

MEETING OF THE MAYOR AND CITY COUNCIL CITY OF COLUMBUS, MS January 3, 2023

The Mayor and City Council met in Regular Session on Tuesday, January 3, 2023 at 5:00 p.m. in the Court Chambers of the Municipal Complex. Mayor Keith Gaskin presided over the meeting and all Council Members were present. Also present were the General Counsel, the COO, CFO, Police Chief, HR Director, and all other Department Heads.

I. CALL TO ORDER AND INVOCATION:

Mayor Gaskin called the meeting to order and called upon Chief Joseph Daughtry to offer the Invocation.

II. CONFIRMATION OF/OR AMENDMENTS TO THE AGENDA:

Council Member Greene made a motion to adopt the Agenda as presented. Councilwoman Stewart seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

III. APPROVE MINUTES FOR MEETING OF DECEMBER 20, 2022

Councilwoman Diccio made a motion to approve the Minutes for the Meeting of December 20, 2022. Council Member Greene seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

IV. CONSENT AGENDA:

A. Approve request for Forensic Scientists, Kristina Zwerg and Shanna Cunningham, to attend *"Introduction to Palm Prints"* from January 23 – 26, 2023 via online webinar with a registration fee of \$900.00 for both.

B. Approve request for Fire & Rescue personnel: Mike Chandler and Alan Lewis, to attend the *"Excellence Conference"* to be held in Orlando, FL February 27

MINUTES OF THE
MAYOR AND CITY COUNCIL
JANUARY 3, 2023

- March 3, 2023, and approve registration fees and travel cost in the amount of \$3,930.00.
- C. Accept letter of resignation from Parks & Recreation Administrative Assistant, Brittany Coleman, effective January 3, 2023 and authorize the Human Resources Director to begin the normal recruitment procedures.
- D. Approve request for Code Enforcement Director, Sasha James, to attend Keep Alabama/Mississippi Beautiful Joint Conference, January 25 – 27, 2023 and approve payment of lodging and travel at a cost of \$512.50.
- E. Approve request to hire six (6) lateral transfers for the Columbus Police Department, contingent on completion of all preliminary testing.
- F. Approve request for Police Chief Joseph Daughtry to attend the 2023 Mississippi Municipal League Midwinter Conference, to be held January 10-12, 2023 in Jackson, MS and approve payment of registration and reimbursement of meal expenses.

Council Member Greene made a motion to approve the Consent Agenda as presented. Council Member Jones seconded the motion. The Mayor called for discussion, and there being none, all Council Members voted in favor of same, with a unanimous vote.

V. APPROVE DOCKET OF CLAIMS:

Council Member Greene made a motion to approve the Docket of Claims for January 3, 2023, in the amount of \$232,602.17. Council Member Jones seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

VI. REPORTS, PROCLAMATIONS, RECOGNITIONS AGENDA:

- A. Mayor Gaskin asked the Council Members if they had any comments/announcements.

Council Member Jones thanked all First Responders, Columbus Light & Water Crews and Public Works employees for working during the storm the past week.

MINUTES OF THE
MAYOR AND CITY COUNCIL
JANUARY 3, 2023

Council Member Beard announced that the next State of the Ward meeting for Ward IV will be held Monday, January 30, 2023 at Sim Scott Community Center, beginning at 6:00 p.m.

Mayor Gaskin proceeded with the following observations/remarks:

Mayor Gaskin welcomed Chief Daughtry to his first City Council Meeting.

Thank you to Interim Chief Johnson for your service.

A Town Hall Meeting with the Homeless Coalition will be held in City Hall at January 4, 2023 at 5:00 p.m.

Mississippi Municipal League Mid-Winter Conference will be held January 10 – 12, 2023.

Martin Luther King Jr. Breakfast will be held Monday, January 16, 2023 at Lions Hill and is sponsored by MUW, United Way, and EMCC. Following the breakfast, Day of Service will be held to collect school supplies for Teachers.

B. Board Vacancies

Ms. Jammie Garrett announced vacancies on various boards and remarked that no appointments will be made tonight.

