

MEETING OF THE MAYOR AND CITY COUNCIL CITY OF COLUMBUS, MS

**JUNE 21, 2022
5:00 P.M.**

The Mayor and City Council met in Regular Session on Tuesday, June 21, 2022 at 5:00 p.m. in the Court Chambers of the Municipal Complex. Mayor Keith Gaskin presided over the meeting, and all Council Members were present. Also present were the General Counsel, the CFO, the COO, Police Chief, Assistant Police Chief, HR Director, and all other Department Heads.

I. CALL TO ORDER AND INVOCATION

Mayor Gaskin called the meeting to order and called upon Mr. George Irby, Member of Missionary Union Baptist Church, Columbus, MS, to offer the Invocation.

Mayor Gaskin asked that we pause for a moment of silence in memory of Mr. Johnny Prude, a Columbus Light & Water Department employee who recently passed away. Let's keep his family, friends and CL&W in prayer.

II. CONFIRMATION OF/OR AMENDMENTS TO THE AGENDA

Council Member Beard requested that Item "F" on the Consent Agenda be moved to Executive Session for discussion.

Council Member Greene made a motion to adopt the Agenda as amended. Council Member Stewart seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

III. APPROVE MINUTES FOR THE PREVIOUS MEETING

Council Member Diccico made a motion to approve the Minutes for the Meeting of June 7, 2022. Council Member Stewart seconded the motion.

All Council Members voted in favor of the motion.

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The motion carried 6/0.

IV. CONSENT AGENDA

- A.** Approve request for Fire and Rescue personnel, Josh Boyer and Eric Minga to attend “NFPA 1031 Fire Inspector” course to be held in Jackson, MS and approve payment of \$1,770.00 for registration, \$150.00 for travel and reimbursement of meal expenses.
- B.** Approve request to send CPD Officer KeShawn Adams to the “Mississippi Delta Community College Law Enforcement Training Academy” in Moorhead, MS and approve cost of tuition of \$3,600.00 that will be reimbursed, and clothing required by the academy. The clothing allowance is not to exceed \$350.00 and will be reimbursed upon completion of the academy.
- C.** Approve permit request submitted by Linda Neal to host a “Speaking” to be held on June 26, 2022 from 2:00 p.m. until 4:00 p.m. in Sim Scott Park.
- D.** Ratify permit request submitted by Ethel Stewart, on behalf of Zion Gate Church Community Outreach Program, to host a “Community Outreach Program” that was held on June 18, 2022 from 11:00 a.m. until 2:00 p.m., blocking 5th Street South from 12th Avenue South to 13th Avenue South.
- E.** Ratify permit request submitted by Betty Kelly, Suretha Johnson and Jocelyn Stewart to host “Birthday and Juneteenth” that was held on June 18, 2022 from 3:30 p.m. until 10:00 p.m. blocking 26th Street North from 4th Avenue North to 5th Avenue North.
- F.** THIS ITEM WAS MOVED TO EXECUTIVE SESSION.
- G.** Accept letter of retirement from CPD Officer, Ronald E. Richardson, effective June 30, 2022 and approve purchase of his service weapon at the price of \$10.00.
- H.** Accept letter of retirement from CPD Director of Training, Elizabeth Patrick, effective June 30, 2022.
- I.** Approve request from HR Director, Patricia Mitchell, to attend the “44th Annual Phelps Dunbar Mississippi Employment Law” seminar, to be held at the Centennial Plaza in Gulfport, MS, and approve payment of \$359.98 for lodging, \$264.51 for travel and reimbursement of meal expenses.

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- J.** Approve request to rescind the measure for *Reclaiming Our Youth* to fund Building Bridges of Hope for food/food services and approve the expenditure of \$3,750.00 to United Way as restricted funds.

Council Member Stewart made a motion to approve the Consent Agenda as amended. Council Member Mickens seconded the motion. The Mayor called for discussion, and their being none, all Council Members voted in favor of same, with a unanimous vote.

V. APPROVE DOCKET OF CLAIMS FOR JUNE 21, 2022

Council Member Stewart made a motion to approve the Docket of Claims for June 21, 2022, in the amount of \$477,103.98. Council Member Jones seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

VI. REPORTS, PROCLAMATIONS, RECOGNITIONS AGENDA

- A.** Mayor Gaskin asked the Council Members if they had any comments/announcements. There were none.

Mayor Gaskin offered the following observations/remarks:

- *I would like to thank Supervisor Leroy Brooks and the Juneteenth Festival Committee for all the wonderful events this past weekend.*
- *Thank you to the coordinators of the Mississippi Governor's School being held at MUW along with camps at MSMS, EMCC, CMSD, YMCA and all the summer programs and events sponsored by non-profits, churches and various groups and organizations. I would like to add that the Mission Acceleration program has about a dozen participants and the Reclaiming Our You initiative is coming along nicely as well.*
- *Mayor Gaskin reminded everyone of the heat and asked them to look out for each other; especially the elderly, little ones and pets and stay well hydrated and cool.*
- *A special thank you to our Public Works team, Police Department and Fire Department who are tasked with working in this heat daily.*
- *The Council won't meet again until after the 4th of July holiday, so please be careful as you enjoy time with family and friends. REMINDER: shooting fireworks in the City limits is prohibited. A community event: Fireworks on the Water, will be held on Friday, July 1st at the Lock and Dam. The gates*

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will open at 5:00 p.m. with the fireworks show to begin at 9:00 p.m. There will be food and entertainment. This event is open to the public.

- *Thank you Visit Columbus and Columbus Cultural Heritage Foundation in partnership with the U.S. Army Corp of Engineers, CAFB, the City of Columbus and Lowndes County. Also, this weekend, we will have The Southside Blues Festival. Gates open at 5:00 p.m. on July 1 at Townsend Park and 11:00 a.m. on Saturday. There will be food and lots of great entertainment. A Special Thank You to the Southside Festival Committee for putting this event together.*

B. Presentation of Commendations to four (4) CPD Officers

- **Darnell Madison**
- **Johnny Branch**
- **Jevarcus Gooch**
- **Justin Robinson**

Chief Shelton came forward and recognized the four (4) officers above and presented them a certification of commendation for the team effort in the capture and arrest of a suspect for the sexual enticement of a minor. Their dedication to duty, selfless service, training and outstanding professional ability contributed to the successful apprehension of a suspect before physical harm could be done to a minor.

