-5173

GENERAL COUNSEL
JEFF TURNAGE

CHIEF OPERATIONS OFFICER
JAMMIE GARRETT

CFO/SECRETARY-TREASURER
JAMES "JIM" BRIGHAM

MEETING OF THE MAYOR AND CITY COUNCIL CITY OF COLUMBUS, MS February 25, 2026

I. CALL TO ORDER AND INVOCATION

II. TOPICS

- | | | |
|--------------------|----|--|
| G. Lewis | A. | Discuss applying for the Mississippi Arts Commission Project Grant in the amount of \$5,000.00 with a 1:1 cash match. |
| N. Katona | B. | Discuss replacement of carpet in the conference room at City Hall. |
| N. Katona | C. | Discuss Crime Lab request for quote guidance. |
| D. Hughes | D. | Discuss the request to use the lot behind the City Shop for the Holi-Day Celebration. |
| R. Bonner | E. | Discuss request to change the date of the Partnership Awards Celebration from April 23rd to April 9, 2026. |
| R. Bonner | F. | Discuss putting J.M. Trotter Convention Center Audio/Visual out for bid. |
| J. Daughtry | G. | Discuss the permit request submitted by Terri Doumit on behalf of Operation Colony Cats to host "Zachary's Pawty" to be held on March 15, 2026, from 1:00 p.m. until 5:00 p.m. at Zachary's Restaurant with streets being blocked from 8:00 a.m. until 6:00 p.m. blocking Fifth Street North at Second Avenue North and Third Avenue North and Second Avenue North to the driveway/Alley opening at the Trotter Convention Center. |
| J. Daughtry | H. | Discuss the permit request submitted by Will Cunningham on behalf of the Southside Claw & Corn Society to host "The Southside Clawdown in Possum Town" (crawfish boil) to be held on April 11, 2026, from 12:00 p.m. until 7:00 p.m. blocking the 600 block of Second Street South. See attached map. |
| J. Daughtry | I. | Discuss request for one (1) CPD personnel to attend "Computer Voice Stress Analyzer" in Biloxi, Mississippi and approve payment for registration, lodging, travel and meal expenses in the estimated amount of \$1,617.00. |
| J. Turnage | J. | Discuss Senator Terry Brown Amphitheater — Preliminary Design Invoice |
| J. Garrett | K. | Building Rentals/Donations |

III. EXECUTIVE SESSION

- A. Discuss prospective sale and leasing of real property

IV. ADJOURN



[APPLY HERE](#)



[Home](#) > [Grants for Organizations](#) > [Project Grants](#)

PROJECT GRANTS

Much of the work done to expand arts activities across Mississippi is accomplished through projects taken on by arts and community-based groups. MAC supports these efforts through its Project Grant program, which funds a wide range of arts projects that support the main goals of the agency.

Project Grants range from \$250 to \$5,000 and require a dollar-for-dollar cash match from the applicant organization.

Application Deadline: March 1

Dates for Eligible Projects: Activities supported by MAC's Project grant must take place between July 1 of the current year and June 30 of the following year.

Before submitting an application, MAC recommends you thoroughly read the [Frequently Asked Questions](#).

— WHO MAY APPLY

Organizations who apply for a Project Grant must:

- Be based in Mississippi
- Have IRS 501(c)3 non-profit status OR
- Be a unit of local government, such as a school, library, or another county or municipal agency. These entities may be required to provide documentation of their status as a governmental agency

Eligible organizations are limited to applying for either a MAC Project or Operating Grant each year. Individuals are not eligible to apply for a Project Grant. First-time applicants are strongly encouraged to consult with MAC Program Staff about the viability of their proposal before submitting an application.

— PROGRAM AREAS & PROJECT GRANT EXAMPLES

- MAC awards Project Grants in each of its four program areas:
 - Arts Based Community Development
 - Arts Education
 - Arts Industry

- Folk & Traditional Arts

Following are brief descriptions of each program, including examples of the types of projects that can be funded. If you are still unsure about which program you should apply under, contact MAC before submitting an application.

Arts Based Community Development

Program Goal: Support the Development of Mississippi Communities through the Arts.

Arts Based Community Development looks to improve the social, economic and cultural conditions of Mississippi communities through meaningful, quality arts programming. Whether it is after-school programming targeting at-risk youth, public art refurbishing a blighted downtown area, or a music festival bringing together a diverse audience from the community, successful Arts Based Community Development programming utilizes community-driven planning and the power of the arts to create stronger communities.