GOLDEN TRIANGLE REGIONAL WASTE MANAGEMENT AUTHORITY

1 Vacancy, 4-Year Term, Julie Goodin's Term Expires 12/31/2022.
Appointments will be made January 3, 2023.

APPLICANTS:

NONE AT THIS TIME

BOARD OF ADJUSTMENT & APPEALS OF DEVELOPMENT CODE

1 Vacancy, 4-Year Term, Joey Henderson's Term Expires 1/15/2023.
Appointment will be made January 17, 2023
Applicant must be a registered design professional with architectural or structural experience.

APPLICANT:

NONE AT THIS TIME

TREE BOARD:

1 Vacancy, 3 Year-Term, Carol Boggess' Term Expires 2/07/2023.
Appointment will be made February 7, 2023.

FINANCIAL REPORT:

This information will be added when received.

VII. CITIZENS INPUT AGENDA:

A. Thomas G. Velek – Ad Valorem Tax Exemption

Thomas G. Velek came before the Mayor and Council for final approval of Ad Valorem Tax Exemption on behalf of TGV Properties for capital improvements made to property located at 322 – 5th Street South, for a 10-year period, beginning in 2023. The notice of intent was approved June 1, 2021. Council Member Mickens voiced concerns about such requests and suggested caution in the future. Council Member Jones made a motion to grant the request of Ad Valorem Tax Exemption for 322 – 5th Street South for ten (10) years, beginning in 2023. Councilwoman Stewart seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

VIII. POLICY AGENDA:

A. Discuss/Approve Derelict Property Docket

LIVINGSTON RENTAL PROPERTY LLC

1612 7th Avenue North

CASE NUMBER: 22-0389 Abandoned and Dilapidated Structure

The General Counsel called cause number **22-0389**. No one appeared. Code Enforcement Officer Sasha James stated the property was in such a state of uncleanliness as to be a menace to the public under Section 21-19-11 of the Mississippi Code and asked the Mayor and Council to adjudicate the property as such and that an Order be entered to such effect, requested **immediate abatement** and that an Order be issued for the property. Council Member Greene made a motion in accordance with Section 21-19-11 of the Mississippi Code, and for an Order stating the City may remove dilapidated buildings or dilapidated fences up to six (6) more times in the twelve (12) month period immediately following the Order and cutting grass and weeds and removing rubbish, personal property and other debris no more than twelve (12) times in a twenty-four (24) month period. Council Member Jones seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

PETTYS RENTAL HOUSE
1206 11th Avenue South LLC
1206 11th Avenue South
CASE NUMBER: 22-0391 Burned and Dilapidated Structure

The General Counsel called cause number **22-0391**. No one appeared. Code Enforcement Officer Sasha James remarked that the property owner requested an extension and she recommended a **30-day extension** to remediate the property. The property was in such a state of uncleanliness as to be a menace to the public under Section 21-19-11 of the Mississippi Code. Councilwoman Stewart made a motion give the property owner a **30-day extension** to remediate the property, and that an Order be issued for the property in accordance with Section 21-19-11 of the Mississippi Code, stating the City may remove dilapidated buildings or dilapidated fences up to six (6) more times in the twelve (12) month period immediately following the Order and cutting grass and weeds and remove rubbish, personal property and other debris no more than twelve (12) times in a twenty-four (24) month period. Council Member Mickens seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

RAVEN PORTER
1922 4th Avenue South
CASE NUMBER: 22-0387 Burned and Dilapidated Structure

The General Counsel called cause number **22-0387**. No one appeared. Code Enforcement Officer Sasha James stated the property was in such a state of uncleanliness as to be a menace to the public under Section 21-19-11 of the Mississippi Code and asked the Mayor and Council to adjudicate the property as such and that an Order be entered to such effect, requested **immediate abatement** and that an Order be issued for the property. Council Member Beard made a motion in accordance with Section 21-19-11 of the Mississippi Code, and for an Order stating the City may remove dilapidated buildings or dilapidated fences up to six (6) more times in the twelve (12) month period immediately following the Order and cutting grass and weeds and removing rubbish, personal property and other debris no more than twelve (12) times in a twenty-four (24) month period. Council Member Mickens seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

EDDIE W. SHELTON JR.