MONTHLY REPORTS:

Mayor Gaskin asked the Council if they had any questions for the Department Heads.

C. Monthly Report from the Forensic Lab for May 2022

The Monthly Report from the Forensic Lab for May 2022 was presented. No action was taken.

D. Monthly Report from the Building Inspection Department for May 2022

The Monthly Report from the Building Inspection Department for May 2022 was presented. No action was taken.

E. Monthly Report from the Columbus Fire & Rescue Department for May 2022

The Monthly Report from the Columbus Fire & Rescue Department for May 2022 was presented. No action was taken.

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F. Monthly Report from the Code Enforcement Department for May 2022

The Monthly Report from the Code Enforcement Department for May 2022 was presented. No action was taken.

G. Monthly Report from the Columbus Police Department for May 2022

The Monthly Report from the Columbus Police Department for May 2022 was presented. Chief Shelton reported that 106 tickets were written for the month and ten (10) were retired to the file.

H. Monthly Report from the Public Works Department for May 2022

The Monthly Report from the Public Works Department for May 2022 was presented. No action was taken.

I. Monthly Report from the Recreation Department for May 2022

The Monthly Report from the Recreation Department for May 2022 was presented. No action was taken.

J. Monthly Report from the Office of Planning & Community Development for May 2022

The Monthly Report from the Office of Planning & Community Development for May 2022 was presented. No action was taken.

K. Monthly Report from the Municipal Court Division for May 2022

The Monthly Report from the Municipal Court Division for May 2022 was presented. No action was taken.

L. Board Vacancies

Jammie Garrett, COO, announced vacancies on various boards and remarked that two (2) appointments are scheduled to be made tonight. Applicants were invited to appear before the Mayor and Council to discuss their credentials.

COLUMBUS HOUSING AUTHORITY

1 Vacancy, 5-Year Term, Willie Byrd's Term Expired 6/20/2021
Appointment will be made June 21, 2022

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APPLICANTS:

- Willie Byrd participated in the meeting via ZOOM
- Brenda J. Smith Wilson appeared before the Mayor and Council.
- Victor Salter sent a letter that was read.
- Martin Andrews appeared before the Mayor and Council.

Council Member Stewart made a motion to appoint Martin L. Andrews to the Columbus Housing Authority Board for a five (5)-Year Term, until June 20, 2027. Council Member Jones seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

GOLDEN TRIANGLE AIRPORT BOARD

1 Vacancy, 5-Year Term, Gawyn Mitchell's Term Expired 6/20/2022.
Appointment will be made June 21, 2022.

APPLICANT:

- Gawyn Mitchell

Council Member Jones made a motion to reappoint Gawyn Mitchell to the Golden Triangle Airport Board for a 5-Year Term, until June 20, 2027. Council Member Beard seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

CITY UTILITIES COMMISSION

1 Vacancy, 5-Year Term, Quinn Brislin's Term Expires 7/02/2022.
Appointment will be made July 5, 2022.

APPLICANT:

- Quinn Brislin

M. Financial Update from CFO and Audit Report from Wanda Holley, Watkins, Ward & Stafford

Jim Brigham, CFO, came forward and remarked that he was working on the detailed budget for 2022 and stated that the City will exceed the Budget revenue substantially. He then yielded the floor to Ms. Wanda

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Holley dba Watkins, Ward & Stafford. Ms. Holley updated the Mayor and Council on the FY2020 Audit. The Auditing firm is still waiting for requested items needed to complete the FY2020 audit and hope to receive everything very soon so that it can be finalized. Mr. Jason Brooks with Watkins, Ward & Stafford, reiterated that there are requested items needed to complete the FEMA portion of the Audit. Members of the Council asked the Auditors questions, but no action was taken.

VII. CITIZENS INPUT AGENDA

A. Mr. James “Buddy” Godfrey, Flooding Issue

Mr. James “Buddy” Godfrey came before the Mayor and Council regarding a Flooding issue. Mr. Godfrey, who has lived in his home for forty-four years, reported that “The Last House on the Block” located in the Masonic Subdivision, has hauled 5,600 yards of red clay gravel in an attempt to construct a 50’ x 80’ Recreation Center in the flood zone and he fears that a heavy rain will cause flooding to his home. Kenny Wiegel, Building Official, came forward and remarked that a development permit is required before the work begins. When he learned about the construction project, he asked the contractor to cease hauling dirt and hire a qualified engineer. He later learned that they did not stop hauling dirt, but did hire an engineer. Mr. Kevin Stafford, dba Neel-Schaffer, Inc. came forward and asked the contractor to stop hauling dirt and create a void outside the flood basis in case it rains.

B. Ms. Renee Sanders, United Way of Lowndes & Noxubee “Annual Campaign Kick-Off”

Ms. Renee Sanders, Executive Director of United Way of Lowndes & Noxubee, came before the Mayor and Council and requested use of the Farmers’ Market to host their “Annual Campaign Kick-Off.” Council Member Beard made a motion to grant United Way the use of the Farmers’ Market on Thursday, August 25, 2022 from 5:00 p.m. – 8:00 p.m. to host their “Annual Campaign Kick-Off.” Council Member Stewart seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

VIII. POLICY AGENDA

A. Discuss/Approve Derelict Property Docket

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MURPHY JONES, JR. Etal

1104 22nd Street South

CASE NUMBER: 22-0096

Burned Structure

The General Counsel called cause number **22-0096**. No one appeared in person. Code Enforcement Officer Sasha James stated the property was in such a state of uncleanness as to be a menace to the public under Section 21-19-11 of the Mississippi Code and asked the Mayor and Council to adjudicate the property as such and that an Order be entered to such effect, requested **immediate abatement** and that an Order be issued for the property. Council Member Jones made a motion in accordance with Section 21-19-11 of the Mississippi Code, and for an Order stating the City may remove dilapidated buildings or dilapidated fences up to six (6) more times in the twelve (12) month period immediately following the Order and cutting grass and weeds and removing rubbish, personal property and other debris no more than twelve (12) times in a twenty-four (24) month period. Council Member Beard seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