Example of Arts Based Community Development Projects:

- A nonprofit collaborates with an artist to lead a community art project; a Main Street program hires artist(s) to perform at a community festival, creates public art, signage or wayfinding to revitalize downtown; a municipality works with arts and other specialists to create an arts district or cultural storytelling map that tells the arts and cultural story of an area.

Arts Education

Program Goal: Strengthen Education in and through the Arts.

Arts Education works to enable students Pre-K through 12th grade to receive a quality education that includes the arts. The program does this by fostering professional development for educators, enabling them to teach the arts more effectively and use the arts as learning tools in teaching non-arts curriculum.

Examples of Arts Education Projects

- A school (or school district) hires a consultant to work with teachers to introduce or infuse the arts into the curriculum; a museum produces poster-size reproductions of items from its collection and, with arts educators, develops a

lesson plan based on the works; a school develops a year-long artist-in-residence program.

Arts Industry

Program Goal: Improve the Capacity and Stability of Mississippi's Arts Industry.

Arts Industry organizations seek to enrich the lives of their audience through entertainment and through learning about themselves and others by expanding the role the arts plays in the broader social arenas of Mississippi communities. They involve the general public with their services and programs. They reach diverse communities to identify shared values, foster excellence in the arts and provide inspiration to generate a higher quality of life for all citizens by providing inclusive and diverse artistic experiences.

Examples of Arts Industry Projects:

- A single-discipline focused organization such as a symphony, dance, or opera company presents a performance or season of performances; an organization such as a museum association or a university hires artists to exhibit, perform, present or conduct workshops; a statewide arts organization produces a convening, such as a writer's conference, jazz festival, or theatre conference.

Folk & Traditional Arts

Program Goal: To Increase Awareness of Mississippi's Traditional Arts and Culture.

Folk & Traditional Arts works to increase the awareness of and foster the continuation of the state's folk and traditional art forms. This is done through the Project Grant Program by encouraging and supporting projects that document or promote Mississippi traditional arts.

Examples of Folk & Traditional Arts Projects

- A community organization sponsors a blues festival that presents several musicians with strong ties to the area; a public library develops an exhibit that showcases the work of a local split oak basketmaker; an arts collective or other nonprofit or municipality presents a workshop for shape-note singers

— CASH MATCH REQUIREMENT

Grant awards to organizations, unless otherwise specified in the program guidelines, must be matched dollar-for-dollar. For example, if an organization requests \$1,000 from MAC, they must have at least \$1,000 in cash income from another source (other than state funds) towards the expenses of that same project. Sources of matching funds may include revenue from the project activities, contributions from foundations or corporations, government support from federal or local sources, or cash from the organization's own accounts.

Grantees cannot match MAC funding with other state funds.

In-kind contributions cannot be counted as part of a cash match. In-kind contributions are the dollar value of materials and services that are provided to a project at no cash cost from sources other than the applicant, i.e., volunteer hours or donated space. However, it is important to document and include information on in-kind contributions as part of the application budget. In-kind donations help to demonstrate a community's support of a project.

+ HOW TO APPLY

+ REVIEW CRITERIA

+ SUPPLEMENTARY MATERIALS

+ APPLICATION CALENDAR

+ GRANT PAYMENTS

+ LEGAL REQUIREMENTS

+ ACCESSIBILITY

For more information on applying for a Project Grant, contact the MAC Program Director who oversees the area most closely tied to your organization's main goals:

Arts-Based Community Development, Leslie Barker, 601.359.6529,
lbarker@arts.ms.gov

Arts Education, Charlotte Smelser, 601.359.6037, csmelser@arts.ms.gov

Arts Industry, Victoria Meek, 601.359.6031, vmeek@arts.ms.gov

AVS Flooring LLC

PO Box 5934
Brandon, MS 39047-5934 USA
kevinj@avsflooring.com

Estimate

ADDRESS

Nathan Katona
Nathan Katona

SHIP TO

Nathan Katona
Nathan Katona

ESTIMATE

1180

DATE

02/16/2026

SALES REP

Kyler Johnson

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT	SKU
	Rule Breaker Carpet Tile Solid	Rule Breaker Carpet Tile Solid	96	15.49	1,487.04	T
	Enpress Adhesive Glue	Enpress Adhesive Glue 4 Gallon Bucket	1	210.00	210.00	T
	Carpet Installation Per Sq Yd	Carpet Installation per Sq Yd	85	24.00	2,040.00	CI
	Carpet Removal/Disposal Per Sq Yd	Carpet Removal/Disposal Per Sq Yd	85	12.00	1,020.00	CR D
	AVS Flooring Delivery	AVS Flooring Delivery	1	75.00	75.00	T
	Freight	Freight DROP CHARGE	1	100.00	100.00	T Freight DROP CHARGE
SUBTOTAL					4,932.04	
TAX					125.79	
TOTAL					\$5,057.83	