918 6th Street South

CASE NUMBER: 22-0390 Abandoned and Dilapidated Structure

The General Counsel called cause number **22-0390**. No one appeared. Code Enforcement Officer Sasha James stated the property was in such a state of uncleanliness as to be a menace to the public under Section 21-19-11 of the Mississippi Code and asked the Mayor and Council to adjudicate the property as such and that an Order be entered to such effect, requested **immediate abatement** and that an Order be issued for the property. Council Member Beard made a motion in accordance with Section 21-19-11 of the Mississippi Code, and for an Order stating the City may remove dilapidated buildings or dilapidated fences up to six (6) more times in the twelve (12) month period immediately following the Order and cutting grass and weeds and removing rubbish, personal property and other debris no more than twelve (12) times in a twenty-four (24) month period. Council Member Mickens seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

KATIE HARRIS

1513 Shepherd Road

CASE NUMBER: 22-0392 Accumulation of Rubbish and Garbage

The General Counsel called cause number **22-0392**. No one appeared. Code Enforcement Officer Sasha James stated the property was in such a state of uncleanliness as to be a menace to the public under Section 21-19-11 of the Mississippi Code and asked the Mayor and Council to adjudicate the property as such and that an Order be entered to such effect, requested **immediate abatement** and that an Order be issued for the property. Council Member Beard made a motion in accordance with Section 21-19-11 of the Mississippi Code, and for an Order stating the City may remove dilapidated buildings or dilapidated fences up to six (6) more times in the twelve (12) month period immediately following the Order and cutting grass and weeds and removing rubbish, personal property and other debris no more than twelve (12) times in a twenty-four (24) month period. Council Member Mickens seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

**MAJOR ANDREWS III
SHIRLEY ANDREWS AND
MAJOR ANDREWS IV
1212 Moss Street
CASE NUMBER: 20-0295**

**Property Maintenance Code
Violation and Dilapidated Structure**

The General Counsel called cause number **20-0295**. No one appeared. Code Enforcement Officer Sasha James stated the property was in such a state of uncleanliness as to be a menace to the public under Section 21-19-11 of the Mississippi Code and asked the Mayor and Council to adjudicate the property as such and that an Order be entered to such effect, requested **immediate abatement** and that an Order be issued for the property. Council Member Beard made a motion in accordance with Section 21-19-11 of the Mississippi Code, and for an Order stating the City may remove dilapidated buildings or dilapidated fences up to six (6) more times in the twelve (12) month period immediately following the Order and cutting grass and weeds and removing rubbish, personal property and other debris no more than twelve (12) times in a twenty-four (24) month period. Council Member Mickens seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

**KIMBERLY ANDREWS, MAJOR
ANDREWS III AND SHIRLEY ANDREWS
2402 11th Avenue North
CASE NUMBER: 21-0061**

**Property Maintenance Code
Violation and Dilapidated Structure**

The General Counsel called cause number **21-0061**. No one appeared. Code Enforcement Officer Sasha James stated the property was in such a state of uncleanliness as to be a menace to the public under Section 21-19-11 of the Mississippi Code and asked the Mayor and Council to adjudicate the property as such and that an Order be entered to such effect, requested **immediate abatement** and that an Order be issued for the property. Council Member Beard made a motion in accordance with Section 21-19-11 of the Mississippi Code, and for an Order stating the City may remove dilapidated buildings or dilapidated fences up to six (6) more times in the twelve (12) month period immediately following the Order and cutting grass and weeds and removing rubbish, personal property and other debris no more than twelve (12) times in

a twenty-four (24) month period. Council Member Mickens seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

**BARRCO PROPERTIES INC., AND
WOODMARK INVESTMENTS LLC**

277 Byrnes Circle

CASE NUMBER: 22-0386

**Accumulation of Rubbish and
Garbage**

The General Counsel called cause number **22-0386**. No one appeared. Code Enforcement Officer Sasha James stated the property was in such a state of uncleanliness as to be a menace to the public under Section 21-19-11 of the Mississippi Code and asked the Mayor and Council to adjudicate the property as such and that an Order be entered to such effect, requested **immediate abatement** and that an Order be issued for the property. Council Member Beard made a motion in accordance with Section 21-19-11 of the Mississippi Code, and for an Order stating the City may remove dilapidated buildings or dilapidated fences up to six (6) more times in the twelve (12) month period immediately following the Order and cutting grass and weeds and removing rubbish, personal property and other debris no more than twelve (12) times in a twenty-four (24) month period. Council Member Mickens seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