ROBERT AND FLOYE WILLIAMS

1124 Shady Street

CASENUMBER: 22-0019

Overgrown Lot

The General Counsel called cause number 22-0019. Mr. Tony Beasley, grandson of Robert and Floye Williams, came forth and stated that he had remediated the property. Code Enforcement Officer, Sasha James, remarked that the pictures shown at the meeting were taken the same day of the Council Meeting and the lot is overgrown again and asked Mr. Beasley if ten (10) days would be enough time to cut the grass again. Sasha James then recommended a **10-day** extension. The property was in such a state of uncleanness as to be a menace to the public under Section 21-19-11 of the Mississippi Code. Council Member Beard made a motion give the property owner a **10-day extension** to remediate the property, then abate the property if it is not remediated, and that an Order be issued for the property in accordance with Section 21-19-11 of the Mississippi Code, and for an Order stating the City may remove dilapidated buildings or dilapidated fences up to six (6) more times in the twelve (12) month period immediately following the Order and cutting grass and weeds and remove rubbish, personal property

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and other debris no more than twelve (12) times in a twenty-four (24) month period. Council Member Stewart seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

B. Discuss/Approve recommendations from the June 13, 2022 Planning Commission meeting.

Subdivision Plat S/D 22-01

**On behalf of T. J. Tate
500 Block of 11th Avenue South
Tax Parcel 61W16-02-12700 and 61W16-02-13900
*R-1 Single Family & R-3 Multi-Family Residential District***

Subject: Proposed subdivision containing fifteen home sites.

The Planning Commission unanimously recommended approval of a preliminary subdivision plat.

Council Member Beard moved that the facts and findings of the Planning Commission be adopted as the facts and findings of the Mayor and City Council, and that the recommendation of the Planning Commission to approve the proposed subdivision containing fifteen home sites be approved by Council. Council Member Stewart seconded the motion. Building Official, Kenney Wiegel, stated that there were no objections to this request. There followed discussion, consideration, and review by the Council of the issues and facts presented by this request and the action taken by the City of Columbus Planning Commission.

All Council Members voted in favor of the motion.

The motion carried 6/0.

Permitted Use Request P/u 22-08

**On behalf of Daniel Willis
2022 Main Street
Tax Parcel 61W11-01-20400
*C-3 Highway Commercial District***

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The Planning Commission recommended approval to re-open a take-out bar-b-que stand under new name and ownership.

Council Member Beard moved that the facts and findings of the Planning Commission be adopted as the facts and findings of the Mayor and City Council, and that the recommendation of the Planning Commission to grant request to re-open a take-out bar-b-que stand under new name and ownership be approved. Council Member Greene seconded the motion. Building Official, Kenney Wiegel, stated that there were no objections to this request. There followed discussion, consideration, and review by the Council of the issues and facts presented by this request and the action taken by the City of Columbus Planning Commission.

All Council Members voted in favor of the motion.

The motion carried 6/0.

Permitted Use Request P/U 22-09

**On Behalf of Jimmy Woodruff
501 3rd Avenue North
Tax Parcel 61W09-00-02700
R-1 Single Family Residential District**

With a vote of 6 to 1, the Planning Commission recommended approval to establish an after school program and daycare.

Council Member Jones recused himself and exited the meeting.

Council Member Greene moved that the facts and findings of the Planning Commission be adopted as the facts and findings of the Mayor and City Council, and that the recommendation of the Planning Commission to establish an after school program and daycare be approved. Council Member Dicicco seconded the motion. There followed discussion, consideration, and review by the Council of the issues and facts presented by this request and the action taken by the City of Columbus Planning Commission.

All Council Members present voted in favor of the motion.

The motion carried 5/0.

Council Member Jones returned to the meeting.

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Permitted Use Request P/U 22-10

On Behalf of Corey Herring and Sophia Kibe
1920 Highway 45 North, Suite 5
Tax Parcel 57W13-01-02000
C-3 Highway Commercial District

The Planning Commission recommended approval for this location to be used as a cannabis dispensary.

Council Member Beard moved that the facts and findings of the Planning Commission be adopted as the facts and findings of the Mayor and City Council, and that the recommendation of the Planning Commission to approve 1920 Highway 45 North, Suite 5, to be used as a cannabis dispensary be approved by the Council. Council Member Greene seconded the motion. There followed discussion, consideration, and review by the Council of the issues and facts presented by this request and the action taken by the City of Columbus Planning Commission.

All Council Members voted in favor of the motion, with the exception of Council Members Stewart and Mickens, who opposed.

The motion carried 4/2.

Permitted Use Request P/U 22-11

On Behalf of Deneisha Glenn and Amber Glenn
2003 Highway 45 North
Tax Parcel 57W12-00-05001
C-3 Highway Commercial District

The Planning Commission recommended approval for this location to be used as a cannabis dispensary.

Council Member Beard moved that the facts and findings of the Planning Commission be adopted as the facts and findings of the Mayor and City Council, and that the recommendation of the Planning Commission to approve 2003 Highway 45 North to be used as a cannabis dispensary be approved by the Council. Council Member Greene seconded the motion. There followed discussion, consideration, and review by the Council of the issues and facts presented by this request and the action taken by the City of Columbus Planning Commission.

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All Council Members voted in favor of the motion, with the exception of Council Members Stewart and Mickens, who opposed.

The motion carried 4/2.

Permitted Use Request P/U 22-12

On Behalf of Becky Boyd
901 Highway 45 North
Tax Parcel 61W08-00-06000
C-3 Highway Commercial District

The Planning Commission recommended approval for this location to be used as a cannabis dispensary and growing facility.

Council Member Beard moved that the facts and findings of the Planning Commission be adopted as the facts and findings of the Mayor and City Council, and that the recommendation of the Planning Commission to approve 901 Highway 45 North to be used as a cannabis dispensary and growing facility be approved by the Council. Council Member Greene seconded the motion. There followed discussion, consideration, and review by the Council of the issues and facts presented by this request and the action taken by the City of Columbus Planning Commission.

All Council Members voted in favor of the motion, with the exception of Council Members Stewart and Mickens, who opposed.

The motion carried 4/2.