Accepted By

Accepted Date



1825 Main Street
Columbus, Mississippi 39701
Phone: 662-328-1522
Fax: 662-327-3470

PROPOSAL

Name City of Columbus

Date 2-18-26

Address

Columbus, MS

CONTRACTOR

Job Description

Ref: City Hall

Mayor's Conference Room

Carpet replacement

To move furniture as needed, take up and renail existing shoe mold, take up and dispose of existing carpet and dispose of, furnish and install new modular carpet with nosing as needed, all total for a sum of \$5,904.00 plus tax if applicable.

Please note: Carpet material is figured at an allowance of \$26.00 per sy.
Touch up paint by other than Johnson Carpet Center may be required.

Thank you

We propose to furnish labor and materials as described above at quoted price with payment to be made upon completion.

Johnny A. Johnson, cm

The above prices, specifications and conditions are accepted. Payment will be made upon completion.

Purchase _____

Tax _____

TOTAL

Fire Chief:

Duane Hughes

Assistant Chief:

Vacant

Chief of Training:

Alan Lewis

COLUMBUS FIRE & RESCUE

INTERNATIONALLY ACCREDITED

72 Airline Rd.

Columbus, MS 39702

Phone: (662)329-5124

Fax: (662)329-5127

Fire Marshal:

Michael Walker

Fire/Life Safety Educator:

Jaquay Sherrod

Administrative Assistant:

Dolly Oswalt

February 17, 2026

Mayor Stephen Jones and
Members of the City Council
City of Columbus
Columbus, Mississippi

Dear Mayor and Council Members:

Mr. Mack Patel is requesting the use of the Lot located behind the City Shop for the Holi-Day Celebration to be held on March 3, 2026. A bon fire will be lit, and fire department personnel will stand by as safety.

Thank you for you continued support of Columbus Fire and Rescue.

Sincerely,



Duane Hughes
Fire Chief

Dorothea Tompkins

From: Duane Hughes
Sent: Tuesday, February 17, 2026 3:05 PM
To: Dorothea Tompkins
Subject: Fw: Bonfire for Indian Community on March 3, 2026

From: Mitul Patel <mitul4u59@yahoo.com>
Sent: Tuesday, February 17, 2026 12:09 PM
To: Duane Hughes <dhughes@columbusms.org>
Subject: Bonfire for Indian Community on March 3, 2026

You don't often get email from mitul4u59@yahoo.com. [Learn why this is important](#)
Hey,

Hope you doing well

It's that time of the year again when we celebrate the bonfire 🔥

**Can you please set up the bonfire for us on March 3rd? We'll be doing the bonfire around 5:30pm.
Please let me know if you have any questions**

Thank you for all your support and efforts

**Mack Patel
662-352-1042**

FACILITIES USAGE

PERMIT

PLEASE PRINT OR TYPE ALL INFORMATION

DATE OF REQUEST: 02/20/26

APPLICANT:

NAME/ORGANIZATION: Main Street Columbus, Inc. / Barbara Bigelow

TITLE: Executive Director PHONE: 662-328-6305 EMAIL: bbigelow@columbusmainstreet.com

LOCAL/PERMANENT ADDRESS: 107 5th Street North, Columbus, MS 39701

FACILITY REQUEST: (v)

CITY HALL

☐ Jeff C. Smith Public Reception Room
☐ Courtroom

FARMERS' MARKET

☐ Annex
☐ Farmers' Market
☐ Parking Lot

J.M. TROTTER CONVENTION CENTER

☐ Upper Level
☐ Lower Level
☐ Patio (M-Th)

MUNICIPAL COMPLEX

☐ Courtroom

PARKS & RECREATION

☐ East Columbus Gym
☐ East Columbus Gym Stage
☐ Field(s)
☐ Joe Edwards Stage
☐ Pavilion(s)
☐ Sim Scott Community Center
☐ Sandfield Community Center
☐ Townsend Community Center
☐ Townsend Stage

REGAL HALL

RIVERWALK

☐ Riverside Park Stage
☐ Pedestrian Bridge

ADDITIONAL FACILITIES/PROPERTY

☐ Catfish Alley Stage
☒ Leadership Plaza
☐ Parking Lot(s)

ACTIVITY INFORMATION:

NAME OF ACTIVITY: Annual Partnership and Awards Celebration DATE OF ACTIVITY: 04/09/26

BEGINNING TIME 5:30 ☐ AM ☒ PM ENDING: 7:30 ☐ AM ☒ PM

☐ SECURITY REQUESTED ☐ FREE EVENT ☐ PAID EVENT ☒ ALCOHOL ☒ COMPLIMENTARY USE REQUESTED

PURPOSE: An awards ceremony and celebration of all the Main Street Columbus partners and volunteers.