Code Enforcement Officer presented eight (8) cases, \$250.00 or less for adjudication. Council Member Greene made a motion to accept the notices for property clean-up of properties \$250.00 and less to be adjudicated according to statute. Council Member Jones seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

THE LIST OF PROPERTIES FOLLOWS:

MINUTES OF THE
MAYOR AND CITY COUNCIL
JANUARY 3, 2023

Derelict Property Docket for January 3, 2023

Case # and Type	Ward	Name and Address	Notes
22-0387 Burned Structure/ Dilapidated Building	1	Raven Porter 1922 4 th Avenue South Columbus, MS	
22-0390 Abandoned Structure/ Dilapidated Building	1	Eddie W. Shelton, Jr. 918 6 th Street South Columbus, MS	
22-0391 Burned Structure/ Dilapidated Building	1	Pettys Rental House – 1206 11 th Ave South, LLC 1206 11 th Avenue South Columbus, MS	
22-0392 Accumulation of Rubbish & Garbage	3	Katie Harris 1513 Shepherd Road Columbus, MS 39705	
20-0295 Property Maintenance/ Dilapidated Building	4	Major Andrews, III Shirley Andrews Major Andrews, IV 1212 Moss Street Columbus, MS	
21-0061 Property Maintenance/ Dilapidated Building	4	Kimberly Andrews Major Andrews, III Shirley Andrews 2402 11 th Avenue North Columbus, MS	
22-0386 Accumulation of Rubbish & Garbage	4	Barrco Properties, Inc. and Woodmark Investments, LLC 277 Byrnes Circle Columbus, MS	
22-0389 Abandoned Structure/ Dilapidated Building	5	Livingston Rental Property, LLC 1612 7 th Avenue North Columbus, MS	

B. Discuss/Approve Municipal Compliance Questionnaire

Jim Brigham, CFO, presented the Annual Municipal Compliance Questionnaire that is required for Audit approval. Council Member Greene made a motion to approve the Annual Municipal Compliance Questionnaire. Council Member Mickens seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

THE MUNICIPAL COMPLIANCE QUESTIONNAIRE FOLLOWS:

(THIS SPACE LEFT BLANK INTENTIONALLY)

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:
____CITY OF COLUMBUS____ 523 MAIN STREET, P.O. BOX 1408, COLUMBUS MS 39701____

2. List the date and population of the latest official U.S. Census or most recent official census:
____April 1, 2020 24,084____

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).
____See Attached____

4. Period of time covered by this questionnaire:
From: ____10/01/2021____ To: ____9/30/2022____
5. Expiration date of current elected officials' term: ____6/30/2025____

MUNICIPAL COMPLIANCE QUESTIONNAIRE
Year Ended September 30, 20__

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - General

1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) Yes
2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) Yes
3. Are municipal records open to the public? (Section 25-61-5) Yes
4. Are meetings of the board open to the public? (Section 25-41-5) Yes
5. Are notices of special or recess meetings posted? (Section 25-41-13) Yes
5. Are all required personnel covered by appropriate surety bonds?
 - Board or council members (Sec. 21-17-5) Yes
 - Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) Yes
 - Municipal clerk (Section 21-15-38) Yes
 - Deputy clerk (Section 21-15-23) Yes
 - Chief of police (Section 21-21-1) Yes
 - Deputy police (Section 45-5-9) (if hired under this law) N/A
7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) Yes
8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? (Section 21-15-33) Yes
9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) Yes
10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) Yes
11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) Yes

MINUTES OF THE
MAYOR AND CITY COUNCIL
JANUARY 3, 2023

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance?
(Section 21-35-31 or 21-17-19)