Discuss/Amend Chart of Uses Permitted for cannabil dispensaries and growing facilities

Cannabil Dispensaries:

A-1	R-1	R-2	R-3	R-4	R-5	C-1	C-1-R	C-2	C-3	C-3-R	I-1	I-2	I-3
—	—	—	—	—	—	R	—	R	R	—	—	—	—

With a vote of 6 to 1, the Planning Commission recommended the Chart of Uses Permitted be amended to allow cannabis dispensaries by right within the zoning districts of C-1 Neighborhood Commercial, C-2 Community Commercial and C-3 Highway Commercial

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Growing Facilities:

A-1	R-1	R-2	R-3	R-4	R-5	C-1	C-1-R	C-2	C-3	C-3-R	I-1	I-2	I-3
R	—	—	—	—	—	—	—	—	R	R	—	R	R

— = NOT PERMITTED IN THAT PARTICULAR DISTRICT

P = REQUIRES PLANNING APPROVAL

R = ALLOWED BY RIGHT

Also, the Planning Commission recommended the Chart of Uses Permitted be amended to allow cannabil growing facilities by right within the zoning districts of A-1 General Agricultural, C-3 Highway Commercial, C-3-R Highway Commercial Restricted, I-2 Light Industrial and I-3 Heavy Industrial

Council Member Beard made a motion to approve the amendments to the Chart of Uses Permitted to allow cannabis dispensaries by right within the zoning districts of C-1 Neighborhood Commercial, C-2 Community Commercial and C-3 Highway Commercial and Chart of Uses Permitted be amended to allow cannabil growing facilities by right within the zoning districts of A-1 General Agricultural, C-3 Highway Commercial, C-3-R Highway Commercial Restricted, I-2 Light Industrial and I-3 Heavy Industrial. *Council Member Greene seconded the motion.*

Council Members Greene, Beard and Jones voted in favor of the motion. Council Members Stewart, Mickens and Diccio opposed the motion. This presented a tie vote.

Mayor Gaskin broke the tie vote by voting in favor of the motion to approve the amendments to the Chart of Uses Permitted.

C. Discuss/Approve promotion of one (1) CPD Corporal to the position of Sergeant and one (1) CPD Patrolman to the position of Corporal

Council Member Jones made a motion to approve the promotion of **Jameson Holder** to the position of Corporal with the proper pay increase. Chief Shelton pinned on the Corporal's new badge and Mrs. Holder pinned on his insignia. Council Member Beard seconded the motion.

All Council Members voted in favor of the motion.

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The motion carried 6/0.

Council Member Jones made a motion to approve the promotion of **Samuel L. Jackson** to the position of Sergeant with the proper pay increase. Chief Shelton pinned on the Sergeant's new badge and Mrs. Jackson pinned on his insignia. Council Member Beard seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

D. Discuss/Approve Request to hire two (2) Laborers for the Public Works Department

Council Member Jones made a motion to hire **Demarcus Smith** and _____ (2nd applicant withdrew) as Laborers at an hourly rate of \$10.30, contingent on successful completion of a pre-employment medical exam and drug screen. Council Member Stewart seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

E. Discuss/Approve Request to promote Interim Fire Chief to the position of Fire Chief

Council Member Greene made a motion to promote Interim Fire Chief **Duane Hughes** to the position of Fire Chief at an annual salary of \$71,000.00. Council Member Mickens seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

F. Discuss/Approve accepting the FY2022 AIP Grant Offer for the Columbus Lowndes County Airport Taxiway Pavement Rehabilitation project

Kevin Stafford, dba Neel-Schaffer, Inc., came forward and request approval to accept the FY2022 AIP Grant Offer as mentioned above. Council Member Beard made a motion to accept the FY2022 AIP Grant Offer for the CLCA Taxiway Pavement Rehabilitation project. Council Member Greene seconded the motion.

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All Council Members voted in favor of the motion.

The motion carried 6/0.

G. Discuss/Approve awarding the CLCA Taxiway Pavement Rehabilitation project (Base Bid and Additive Alternate 1) in the amount of \$473,222.60 to the lowest responsive bidder, contingent upon AIP Grant funding assurance from MDOT

Council Member Beard made a motion to award the CLCA Taxiway Pavement Rehabilitation project (Base Bid and Additive Alternate 1) in the amount of \$473,222.60 to the lowest responsive bidder, Gregory Companies, LLC, dba Murphree Paving, contingent upon AIP Grant funding assurance from MDOT. Council Member Stewart seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

H. Discuss/Approve requesting \$81,632.34 from FAA through BIL Grant to cover 90% of the FY2022 AIP Grant shortfall for the CLCA Taxiway Pavement Rehabilitation project

Council Member Beard made a motion to approve the request of \$81,632.34 from FAA through BIL (Bipartisan Infrastructure Law) Grant to cover the remainder of the project so we can award the base bid and Additive Alternate No. 1, that is 90% of the FY2022 AIP Grant shortfall for the CLCA Taxiway Pavement Rehabilitation project. Council Member Mickens seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

I. Discuss/Approve Request to Award Bid for Fleet Management Program

Pat Mitchell reported that the City advertised for sealed bids for a Fleet Management Program for the purpose of leasing twelve (12) Police Vehicles according to the specifications:

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**REQUEST FOR BIDS
CITY OF COLUMBUS
FLEET LEASING PROGRAM**

SCOPE OF PROGRAM AND GENERAL REQUIREMENTS:

The City of Columbus, MS is seeking bids for leasing, fleet management, and potential additional services as defined in the Scope of Services, of 12 vehicles that will be used to support the City of Columbus Police Department.

The City of Columbus intends to award a one-year term vehicle leasing contract for 12 vehicles based on a 60-month agreement that will be reviewed on an annual basis. Bidders will only submit pricing for the vehicles ordered in FY2021-2022. The City of Columbus is soliciting these bids to assess the approach it deems most cost effective for its needs. Bidders will include the option to finance the one-year term vehicle leasing contract by stating the interest rates and terms of the agreement. However, if financing options are unavailable under the terms of this leasing contract, the Bidder must disclose the inability to offer finance options.

The City of Columbus will tentatively select a successful bidder by Tuesday, June 7, 2022 and will finalize a negotiated agreement within 30 days after awarded. Bidders will be given the opportunity to propose a phase-in schedule for initial vehicle deliveries. Replacement schedules for vehicles ordered under the contract will be established based on the conditions of the selected alternative.

BID CONTENT AND REQUIREMENTS:

Bids should be submitted under company letterhead stationery with the information required in this Request for Bids. **Each section must be labeled in the order listed below.** Failure to comply may deem bid as non-responsive. As a minimum, bids must include the following.