Refreshments, including beer and wine, will be available at no cost.

NUMBER OF PERSONS TO PARTICIPATE: N/A AGE OF ANY MINORS: N/A

NAME OF PERSON RESPONSIBLE FOR SUCH MINORS: Parents and Legal Guardians

APPROVAL

APPROVED BY: 
FACILITY DEPARTMENT HEAD

DATE: 2/20/2026

APPROVED BY: _____
CHIEF OPERATING OFFICER

DATE: _____

Fw: Facility Request Permits

From Chelsea Best <cbest@columbusmainstreet.com>

Date Fri 2/20/2026 2:57 PM

To Rogena Bonner <rogena.bonner@columbusms.org>

Cc Barbara Bigelow <bbigelow@columbusmainstreet.com>

 1 attachment (497 KB)

Permit for Facility Request 2026.pdf;

Good afternoon, Rogena!

I've attached our updated version of the Facility Request for our new date for the Annual Meeting and Awards Celebration.

Please see attached for the updated date of the event. Please use the attached version instead of the previous one that was dated 4/23/26.

Let me know if you have any questions, and thank you so much!!

Have a wonderful weekend!

Chelsea Best

Powered by Main Street Columbus, Inc.

Hitching Lot Farmers' Market

P.O. Box 1062

Columbus, MS 39703

662.328.6305 (office)

662.328.6329 (fax)



Specs for Trotter redesign (audio/visual)

Full-Range Music / Concert Capable System (scalable)

- Purpose: full music playback, live bands, DJ, speech; higher SPL and extended LF.
- Target goals: 100–110 dB peak SPL for front rows, reasonably flat ± 5 dB coverage across listening plane.
- Left/Right flown line arrays (modular) — array length based on audience depth (typically 6–10 modules per side for 200 ft depth).
- Front fill and lip fill cabinets for near seats.
- Distributed delay / fill hangs for rear seating (1–3 hangs).
- 4–8 dedicated subwoofers (cardioid config recommended for stage): flown or ground stacked.
- High-power amplifiers (class D or class H), with amplifier channel count to drive each array element—amps must support 2Ω or 4Ω loads per manufacturer.
- Professional mixing digital console (32ch or larger) + FOH / monitor split.
- Multichannel stagebox(s) over Dante(s)/MADI/optical if long runs.
- Robust stage monitoring (floor wedges) and in-ear monitoring system for performers.
- Stage snake (analog backup) and redundancy audio paths.

Wiring & cabling: types, gauges, connectors, general rules

Loudspeaker cabling (power & audio to passive/active cabinets)

- For passive speakers:
 - Use 2-conductor, oxygen-free copper, stranded speaker cable with conductor size selected by run length & power:
 - Up to 50 ft: 12 AWG acceptable for most speakers.
 - 50–150 ft: prefer 10 AWG (to reduce power loss and damping factor degradation).
 - Over 150 ft: consider 8 AWG or use amplifier-near-speaker (active speaker or amplifier at cluster).

- Termination: Neutrik Speakon NL4 (wired 1+/1– for full-range; 2+/2– for bi-amp/sub way). Use Speakon NL4 on both amp and speaker ends.
- Shielding not required (not a signal cable) — but keep runs separate from mains by at least 2 inches or in separate tray.

For active (powered) speaker systems / line arrays with onboard amps:

- Audio transport: analog line-level XLR (balanced) for short runs (<50 m) or digital audio (Dante / AES67 over Cat6) for long runs/many channels.
- For powering active speakers: use local power circuits (see section 4 power).