2019 Yes

PART II - Cash and Related Records

1. Where required, is a claims docket maintained?
(Section 21-39-7)
2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9)
3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued?
(Section 21-39-7)
4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13)
5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn?
(Section 21-39-13)
6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9)
7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23)
8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205)
9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25)
10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25)

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

N/A

MINUTES OF THE
MAYOR AND CITY COUNCIL
JANUARY 3, 2023

11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) YES
 12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) YES
 13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) YES
 14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) YES
 15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) YES
 16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] YES
 17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) YES
 18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? YES
 19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) YES
- PART III - Purchasing and Receiving**
1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] YES
 2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] YES
 3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] YES
 4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) YES

PART IV - Bonds and Other Debt

- | | | |
|----|--|------------|
| 1. | Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) | <u>YES</u> |
| 2. | Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) | <u>YES</u> |
| 3. | Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) | <u>YES</u> |
| 4. | Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) | <u>YES</u> |
| 5. | Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) | <u>YES</u> |

PART V - Taxes and Other Receipts

- | | | |
|----|--|------------|
| 1. | Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) | <u>YES</u> |
| 2. | Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) | <u>YES</u> |
| 3. | Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) | <u>N/A</u> |
| 4. | Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) | <u>YES</u> |
| 5. | Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) | <u>YES</u> |
| 6. | Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) | <u>YES</u> |
| 7. | Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) | <u>YES</u> |
| 8. | Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) | <u>YES</u> |

MINUTES OF THE
MAYOR AND CITY COUNCIL
JANUARY 3, 2023

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|--|------------|
| 9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) | <u>YES</u> |
| 10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) | <u>YES</u> |
| 11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) | <u>YES</u> |
| 12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) | <u>YES</u> |
| 13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) | <u>YES</u> |
| 14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) | <u>YES</u> |
| 15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) | <u>YES</u> |

MINUTES OF THE
MAYOR AND CITY COUNCIL
JANUARY 3, 2023

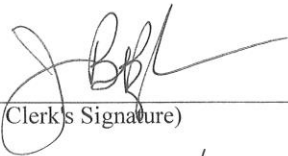
MINUTES OF THE
MAYOR AND CITY COUNCIL
JANUARY 3, 2023

(MUNICIPAL NAME)

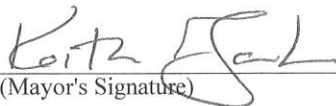
Certification to Municipal Compliance Questionnaire

Year Ended September 30, 20__

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Columbus MS, and, to the best of our knowledge and belief, all responses are accurate.


(City Clerk's Signature)

1/3/2023
(Date)


(Mayor's Signature)

1/3/2023
(Date)

Minute Book References:

Book Number _____

Page _____

(Clerk is to enter minute book references when questionnaire is accepted by board.)



CLOSED DETERMINATION:

Council Member Beard made a motion to go into closed session to determine whether it is necessary to go into Executive Session. Council Member Mickens seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

All members of the public, with the exception of the Mayor, the Council, the General Counsel, the COO, the CFO, and the HR Director, exited the meeting.

Mayor Gaskin apprised the Council of two (2) personnel matters and remarked that these matters warrant being heard in Executive Session.

Councilwoman Diccio made a motion to go in Executive Session to discuss two (2) personnel matters. Council Member Greene seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

The COO announced to the general public outside the Council Chambers that the Council was going into Executive Session to discuss two (2) personnel matters.

OPEN SESSION:

Council Member Beard made a motion to end the discussion of these matters and return to Open Session. Council Member Greene seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

The COO announced to the general public outside the meeting room that the Council was back in Open Session.

The General Counsel announced that the Mayor and Council went in Executive Session to discuss two (2) personnel matters, one (1) involving a new hire and pay range and the second matter involves the restructure and approval to hire lateral police personnel.

MINUTES OF THE
MAYOR AND CITY COUNCIL
JANUARY 3, 2023

ADJOURNMENT:

The Mayor then asked if there was any other business to come before the Mayor and City Council. There being none, Councilwoman Dickey moved that the meeting be adjourned. Upon second by Council Member Greene and unanimous vote, the Mayor announced that the meeting was ADJOURNED.

Approved by: _____
Keith Gaskin, Mayor

James "Jim" Brigham
CFO/Secretary-Treasurer