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TECHNICAL BID

- 1) Qualifications, related experience, and a minimum of three (3) references of the bidder on the form provided herein. This section of the bid should establish the ability of the bidder to satisfactorily perform the lease and fleet management services by reason of:
 - a. Experience in performing work of a similar nature.
 - b. Demonstrated competence in the services to be provided.
 - c. Strength and stability of the firm.
 - d. Staffing capability.
 - e. Supportive client references.
- 2) Bidders shall provide a brief profile of the individual or firm, the year founded; form of the organization (corporation, partnership, sole proprietorship); number, size and location of offices; and number of employees.
- 3) Bidders shall provide a detailed description of the fleet management services offered as described in the Scope of Services including but not limited to:
 - a. Lease.
 - b. Maintenance program.
 - c. Physical damage program.
- 4) Bidders shall provide a general description of the individual or firm's financial condition and identify any conditions, e.g., bankruptcy, pending litigations, planned office closures, impending merger, which may impede bidder's ability to provide lease and fleet management services.
- 5) Bidders shall describe the firm's experience in performing services of a similar nature for counties, municipalities, or other government agencies.
- 6) Bidders shall identify subcontractors (maintenance facilities) in the State of Mississippi by name, address and telephone number.

WORK PLAN:

Bidders shall provide a narrative that addresses the services they are proposing as outlined in the Scope of Work. The narrative should show the Bidders understanding of the City of Columbus' needs and requirements. Throughout the narrative, the Bidder shall include references for each area of services they are proposing. This section should also address the Bidder's plan to fulfill its obligations for the services.

- **COMPLETED LEASE AND POTENTIAL ADDITIONAL SERVICES PRICING FORMS.**
- **ITEMIZED RATE SCHEDULE FOR LEASE EXPENSES PER VEHICLE TYPE AND SPECIFICATIONS OF PROPOSED VEHICLES. (USE ATTACHED BIDDING FORM)**
- **CERTIFICATION AND/OR ACKNOWLEDGEMENT FORMS REQUIRED BY THE CITY OF COLUMBUS**
- **COPY OF CONTRACTOR'S STANDARD LEASE AGREEMENT AND OTHER RELATED CONTRACT DOCUMENTS.**
- **BID QUESTIONS**

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All questions concerning this request for bids must be submitted in writing to:

Patricia Mitchell, HR Director/Deputy Clerk
E-mail: pmitchell@columbusms.org
523 Main Street
Columbus, MS 39701
PH: (662) 329-5159

CONTRACT AWARDS

The City of Columbus reserves the right to accept or reject any and all bids and to waive any and all informalities in the bidding process. The City of Columbus anticipates entering into a contract with the Bidder who submits the bid judged by an appointed Committee to meet the long-term goals of the Columbus Police Department.

BID SUBMISSION AND WITHDRAWAL

ONE completed response to this Request for Bids must be submitted to the City of Columbus in a sealed envelope or box marked "FLEET LEASING PROGRAM."

Bids will be received at:

City of Columbus
Patricia Mitchell, HR Director/Deputy Clerk
ATTN: FLEET LEASING PROGRAM REP
Post Office Box 1408
Columbus, MS 39703-1408 OR
523 Main Street
Columbus, MS 39701

Bids are due by 2:00 p.m., JUNE 2, 2022. Bids received after this time will be returned to the sender unopened. The City of Columbus cautions bidders to assure actual delivery of bids prior to the deadline. Once opened, bids become the property of the City of Columbus and cannot be withdrawn.

SCOPE OF SERVICES

The City of Columbus requires vehicles on a lease basis satisfying the specifications described in this section and may potentially require the additional services described in this section on an "as needed" basis. Bidders are expected to submit bids that address all portions of this section. If a Bidder is unable to satisfy every element of this section but chooses to submit a bid anyway, it must clearly identify the element(s) it is unable to satisfy and the reason it cannot meet the requirement. The City of Columbus will review any exceptions taken, but at its sole discretion, may determine the bid not responsive to the City of Columbus' requirements and remove it from further consideration.

A. LEASE REQUIREMENTS

For evaluation purposes, The City of Columbus is requiring all Contractors to use the following lease parameters. Upon award, the City of Columbus will negotiate with the awarded vendor the appropriate lease parameters the Columbus Police Department deems necessary for each individual vehicle leased.

The following represents the City of Columbus' requirements for a lease:

- Lease agreement based on a 60-month agreement with no mileage restrictions or wear and tear charges.
- Contractor must supply End of Term Balance at the end of the 60-month agreement
- List all other applicable fees and charges.
- Maintenance as specified in "Scope of Maintenance" for the full term of the lease.
- The manufacturer's warranty shall be bumper to bumper for a minimum of three years or 36,000 miles, or the manufacturer's warranty, whichever is longer.

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- Define reporting capabilities including monthly management reports, comprehensive invoicing, maintenance notification, and electronic capabilities.
- All vehicles provided under this bid should be new from the factory.
- The contractor shall establish and maintain an appropriate organizational structure to enable local management of this contract with on-site representation when necessary.
- Registration and title fees shall be paid by the company providing the lease. The City of Columbus will obtain state agency license plates following delivery and acceptance of each vehicle.
- Vehicle replacements will be decided on a "case by case" basis according to the current needs of the Columbus Police Department.
- All vehicles shall have an automatic transmission.
- All vehicles shall be equipped with an AM/FM Radio with Bluetooth capability and at least one cellular phone charging port.
- A minimum of two key sets is required per vehicle.
- Air conditioning is required on all vehicles.
- Vehicles shall be delivered to the City of Columbus with the required equipment and logos agreed upon during the vehicle order process.
- The exterior color of each vehicle will be agreed upon during the order process.
- The interior seats and addition of carpet will be agreed upon during the order process.
- To the extent possible, all vehicles must be the best in class for fuel efficiency.
- Aftermarket equipment installations must not void any manufacture warranty.

FY21-22 VEHICLE AND ACCESSORY REQUIREMENTS:

Five (5) – DODGE DURANGO OR SIMILAR (NON-PURSUIT)

REQUIRED EXTERIOR COLOR:

- 5-White

REQUIRED OPTIONS:

- Power window/locks/cruise
- Automatic Transmission
- Carpet
- 5.7 Hemi engine

REQUIRED AFTERMARKET:

Undercover emergency light package:

- Front visor lights (red/blue)
- Rear deck lights (red/blue)
- Side marker lights (red/blue)
- Siren w/speaker
- Light Controller
- Antenna Coax to include radio wiring

Note: Radar unit installation, Emergency radio installation, and Mobile Data Computer w/ stand installation will be the responsibility of the City of Columbus.