Microphone and line-level audio

- 4–6 Digital Wireless Microphones with charging stations
- Microphone cable: balanced XLR (3-pin), low-capacitance shielded twisted pair. Use 22–24 AWG conductors. Terminate with Neutrik XLR male/female (soldered, strain relief).
- Line-level analog: balanced TRS or XLR, same cable family as mic.
- Digital audio:
 - AES/EBU (110Ω XLR) for point-to-point digital.
 - Dante/AES67: run Cat6, S/FTP (shielded, foil-shielded pair) for best performance and immunity. Use RJ45 terminations on Neutrik ethercon chassis jacks. Use PoE+ switches for devices that need PoE (e.g., Dante stageboxes).
 - For long distance or backbones: consider optical fiber (multi-mode) with SFP transceivers for Dante/AVB/STM connectivity.

Control and network cabling

- Network: Cat6 (or Cat6a if long runs/10Gb uplinks); use shielded Cat6 (S/FTP) if near high EM interference or in conduit with power. Terminate on managed Gigabit (or 10Gb) switches with support for QoS, IGMP snooping, VLANs, and PoE where required.
- Control: RS-232/RS-485 over twisted pair for legacy devices, or use IP control via same network.

Power wiring (AC) to racks, amps, and speakers

- Dedicated branch circuits per rack/amp cluster. Typical circuits:
 - AV equipment rack: 2 × 20 A dedicated 120V circuits (or 1 × 30 A if equipment loads justify).

- Each high-power amplifier bank: 1 × 20 A to 1 × 30 A depending on power. Large amp racks may require 1 × 208/230V 20A–60A circuits (3-phase) — coordinate with electrician.
- Subwoofer/bass stage power: several dedicated circuits to avoid ground loops.
- Power distribution: use power sequencer/PDUs in rack (with surge protection, filtered outputs, and circuit breakers).
- UPS: UPS for control systems, DSP, wireless receivers, and console (sized to hold these for safe shutdown ~15–30 min). Do not put high-power amps on the same UPS unless UPS rated.

Networked audio (Dante/AES67) architecture

- Use dedicated AV VLAN, separate from building network. Managed switches with QoS and IGMP snooping.
- Primary Dante switches: two redundant core switches in separate racks, with secondary redundant paths if feasible.
- For FOH ↔ stagebox runs longer than 90m or multiple switch hops: use fiber optic backbone with SFPs.
- DHCP or fixed IP addressing scheme documented. Use Dante Controller to lock clock and monitor.

Safety, seismics, and code considerations

- All flown systems must be installed by a certified rigger, with redundant safety cables (5:1 proof load minimum) and load cells to verify dynamic loads.
- Equipment racks must be anchored; cable trays must support 125% of foreseeable cable weight.
- Follow NEC for electrical; local AHJ may require 208V three-phase feeders for large amp loads.
- Firestopping of conduits through firewalls required.

CITY OF COLUMBUS POLICE DEPARTMENT

PERMIT

City Ordinance 28 – Streets and Sidewalks, Article V. Assemblies, Parades and Processions; Sec. 28-72. Permit Required: It shall be unlawful for any person to organize or hold or participate in any parade, meeting, assembly or procession of persons and/or vehicles on the streets or sidewalks within the city unless such activity shall have first been authorized by a written permit.

Please type or print information and return permit to CPD as soon as possible to allow ample time for review & approval. All permits must be approved at City Council Meetings which are the 1st and 3rd Tuesdays in each month. Thank you.

TODAY'S DATE: 2-17-26

APPLICANT:

NAME/ORGANIZATION: Operation Colony Cats (Pawty@Zachary's)
LOCAL/PERMANENT ADDRESS: 675 Spivey Rd
Columbus, MS 39705

REPRESENTATIVE:

NAME: Terri Doumit TITLE: Founder/President
ADDRESS: 675 Spivey Rd PHONE: 662-549-2471
Columbus, MS 39705 PHONE: _____

ACTIVITY INFORMATION:

NAME OF ACTIVITY: Zachary's Pawty
DATE OF ACTIVITY: 03-15-26 ☐ PARADE ☐ MEETING ☒ ASSEMBLY
EXACT TIME OF ACTIVITY: BEGINNING 2:00 ☐ AM ☒ PM ENDING: 5:00 ☐ AM ☒ PM
PURPOSE: Fundraising events for Operation Colony Cats. Offers free spay/neuter services to Lowndes County & beyond.
LOCATION OR ROUTE OF ACTIVITY: Zachary's restaurant - would need only the block in front of the restaurant for safety (animals & children) and to alleyway at the Trotter on 2nd Ave. N. ^{blocking from 8:00a.m. until 6:00p.m.} MAP ATTACHED: ☐ YES ☒ NO
PERSON, GROUP, ASSOCIATION OR BODY TO BE AUTHORIZED UNDER THE PERMIT TO DO SUCH ACTIVITY: Terri Doumit, Operation Colony Cats Doug Pellum, Zachary's
NUMBER OF PERSONS TO PARTICIPATE: 250-500 ? AGE OF ANY MINORS: all ages
NAME OF PERSON RESPONSIBLE FOR SUCH MINORS: Parents & Caregivers