Two (2) – FORD F-150 XL CREW 4 X 4 OR SIMILAR

REQUIRED EXTERIOR COLOR:

- 2-Agate Black Metallic

REQUIRED OPTIONS:

- Power window/locks/cruise
- Automatic Transmission
- Carpet
- Towing package

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REQUIRED AFTERMARKET:

Undercover emergency light package:

- Front visor lights (red/blue)
- Rear deck lights (red/blue)
- Side marker lights (red/blue)
- Siren w/speaker
- Light Controller
- Antenna Coax to include radio wiring
- Radio installation

Note: Radar unit installation, Emergency radio installation, and Mobile Data Computer w/ stand installation will be the responsibility of the City of Columbus.

Five (5) - DODGE CHARGERS OR SIMILAR (PURSUIT)

REQUIRED EXTERIOR COLOR:

- 5 - White

REQUIRED OPTIONS:

- Power window/locks/cruise
- Automatic Transmission
- Carpet
- 5.7L Hemi engine

REQUIRED AFTERMARKET:

Patrol emergency light package:

- Emergency bar light (red/blue)
- Prisoner transport partition
- Push bumper
- Siren w/speaker
- Light Controller
- Console
- Antenna Coax to include radio wiring
- Radio installation
- In-car camera installation (Camera provided by Agency)
- Custom vehicle striping (agency standard)

Note: Radar unit installation, Emergency radio installation, and Mobile Data Computer w/ stand installation will be the responsibility of the City of Columbus.

B. SERVICE AND MAINTENANCE REQUIREMENTS

The City of Columbus shall keep and maintain each vehicle in normal operating condition and be responsible for making sure all service, maintenance, and repairs are performed to maintain the warranty. The Bidder will include a maintenance service plan and list of local vendors who are currently utilized as service contractors with the Bidder.

Does your company provide a program in which the maintenance costs are billed back to the City of Columbus as they occur?

YES _____ NO _____

Does your company provide a program in which the maintenance costs are fixed and guaranteed during the life of the lease?

YES _____ NO _____

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If yes to either of these questions, please include the cost of program(s) in the pricing section and provide detail on program(s) including but not limited to:

- Location of facilities that will perform services
- Monitoring, tracking, and service needed notification capabilities / procedures
- Included and excluded items / coverage
- Compatibility with manufacturer's warranty
- Qualification requirements for those performing work on leased vehicles

C. DESCRIPTION/WORK STATEMENT

Vehicle Quantities and Locations

THIS IS A NON-GUARANTEED AMOUNT CONTRACT; the City of Columbus reserves the right to order any number of leased vehicles and additional services it deems in the best interest of the City.

Vehicle Mileage and Term

The Contractor shall be able to support vehicle return and replacement as specified in the contract. The awarded Contractor may propose, and the City of Columbus may consent to, a desired timeframe or mileage interval different than levels requested by the Columbus Police Department, if such intervals provide advantages to the Contractor, the City of Columbus, or both, such as lower lease prices due to better vehicle resale potential.

Vehicle Inspection

All vehicles leased under this contract shall be inspected, at which point vehicle inspection documentation will be provided indicating the general condition of the vehicle.

Condition of Leased Vehicles

Each vehicle furnished under this contract shall be new and in safe operating condition. Lowndes County shall accept or reject the vehicles promptly after receipt. If the City of Columbus determines that any vehicle is defective or unsafe at delivery, the City shall promptly inform the Contractor in writing.

DELIVERIES OR PERFORMANCE

Term of Contract and Period of Performance:

This contract consists of a 60-month agreement with annual evaluations for the FY21-22 vehicles. Annual evaluations of the lease agreement will be conducted by the City of Columbus to assess the need to continue with the lease agreement, return the vehicles to the Contractor, or continue as a lease/purchase. The Contractor's responsibilities under this contract and period of performance will cease when the last vehicle furnished under the contract has been returned to the Contractor, provided there are no remaining issues in dispute.

Delivery Schedule

The Contractor must provide a proposed timeline to deliver vehicles after receipt of an order for a given vehicle. In the event delivery cannot be completed within this period, the Contractor shall notify the City of Columbus when it becomes aware it cannot meet the schedule and shall indicate the reason for delay and a projected delivery date. The City of Columbus reserves the right to cancel the order at that time without cost to the City. In any event, the City of Columbus' obligation to pay does not commence until the Columbus Police Department accepts delivery of a vehicle from the Contractor.

End of Lease Options

At the end of the lease term, the City of Columbus may:

- (1) Turn the vehicle in to be disposed of by the Contractor

When turning vehicles into the Contractor, the Contractor will:

- (1) Check vehicle in with a written report
- (2) Within four weeks, Contractor will communicate to the City of Columbus a minimum market value for vehicle based on at least two offers or bids.

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Funding Information

This contract does not, in itself, order any specific vehicles, nor does it create an obligation of funds. The City of Columbus obligates funds through issuance of separate documents labeled "purchase orders." Prior to placement of orders, the City of Columbus expects to issue purchase order(s) containing sufficient funding to cover the projected need through the end of the then-current ordering period. If additional orders create the need for funding in excess of amounts previously obligated, the City of Columbus will obligate additional funding to cover the shortfall. The Contractor and the City of Columbus will each monitor funding levels to ensure adequate funding is always in place to make payments required under this contract. In the event the Contractor believes a potential shortfall exists, the Contractor shall immediately notify the City of Columbus and the parties shall take necessary action to address the situation.

Notice Regarding Availability of Annual Appropriations

Orders placed under this contract will be funded by annual appropriations. The City of Columbus intends to obligate amounts sufficient to cover projected payments over twelve-month periods coinciding with the ordering periods. Depending on the negotiated alternative selected, orders may be subject to availability of appropriations for future fiscal years. Notwithstanding, the City of Columbus does indicate, by placement of orders under this contract, its intent to continue to lease the ordered vehicles for the length of time specified in the contract. Other than for reasons of default or convenience as authorized by applicable termination clauses, the parties acknowledge that orders will be cancelled, and obligations of the parties will cease, only in the event of non-appropriation or if the City of Columbus' requirement no longer exists.