APPROVAL

APPROVED BY: [Signature] DATE: Feb 17 26
NAME & TITLE

CITY OF COLUMBUS POLICE DEPARTMENT

PERMIT

City Ordinance 28 – Streets and Sidewalks, Article V. Assemblies, Parades and Processions; Sec. 28-72. Permit Required: *It shall be unlawful for any person to organize or hold or participate in any parade, meeting, assembly or procession of persons and/or vehicles on the streets or sidewalks within the city unless such activity shall have first been authorized by a written permit.*

Please type or print information and return permit to CPD as soon as possible to allow ample time for review & approval. All permits must be approved at City Council Meetings which are the 1st and 3rd Tuesdays in each month. Thank you.

TODAY'S DATE: February 20, 2026

APPLICANT:

NAME/ORGANIZATION: The Southside Claw & Corn Society

LOCAL/PERMANENT ADDRESS: 614 2nd St S
Columbus, MS 39701

REPRESENTATIVE:

NAME: Will Cunningham

TITLE: The High Possum

ADDRESS: 614 2nd St S
Columbus, MS 39701

PHONE: (601) 259-8436

PHONE: _____

ACTIVITY INFORMATION:

NAME OF ACTIVITY: The Southside Clawdown in Possum Town (crawfish boil)

DATE OF ACTIVITY: April 11, 2026 ☐ PARADE ☐ MEETING ☒ ASSEMBLY

EXACT TIME OF ACTIVITY: BEGINNING 12:00 ☐ AM ☒ PM ENDING: 7:00 ☐ AM ☒ PM

PURPOSE: A block party. There will be a band, children's activities
(bounce house), a crawfish boil, and merriment.

LOCATION OR ROUTE OF ACTIVITY: The 600 Block of 2nd Street South

MAP ATTACHED: ☒ YES ☐ NO

PERSON, GROUP, ASSOCIATION OR BODY TO BE AUTHORIZED UNDER THE PERMIT TO DO SUCH ACTIVITY:

The residents on the 600 Block of 2nd St S (Will Cunningham, Trac Vaughn, Robert Ivy)

NUMBER OF PERSONS TO PARTICIPATE: 50-100 AGE OF ANY MINORS: 0-20 yrs old

NAME OF PERSON RESPONSIBLE FOR SUCH MINORS: Parents/Guardians

APPROVAL

APPROVED BY: _____

NAME & TITLE

DATE: 2/23/26

Walk Trail



Gratia Artisinal Eatery



3rd A



3rd Ave S

on
tems

Home
/ Grill



Bartons Bluff

4th St S

6th Ave S



Whitehall house

S 7th Ave



Home

S 8th Ave

4th St S

5th St S

S 9th Ave

10th Ave S

3rd St S

11th Ave S

Zion Gate
Missionary Church



Friendship Cemetery



13th

6th St S

Google Maps





FEDERAL SERVICES

February 2, 2026

Dear Det. Hayes:

NITV Federal Services is pleased to have the opportunity to provide Computer Voice Stress Analyzer (CVSA) recertification training. Recertification is three days and provides refresher training as well as allows your CVSA software to be upgraded.

The recertification class will be held:

DATE: May 12-14, 2026 (Tuesday – Thursday)

TIME: 8:00AM to 5:00PM with an hour lunch break (no meals provided)

**PLACE: Biloxi Police Department
Biloxi Police Training Center
321 Division Street
Biloxi, MS 39530**

Suggested Hotels Nearby:

Hotel Legends: 674 Beach Blvd, Biloxi, MS 39530

Hilton Garden Inn: 648 Beach Blvd, Biloxi, MS 39530

Margaritaville: 195 Beach Blvd, Biloxi, MS 39530

Any student who is absent for more than one hour in any one day will not be eligible to graduate. If any classroom instruction is missed, please coordinate with the instructor to review the missed content.

- **Our recertification process has changed** to maintain the **integrity** of the technology and the training. **Two students can share one CVSA instrument in class. You will also need your CVSA Operator's Manual. There is a manual in your system in the media file, and it is current if you have a CVSA III. If possible, bring an extension cord and power strip to class for your convenience.**
- The exam is taken in class and **not** open book. You will receive notification within **14 days** after your class has ended on the results of your exam

Please do NOT bring payment to class. There is a 3% processing fee for credit card payments. We do not accept debit cards and American Express. To pay by credit card, have the invoice number available and use the following link: <https://nitvfederalserv.securepayments.cardpointe.com/pay?> Otherwise, mail your payment to our office address.