Invoice Instructions

Detailed invoicing instructions will be negotiated between the City of Columbus and the tentatively selected contractor.

SPECIAL CONTRACT REQUIREMENTS

Insurance and Liability

(a) The City of Columbus is insured for liability and collision coverage. The City of Columbus shall be responsible for damage to:

(1) Leased vehicles where such damage is not beyond economical repair. In cases where a balance is owed to the Contractor on a vehicle deemed "totaled" by an insurance adjuster, the balance will be paid off by the insurance company, less the deductible which will be paid by the City of Columbus. Any surplus of funds over the amount owed to the Contractor will be forfeited to the City of Columbus.

(2) Property of third persons, or the injury or death of third persons, where such damage results from the fault, negligence, or wrongful act or omission of the Government, its agents, or employees.

(b) The City of Columbus shall provide and maintain insurance covering its selection of vehicles under each leasing term by utilizing the City of Columbus' current insurance agreement which covers all vehicles owned, operated, or leased by the City of Columbus.

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Open-End (Equity) Lease Rate Quote

Quote No: 6452145

VEHICLE INFORMATION:

2023 Chevrolet Traverse LS w/1FL Front-Wheel Drive - US
Series ID: 1NB56

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$32,645.88	\$34,220.00
Total Options	\$-45.50	\$-50.00
Destination Charge	\$1,395.00	\$1,395.00
Total Price	\$33,995.38	\$35,565.00

SELECTED COLOR:

Exterior: GAZ-(0 P) Summit White
Interior: HKA-(0 I) Jet Black/Chai w/Premium Cloth Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
00Y	Not Equipped w/Rear Park Assist	\$-45.50	\$-50.00
1FL	Preferred Equipment Group 1FL (Fleet)	NC	NC
A2X	8-Way Power Driver Seat Adjuster	Included	Included
A7E	2-Way Manual Front Passenger Seat Adjuster	Included	Included
AL9	Power Driver Lumbar Control	Included	Included
AR9	Front Bucket Seats	STD	STD
DVZ	GVWR: 6,160 lbs (2,800 kgs)	STD	STD
FXC	3.49 Axle Ratio	STD	STD
GAZ_01	(0 P) Summit White	NC	NC
HKA_01	(0 I) Jet Black/Chai w/Premium Cloth Seat Trim	NC	NC
IOR	Radio: Chevrolet Infotainment System AM/FM Stereo	STD	STD
LFY	Engine: 3.6L V6 SIDI VVT	STD	STD
M3V	Transmission: 9-Speed Automatic	STD	STD
PAINT	Monotone Paint Application	STD	STD
PXJ	Wheels: 18" Bright Silver Painted Aluminum	STD	STD
QO5	Tires: P255/65R18 AS BW	STD	STD
STDTM	Premium Cloth Seat Trim	STD	STD
U2K	SiriusXM Radio	Included	Included
UQF	6-Speaker Audio System Feature	Included	Included
WARANT	Fleet Customer Powertrain Limited Warranty	NC	NC

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Open-End (Equity) Lease Rate Quote

Quote No: 6452191

VEHICLE INFORMATION:

2023 Chevrolet Silverado 1500 Work Truck 4x4 Crew Cab 5.75 ft. box 147.4 in. WB - US

Series ID: CK10543

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$41,899.6	\$43,600.00 (Est.)
Total Options	\$336.70	\$370.00 (Est.)
Destination Charge	\$1,795.00	\$1,795.00
Total Price	\$44,031.30	\$45,765.00 (Est.)

SELECTED COLOR:

Exterior: GBA-(0 P) Black
Interior: H2G-(0 I) Jet Black w/Vinyl Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP	
1WT	Preferred Equipment Group 1WT	NC	NC	(Est.)
A60	Locking Tailgate	Included	Included	(Est.)
A68	Rear 60/40 Folding Bench Seat (Folds Up)	Included	Included	(Est.)
AED	Power Front Windows w/Passenger Express Down	Included	Included	(Est.)
AEQ	Power Rear Windows w/Express Down	Included	Included	(Est.)
AKP	Solar Absorbing Tinted Glass	Included	Included	(Est.)
AQQ	Remote Keyless Entry	Included	Included	(Est.)
AXG	Power Front Windows w/Driver Express Up/Down	Included	Included	(Est.)
AZ3	40/20/40 Front Split-Bench Seat	Included	Included	(Est.)
BG9	Rubberized-Vinyl Floor Covering	Included	Included	(Est.)
BLUE	Bluetooth For Phone	Included	Included	(Est.)
C5W	GVWR: 7,000 lbs (3,175 kg)	STD	STD	(Est.)
D31	Inside Rearview Mirror w/Tilt	Included	Included	(Est.)
DLF	Heated Power-Adjustable Outside Mirrors	Included	Included	(Est.)
GBA_01	(0 P) Black	NC	NC	(Est.)
GU6	3.42 Rear Axle Ratio	STD	STD	(Est.)
H2G_01	(0 I) Jet Black w/Vinyl Seat Trim	NC	NC	(Est.)
IOR	Radio: Chevrolet Infotainment 3 System	STD	STD	(Est.)
K34	Electronic Cruise Control	Included	Included	(Est.)
KW5	220 Amp Alternator	Included	Included	(Est.)
L3B	Engine: 2.7L Turbo High-Output	Included	Included	(Est.)
MQE	Transmission: 8-Speed Automatic	Included	Included	(Est.)
N06	Electrical Steering Column Lock	Included	Included	(Est.)
N33	Manual Tilt Wheel Steering Column	Included	Included	(Est.)
NP0	Single-Speed Transfer Case	Included	Included	(Est.)
PAINT	Solid Paint	STD	STD	(Est.)
PED	Chevy Safety Assist	Included	Included	(Est.)
QBN	Tires: 255/70R17 AS BW	Included	Included	(Est.)
QBR	255/70R17 AS BW Spare Tire	Included	Included	(Est.)
QK1	Standard Tailgate	Included	Included	(Est.)
QT2	Manual Tailgate Function w/No EZ Lift	Included	Included	(Est.)
RD6	Wheels: 17" x 8" Ultra Silver Painted Steel	Included	Included	(Est.)
STDTM	Vinyl Seat Trim	Included	Included	(Est.)

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Open-End (Equity) Lease Rate Quote

Quote No: 6452267

VEHICLE INFORMATION:

2022 Dodge Charger Police 4dr Rear-Wheel Drive Sedan - US

Series ID: LDDE48

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$35,574	\$36,355.00
Total Options	\$0.00	\$0.00
Destination Charge	\$1,495.00	\$1,495.00
Total Price	\$37,069.00	\$37,850.00

SELECTED COLOR:

Exterior: PW7-(0 P) White Knuckle Clearcoat

Interior: X9-(0 I) Black w/Heavy Duty Cloth Bucket & Rear Bench Seats or Heavy Duty Cloth Bucket Seats w/Vinyl Rear

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
26A	Quick Order Package 26A	NC	NC
APA	Monotone Paint Application	STD	STD
C8	Heavy Duty Cloth Bucket & Rear Bench Seats	STD	STD
DFK	Transmission: 8-Speed Automatic (8HP70)	STD	STD
EZH	Engine: 5.7L V8 HEMI MDS VVT	STD	STD
NAS	50 State Emissions	NC	NC
PW7_01	(0 P) White Knuckle Clearcoat	NC	NC
TWW	Tires: P225/60R18 BSW Performance	STD	STD
UAG	Radio: Uconnect 4 w/7" Display	STD	STD
WARANT	FCA 5 yr/100,000 Mile Powertrain Limited Warranty	NC	NC
WEJ	Wheels: 18" x 7.5" Steel	STD	STD
X9_01	(0 I) Black w/Heavy Duty Cloth Bucket & Rear Bench Seats or Heavy Duty Cloth Bucket Seats w/Vinyl Rear	NC	NC

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**CITY OF COLUMBUS, MS
FLEET MANAGEMENT PROGRAM BID
June 2, 2022
2:00 p.m.**

VENDORS	
DAVID LANGLEY Ford Motor Company 1 American Road Dearborn, MI 48126 (313) 688-4129	NO BID
KEITH SIDWELL Enterprise Fleet Management, Inc 600 Corporate Park Drive St. Louis, MO 63105 (205) 824-8536 Keith.k.sidwell@efleets.com	Complied with bid specs
STEVE SPECHT Faster Asset Solutions Business Development Manager Williamsburg, VA (757) 716-7957	NO BID

BID RECOMMENDATION: Enterprise Fleet Management, Inc.

Council Member Mickens made a motion to award the Fleet Management Program for twelve (12) vehicles to Enterprise Fleet Management, Inc. to support the Columbus Police Department according to terms included in the contract. The funds have been budgeted for the Police Department for vehicle purchases for FY2022. Council Member Beard seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

J. Discuss/Approve ARPA Premium/Incentive Pay for part-time workers

Jim Brigham, CFO, reported that part-time employees can receive ARPA Premium/ Incentive Pay according to the guidelines and requested that they be compensated \$1,500.00 incentive pay to be processed July 29, 2022. The City has 23 permanent part-time employees. Council Member Mickens made a motion to approve ARPA Premium/Incentive Pay for permanent part-time

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employees in the amount of \$1,500.00, to be processed July 29, 2022. Council Member Beard seconded the motion.

All Council Members voted in favor of the motion, except Council Member Greene, who opposed.

The motion carried 5/1.

K. Discuss/Approve Columbus Light & Water ARPA request in the amount of \$1,013,500.00

The Council engaged in a lengthy discussion about this request and the remaining funds in the ARPA fund. Council Member Jones made a motion to approve the request to give Columbus Light & Water ARPA funds in the amount of \$1,013,505.00, contingent on receipt of the second half of the ARPA funds. Council Member Stewart seconded the motion.

SUBSTITUTE MOTION:

Council Member Mickens made a motion to table this request for further discussion and to ensure that the City has clarification on the funding to give. Council Member Dickey seconded the motion.

Council Members Mickens, Greene, and Dickey voted in favor of the motion to table this request. Council Members Stewart, Beard and Jones opposed the motion, which presented a tie vote.

Mayor Gaskin voted in favor of the substitute motion to table.

L. Discuss/Approve awarding Waggoner Engineering, Inc. Strategic Services task order

Council Member Dickey made a motion to award Waggoner Engineering, Inc. Strategic Services task order in the amount of \$125,000.00. Council Member Jones seconded the motion.

All Council Members voted in favor of the motion, except Council member Stewart, who opposed.

The motion carried 5/1.

CLOSED DETERMINATION:

Council Member Greene made a motion to go into closed session to determine whether it is necessary to go into Executive Session. Council Member Jones seconded the motion.

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All Council Members present voted in favor of the motion.

The motion carried 6/0.

All members of the public, with the exception of the Mayor, the Council, the General Counsel, the COO, the CFO, the Police Chief, and the HR Director, exited the meeting.

Mayor Gaskin apprised the Council of two (2) personnel matters involving the job performance of an employee in the Police Department.

Council Member Beard made a motion to go in Executive Session to discuss two (2) personnel matters. Council Member Greene seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

The COO announced to the general public outside the Council Chambers that the Council was going into Executive Session to discuss two (2) personnel matters.

IX. EXECUTIVE SESSION

OPEN SESSION:

Council Member Beard made a motion to end the discussion of these matters and return to Open Session. Council Member Greene seconded the motion.

All Council Members voted in favor of the motion.

The motion carried 6/0.

The COO announced to the general public outside the meeting room that the Council was back in Open Session.

The General Counsel announced that the Mayor and Council went in Executive Session to discuss two (2) personnel matters involving the job performance of employees in the Police Department, ended Administrative Leave with pay for one (1) officer and ordered him to return to work, and denied the request from an officer who resigned to return to work on a part-time basis. The Council also

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discussed and approved the request for the volunteer Accountant in Finance and Administration to continue volunteering until the end of the calendar year.

ADJOURNMENT:

The Mayor then asked if there was any other business to come before the Mayor and City Council. There being none, Council Member Mickens moved that the meeting be adjourned. Upon second by Council Member Stewart and unanimous vote, the Mayor announced that the meeting was ADJOURNED.

Approved by: _____
Keith Gaskin, Mayor

James "Jim" Brigham
CFO/Secretary-Treasurer/City Clerk

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