Class space is limited. If you are unable to attend, please notify NITV Federal Services at least fourteen (14) working days prior to the first day of class in order to receive a full refund.

CITY OF COLUMBUS, MISSISSIPPI
OFFICIAL TRAVEL REQUEST APPLICATION

Officials, Officers and Employees of the City of Columbus seeking approval from the Mayor and City Council for permission to travel shall submit this application, fully completed and signed in **ADVANCE** of the requested travel. Except in urgent or necessitous cases, **Requests for Travel** must be submitted for approval well in advance of the Departure Date so that the Mayor and City Council can consider the request at a regular meeting of the Mayor and City Council before the travel. Travel and reimbursement for same is governed by Section 25-3-41 of the Mississippi Code of 1972 as may be amended from time to time.

INFORMATION ABOUT THE TRAVEL SOUGHT

- Typed or Printed Name of Official Applying for Travel: Kimberly Hayes
 - Name of Event Official seeks to Attend: Computer Voice Stress Analyzer Course
 - Benefit to City resulting from Attendance: Receive refresher training and CVSA software upgrades.
-
- Location (City & State) of the Event for which Travel is sought: Biloxi, MS
 - Name of Hotel, Motel or place of Lodging if reimbursement is sought: Click here to enter text.
 - Proposed Date of Departure: 5/11/2026 • Proposed Date of Return: 5/14/2026
 - Mode of Transportation: City

ITEMIZED ESTIMATE OF COSTS OF TRAVEL

- Estimated Total Fees for Registration of all programs at Event, Conference, Seminar, Class or Program: \$ 795.00
- Cost per Night of Lodging: \$ 150.00
- Total Estimated Lodging Costs for All Nights: \$ 450.00
- Estimated Cost of Transportation (Gas, Airfare, Taxi or Mileage Reimbursement):
 - Gas (if using City Vehicle): \$ 100.00
 - Airfare (if flying): \$ 0.00
 - Taxi Service (if anticipated): \$ 0.00
 - Mileage Reimbursement (if driving Personal Vehicle): \$ 0.00
- Estimated Cost of Meals: \$ 272.00
- Any other Estimated Costs: \$ 0.00
- TOTAL ESTIMATED COSTS** \$ **1,617.00**

I certify that the estimates of the costs of travel as set forth on this form are my best estimates based upon information reasonably available. I also certify that I understand that in order to be reimbursed for the estimated costs above, I must produce upon return any and all registration forms, receipts for meals, and lodging, together with any other bona fide proof of payment for the estimated costs set forth above.

Signature: _____

Date: 2/18/2026



November 27, 2025

City of Columbus
Honorable Mayor Stephen Jones
P. O. Box 1408
Columbus, MS 39701

REFERENCE: SENATOR TERRY BROWN AMPHITHEATER – PHASE 3 FACILITY COMPLETION

Dear Mayor Jones:

Neel-Schaffer, Inc. (NSI) is pleased to offer professional services as defined in Exhibit A, Scope of Services, for the above referenced project. NSI proposes to perform these services under the hourly rates defined in our Master Agreement, and we offer the following not-to-exceed fees for each scope:

Preliminary Design (completed)	\$180,094.59
Phase 3 Final Design and Rebidding	\$ 35,000.00
Construction Administration and Inspection	\$120,000.00

All services, hourly rates, and General Terms and Conditions shall be performed in accordance with our Master Agreement dated July 1, 2025. NSI will bill you monthly based on the amount of work completed.

This Letter Agreement, consisting of one page; Exhibit A, consisting of three pages; and our Master Agreement, consisting of seven pages, represent the entire agreement between the City of Columbus and Neel-Schaffer, Inc. This Letter Agreement and the exhibits may only be modified or amended by a duly executed written document. If the terms of this Agreement are acceptable, please execute the original and return a copy to us.

We appreciate the opportunity to provide services to you and look forward to working with you!

Sincerely,

NEEL-SCHAFER, INC.

Kevin Stafford, P.E.
North Mississippi Regional Manager

ACCEPTED: CITY OF COLUMBUS

SIGNATURE:

TITLE:

Mayor

DATE:

12.2.2025

engineers | planners | surveyors | environmental scientists | landscape architects



Exhibit A

SCOPE OF SERVICES

PRELIMINARY DESIGN

The City of Columbus contracted with Neel-Schaffer (NSI) on October 5, 2015 for the design of the Senator Terry Brown Amphitheater. This design fee was specified as 6% of construction. While the entire facility was designed and bid, the lack of adequate funding required it to be partially completed and in phases, and it is still not complete today. Although the design work was completed, the previous administration requested NSI to withhold invoicing for design fee services which did not get awarded for construction. Per the original contract, if the entire design would have been awarded, NSI would still be due over \$200,000 for base design services and \$21,000 for rebidding, redesign, and scope creep services.

Neel-Schaffer's original contract also did not include full construction administration services since the City was using their project manager for those services. We understand that those services are also now needed, and we are pleased to offer them in the scope below.

Being 10 years old and considering changes to the project team, site circumstances and scope needs, with the execution of this contract, NSI and the City agree to close the original design contract. NSI agrees to accept \$180,094.59 as full and final payment of all unpaid architectural and engineering design fees referenced above. These designs shall be utilized and updated for Phase 3 rebidding described in the scope below.

PHASE 3 FINAL DESIGN AND REBIDDING

An initial start-up meeting shall be held with the Amphitheater Stakeholder Committee to go over the required responsibilities and objectives of the project. NSI anticipates needing up to 3 additional stakeholder meetings to get through final design and bidding services.

Neel-Schaffer shall provide design and construction documentation required to construct Phase 3 of the amphitheater, which will complete the facility with restrooms, concessions, permanent seating, fencing, sidewalks, and landscaping. The anticipated scope for each design shall include updating the original:

1. Construction drawings and details
2. Structural design for seating, and stairs
3. Technical specifications
4. Advertisement and Bidding documents / services
5. Storm Water Pollution Prevention Plan permitting
6. Architectural fees for buildings, including plumbing, mechanical, and electrical, and structural engineering.
7. Re-visiting the Code and Life Safety Analysis for the Concessions and Restroom Building
8. Coordinating MEP revisions for any proposed food service equipment

BID PROCUREMENT

1. Advertise and distribute construction documentation in order to obtain competitive public bids in accordance with the State of Mississippi public procurement laws.
2. Host a bid opening in City Hall's Public Reception Room.



3. Provide a certified review of all bids received and make a judgment to the adequacy of the lowest responsive bidder.
4. Provide and review contract documents for contractor engagement.

CONSTRUCTION ADMINISTRATION AND INSPECTION

Neel-Schaffer shall provide construction administration and inspection services for the entire proposed scope. We anticipate these services to mostly consist of:

1. Host a preconstruction conference in order to define the ground rules of construction.
2. Submit supplemental and/or revised drawings to the Contractor as deemed necessary by the design professional.
3. Monitor the work through up to 10 hours per week for a period of 9 months for on-site evaluations appropriate to the stage of construction; including up to (9) monthly evaluations which coincide with regularly scheduled on-site progress meetings. Site visits are to become generally familiar with the progress and quality of the portion of the Work completed and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. Design professional will report known deviations from the Contract Documents and defects and deficiencies observed in the Work to Contractor.
4. Recommend rejecting work which does not conform to the Contract Documents.
5. Participate in up to (24) progress meetings, including up to (9) regularly scheduled on-site monthly progress meetings.
6. Review and Certify the Contractor's monthly Application and Certificate for Payment based on the evaluations of the Work.
7. Review Contractor's Submittal Schedule.
8. In accordance with the Submittal Schedule, review a maximum of (2) electronic PDF submittals per line item such as Shop Drawings, Product Data and Samples for the limited purpose of checking for conformance with the information given and the design concept expressed in the Contract Documents. Allow five (5) working days for review of each submittal.
9. Respond to requests for information within three (3) working days from receipt.
10. Authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time.
11. Participate in Substantial Completion Inspection.
12. Participate in Final Completion Inspection.
13. Participate in one-year warranty inspection.



Since some services cannot be quantified at this time and/or may not be afforded in this phase, this general scope (and fee) does not include:

1. Environmental Permitting
2. Geotechnical Services
3. Right-of-Way Acquisition Services
4. Parking Lot design, bidding or CA services
5. Bidding and handling multiple contracts and contractors
6. Addition of facility scopes such as parking lots and sound green rooms
7. Venue, Marketing, and Advertising Consultant selection or coordination services

Prior to proceeding with future phases, we shall write the City a letter referencing this agreement and add the scope(s) and fee(s) required for consideration of approval.

